

Dalton State College
Radiologic Technology Program
Admission Policy, Procedures and General Program Information 2023 (Revised 6/5/23)

The Dalton State College Radiologic Technology Program has a structured, organized method of student recruitment and admissions. The College and the Program have policies that assures equal opportunity recruitment and admission procedures.

- 1) One class (of 18-20 students) is selected to begin the professional field courses from the applicant pool. The final selection for the class is completed in April with the class beginning rad tech courses in the Summer Semester. The program runs consecutively for six semesters. **Program applications are available from June 1st - November 1st.** The program application and other forms are due within 3 weeks of picking up the packet. The latest submission of any admission document is November 15th. Interested persons should contact the program at (706) 272-4567. To obtain a program application, **starting June 1st**, contact Holly Miller at hmillier@daltonstate.edu. Once the program application/forms have been received by Ms. Miller, she will contact the applicant for information concerning an apprenticeship meeting and scheduling. More program information can be found in the Radiologic Technology web page at: <http://www.daltonstate.edu/radiologic-technology/index.html>.

- 2) The program is a full-time endeavor consisting of class and clinic Monday-Friday 7:30 a.m.-4:30 p.m. (mainly) for two years. The program does not offer part-time or distance education formats. To gain beneficial clinical experience, students may be required to attend several weekend and second shift clinical assignments in a variety of clinical education sites throughout northwest Georgia and southeast Tennessee. Clinical assignments are scheduled within a 60-mile distance one-way from the college campus. The program involvement (clinical and class) does not exceed 40 hours per week and clinical assignments are distributed fairly and equitably among co-hort groups. Each student is required to experience a 40-hour clinical week before the start of the published college fall semester date each year. All program courses and Exit Exam must be passed with a grade of at least a score of 75% to progress through the program and graduation. The grading scale for courses in the radiologic technology program is as follows:
A = 93-100 B = 84-92 C = 75-83 F = 74 or below

- 3) Students meeting the pre-rad tech requirements are not guaranteed admission to the Radiologic Technology program. Program enrollment is limited and competitive. Those students meeting pre-rad tech requirements and completing all program admission assessments and documents will be evaluated by the faculty of the radiologic technology program and the most qualified students will be interviewed and selected. All pre rad tech courses are required to be completed prior to starting the program itself. Applicants are required to follow the Phases of Admission as listed in #4 below.

- 4) General admission procedures are:
Phase I: Acceptance to Dalton State College (DSC) to assure acceptance for spring semester per DSC catalog.
 Submit official college transcripts to the program if student attended colleges other than DSC.
 Minimum cumulative college Grade Point Average (GPA) of 2.00/4.00.
 Completion (or near completion) of the A.A.S. Degree pre-program college courses (See #5 below).
 Contact Ms. Miller to pick-up a program application packet.
 Complete and return the program application and forms within 3 weeks of picking up the program application packet.
 For additional admissions documents please see #5 (on the back of this sheet).
 Extensions of application documents deadline are made on a situational basis.
 Once program application has been received and eligibility has been determined by the faculty, the applicant will be contacted by the application coordinator to discuss and schedule clinical apprenticeship hours (see #7 below for specific details of apprenticeship). There are a limited number of apprenticeship slots available.
Applicants will not proceed to Phase II if all admission documents have not been received by the program by due dates.
Phase II: Complete 16-40 hours of clinical apprenticeship as scheduled by the program faculty once academic eligibility is satisfied and all admission documents have been received by the program. **Applications received in the latter part of the due date deadlines may only be able to obtain minimum hours of apprenticeship.**
Phase III: Attend Application Orientation Day (scheduled in Spring semester) and take program admission assessments.
Phase IV: Program Interview: Applicants with the highest admission points after program admission tests are graded will be contacted to schedule a program interview. Admission points are awarded for grades, prior clinical experiences, apprenticeship evaluation, admission test scores, and interview scores.
Phase V: All applicants will be notified of their admission status. Accepted students will begin the program summer semester.

- 5) Specific pre-program (pre-rad. tech.) admission requirements* (all courses passed with at least a final course grade of "C"):
 1. Allied Health Terminology (ALHT 1130)
 2. American Government (POLS 1101)
 3. Anatomy and Physiology I (BIOL 2251K) **
 4. Anatomy and Physiology II (BIOL 2252K) **
 5. College Algebra (MATH 1111) **
 6. English Composition I (ENGL 1101)
 7. English Composition II (ENGL 1102)
 8. History (HIST 2111 or 2112)
 9. Speech (COMM 1110)
 10. Elective (PSYC 1101)

*Note: It is not recommended that students enroll in more than 15 credit hours per semester unless specific SAT/ACT scores have been achieved. Please speak with a program advisor prior to registering if you are planning to take over 15 credits in a semester. Students must maintain at least a "C" average while enrolled in the rad tech program. For pre-rad tech courses, a student shall earn at least a "C" in all courses or the course(s) shall be repeated. It is a privilege to take Biology 2251K without the prerequisite requirement of Biology 1107. If a student takes Biology 2251K and withdraws or earns below a "C", the student cannot retake the course without taking Biology 1107 first.

** Sciences and Algebra courses shall have been taken within five years of admission, readmission, or transfer into the program, or they shall be repeated. Courses beyond the five-year limit will be evaluated on a case-by-case basis. Students are ineligible to enter the rad tech program if unable to pass any of the required biological science courses or College Algebra after two attempts. Students must also comply with all Radiologic Technology Program policies and Dalton State College policies.

*** **If BIOL 2251K & BIOL 2252K are not taken at DSC, or other USG college, they most likely will not be accepted. The options for remediation are DSC credit by exam (if failed exam, course must be retaken at DSC) or retaking the courses at DSC. Also, allied health terminology is a 3-hour course at DSC. Those wishing to transfer their 2-hour course (at DSC it is a 3-hour course) can remediate at DSC with credit by exam (if failed exam, course must be retaken at DSC). For questions, contact Tara Thurman.**

<u>6) Admission Procedures</u>	<u>Deadlines/Due Dates</u>
Acceptance to Dalton State College	Completed to assure acceptance for spring semester
Program Application/Technical skills Forms (completed)	Sent to program within 3 weeks after receiving packet*
Immunization record	same as above (within 3 weeks)
Background Check (clear)	same as above (within 3 weeks)
Reference Forms (3)	same as above (within 3 weeks)
Apprenticeship	Completed prior to scheduling faculty interview
Interview with program admissions committee	Completed by April 10
Selection process completed	Mid-April
Completed Physical form	After program acceptance, before Orientation

7) Apprenticeship hours require the following:

- * **After the submission of the program application, the applicant will be contacted by the program clinical coordinator to discuss the scheduling of apprenticeship hours; 16-40 hours in Dalton clinical sites.**
- * **Scheduling apprenticeship sessions are limited and applicants are urged to complete application documents as soon as possible to start the apprenticeship orientation process.**
- * **Applicants must be accepted to Dalton State College, have a minimum college cumulative grade point average of 2.00/4.00, and all program application documents received by the program for apprenticeship eligibility**
- * **Recommended dress: apprentice smock, khaki pants, white collared polo shirt, white tennis shoes, and socks**
- * **Neat dress (no jeans, no colored tennis shoes, no shorts, no sandals)**
- * **Minimal: jewelry, make-up, and cologne; no visible body tattoos; no body piercing except for one earring per ear lobe for females (no visible body piercing includes tongue, eyebrow, nose, chin, (facial), and/or ear cartilage). All visible tattoos must be covered with flesh-tone bandages. Artificial fingernails are not permitted.**
- * **Personal Hygiene: well-groomed with no offensive odors; no visible tooth decay; no smoke/smell on clothing**
- * **Hairstyle: neatly maintained and conservative/natural color. Females: pulled back if long, hair out of eyes. Males: hair short to no longer than top of shirt collar in back, neatly trimmed facial hair, hair out of eyes**
- * **Enthusiasm to learn; highly productive sessions (quality and quantity of exams observed)**
- * **Mobile phones/cameras/computers are NOT permitted on apprenticeships**
- * **Professional and ethical language and behavior displayed at all times**
- * **Observe and/or assist with all procedures performed during the apprenticeship sessions**
- * **Additional information will be given to apprentices during the Apprenticeship Orientation session.**

8) Program Fees: The following fees are estimates for various program items:

<u>Item</u>	<u>Estimated Cost</u>	<u>Due</u>
Drug Screen/Background check	\$90.00	Within 3 weeks of receiving application
TB, influenza vaccine	\$50.00	Within 3 weeks of receiving application
Medical exam w/vision screening	\$100.00	After acceptance & submitted 1 week prior to program start
Books	\$900.00	Prior to Program Orientation
Uniforms, Shoes, Lab Coat, Patch	\$175.00	Prior to Program Orientation
Liability Insurance (Professional)	\$15.00/year	Prior to beginning of each year
Health occupation Fee	\$25.00/semester	Each semester
ARRT Certification Exam	\$250.00	Early-sixth semester

*** Additional costs (Estimates): Semester Tuition; Student Semester Activity Fee; Parking Decal (yearly): Lost Lead Marker Set (\$35.00); Lost Film Badge (\$35.00 + shipping cost); Graduation items

*** Policies outlining the tuition fee structure, costs of books, withdrawal, and refund schedule are located in the Dalton State College Catalog. ** The program is accredited by the JRCERT (20 N. Wacker Dr., Ste 2850; Chicago IL. 60606-3182) (Phone:312-704-5300) (FAX: 312- 704-5304) email: www.jrcert.org