Profile of Distance Learning at Dalton State College
2012-2013

1. Overview of The Office of Instructional Technology

The Office of Instructional Technology makes higher education a possibility for those who face obstacles to taking technical and undergraduate courses in a traditional face-to-face classroom setting. We seek to extend the ability to earn credit toward a degree or certification program to those whose life circumstances, such as work, family, or distance, make attending face-to-face traditional classes impractical. Through distance learning, students can attend class whenever and wherever is convenient to them just with the use of an internet connection. Since distance learning courses have learning outcomes equivalent to traditional courses, students taking DL courses earn the same amount and level of credit as they would in a face-to-face class.

The development of the Office of Instructional Technology in January 2012 was based on several key supporting factors including increased delivery of online and hybrid courses, recommendations by the Online Planning Committee, the Dalton State College strategic planning process, and the University System of Georgia strategic planning process.

Mission Statement:

The Office of Instructional Technology is a college-wide function at Dalton State which serves to develop and enhance the college's ability to deliver education to students at remote locations, and to meet institutional distance learning goals. Through intercampus sharing of resources, the Office of Instructional Technology facilitates collaboration among schools and departments to deliver quality distance instruction, faculty and student services, and initiatives.

Goals:

Goals and functions of this department mirror the institutional distance learning goals.

- Work with faculty to plan and create distance learning environments that encourage and support excellence in a personal environment, allowing them to focus on teaching rather than technology.
- In collaboration with other campus and state departments, maintain the human and technical resources and network infrastructure necessary to successfully support and deliver distance and distributed learning.
- Ensure that academic and student services are appropriate to meet the needs of distance and distributed learners.
- Conduct continuous evaluation of distance and distributed learning and support services to ensure the advancement of the College's mission and adherence to quality standards.
- Support research, scholarship, and creative endeavors which promote knowledge of distance learning.

Assessment of Goals:

The goals and work of the Office of Instructional Technology are assessed through the use of surveys, evaluations, and data analysis. The Annual Distance Learning Profile (included below) also serves as an important assessment tool. The Distance Education Committee provides guidance and assistance with the functionality of the department.

Reporting Structure:

The Office of Instructional Technology reports to the Assistant Vice President of Academic Affairs.

Staffing:

Staffing for is currently comprised of the director position only. As funds become available to the institution through eCore revenue and improved budget, more personnel additions are anticipated.

Services Provided:

- Instructional Technology
- Course Design, Development, and Delivery
- Technology Training for GeorgiaVIEW
- Technology Training for other instructional tools such as software, hardware, student response systems, etc.

Training:

Continued training and development is a requirement for the personnel of the department. The staff attends regular training and related meetings to help in staying abreast of currently technologies, processes, policies, and procedures. Part of the continuous improvement process includes weekly web conference calls with the other University System of Georgia Blackboard administrators and quarterly RACDE meetings.

2. Annual Distance Learning Profile

This profile is an interpretive report based on the College's Distance Learning (DL) statistical data. It aims to help Dalton State College evaluate its DL methods of course delivery. DL courses, enrollments, and faculty involvement are all tracked annually, providing ample data with which to understand the strengths, weaknesses, and areas of improvement in DL offerings. This year's report highlights the trends and progress made in 2012-2013.

Key Findings (2012-2013):

- DL course sections, both hybrid and online, increased slightly from 126 in 2011-2012 to 135 in 2012-2013.
- The numbers of both hybrid courses and hybrid enrollments is growing more quickly than the numbers of online courses and online enrollments; hybrid enrollments in 2012-2013 (2029) make up 71% of total DL enrollments (2842).

- The number of students enrolled only in DL courses increased slightly, from 247 in 2011-2012 to 295 in 2012-2013.
- The completion rate for DL courses (93.10%) is slightly lower than the completion rate for traditional courses (95.10%).
- Enrollment in DL courses increased slightly, 1.07%, from 2751 DL enrollments in 2011-2012 to 2842 in 2012-2013.
- The number of faculty teaching online courses increased slightly, from 19 in 2011-2012 to 28 in 2012-2013.
- The number of faculty teaching hybrid courses also increased slightly, from 58 in 2011-2012 to 69 in 2012-2013.

Table 5: 2012-2013 Distance Education Data

2010-2011 Distance Education Data	Fall – 2012	Spring – 2013	Summer – 2013	Total
Total Online Sections:	14	14	7	35
Total Online Students:	350	284	179	813
Non-Duplicated Online Headcount:	306	261	143	710
Total Hybrid Sections:	41	42	17	100
Total Hybrid Students:	858	896	275	2029
Non-Duplicated Hybrid Headcount:	748	770	240	1758
Number of Students Taking Only DL Courses	295			
Completion Rate for DL Courses - 2012	93.10%			
Completion Rate for Traditional Courses - 2012	95.10%			

Table 4: 2011-2012 Distance Education Data

2010-2011 Distance Education Data	Fall – 2011	Spring – 2012	Summer – 2013	Total
Total Online Sections:	11	8	4	23
Total Online Students:	339	177	71	587
Non-Duplicated Online Headcount:	299	168	69	536
Total Hybrid Sections:	49	40	14	103
Total Hybrid Students:	1037	850	277	2164
Non-Duplicated Hybrid Headcount:	865	724	243	1832
Number of Students Taking Only DL Courses	247			
Completion Rate for DL Courses - 2011	90.10%			
Completion Rate for Traditional Courses - 2011	91.64%			

Table 3: 2010-2011 Distance Education Data

2010-2011 Distance Education Data	Fall – 2010	Spring – 2011	Summer – 2011	Total
Total Online Sections:	11	13	5	29
Total Online Students:	341	354	101	796
Non-Duplicated Online Headcount:	293	321	99	713
Total Hybrid Sections:	38	60	10	108
Total Hybrid Students:	831	1441	163	2435
Non-Duplicated Hybrid Headcount:	684	1214	160	2058
Number of Students Taking Only DL Courses	224			
Completion Rate for DL Courses - 2010	89.60%			
Completion Rate for Traditional Courses - 2010	90.35%			

Table 2: 2009-2010 Distance Education Data

2009-2010 Distance Education Data	Fall - 2009	Spring - 2010	Summer - 2010	Total
Total Online Sections:	10	13	8	31
Total Online Students:	354	355	179	888
Non-Duplicated Online Headcount:	315	332	168	815
Total Hybrid Sections:	32	42	9	83
Total Hybrid Students:	769	1034	223	2026
Non-Duplicated Hybrid Headcount:	618	893	220	1731
Number of Students Taking Only DL Courses	243			
Completion Rate for DL Courses - 2009	88.60%			
Completion Rate for Traditional Courses - 2009	90.50%			

Table 1: Ten-year Distance Learning Enrollment and Faculty Involvement

Ten-year Distance Learning Enrollment and Faculty Involvement	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
Distance Learning Enrollment	-	50	607	1367	799	1869	2546	2771	2368	2842
Faculty Teaching Online Courses:	3	12	8	7	11	21	24	20	19	28
Faculty Teaching Hybrid Courses:	0	5	12	20	18	38	42	63	58	69
Online Courses	-	-	-	6	14	29	31	29	23	35
Hybrid Courses	-	-	-	20	23	64	82	108	103	100

Implications:

Dalton State College's Distance Learning program continues to grow rapidly, both in hybrid and online courses, to meet the needs of nontraditional DSC students, for whom attending face-to-face traditional classes is impractical. Online and hybrid courses have grown exponentially at Dalton State since the first offerings in fall

2003, from 3 online courses and 0 hybrid courses to 813 online courses and 2029 hybrid courses. Course selection, enrollment, and faculty involvement in the DL program all continue to increase quickly. This growth is largely in hybrid classes, though online courses are also growing and will likely receive a large boost from our new participation in the eCore program.

Course outcomes demonstrate the quality of Distance Learning sections. Distance Learning course completion rates continue to match and even slightly exceed traditional course completion rates.

Evidence of Improvement

Dalton State is very fortunate to have a supportive and forward-thinking administration encouraging the growth and development of distance education. This year, through funding and infrastructure changes, the Office of Instructional Technology was developed to improve our distance education program. Software investments such as Wimba and Respondus now allow for better course interaction and delivery. Dalton State also now participates in USG's eCore program, promising to increase the delivery and diversity of DSC's distance learning curriculum. Soon DSC students will have the capability to take more than 50% of the first two years of college completely online.

Appendix I: List of Online & Hybrid Courses Available – Fall 2012

Online	ANTH	1103	Intro to Cultural Anthropology
Online	CAPS	1140	Microcomputer Operating System
Online	LPNS	1103	Intro to Nutrition & Diet Ther
Online	MATH	1111	College Algebra
Online	MATH	1113	Precalculus Mathematics
Online	MATH	2200	Introduction to Statistics
Online	NURS	1107	Medical Terminology
Online	NURS	1112	Pharmacology
Online	NURS	1113	Nutrition
Online	SOCI	1160	Social Problems
Online	CAPS	1140	Microcomputer Operating System
Online	FYES	1000	First Year Experience Seminar
Online	POLS	1101	American Government
Online	BUSA	4700	Senior Seminar
Hybrid	BIOL	4410K	Molecular Biology
Hybrid	CAPS	1101	Introduction to Computers
Hybrid	CRJU	3710	Special Topics in Crim Just
Hybrid	DSGN	1120	Digital Design for Communicati
Hybrid	ELCT	1100	PC Maint & Troubleshooting I
Hybrid	ELCT	2005	Direct Current Circuits II
Hybrid	GEOL	1121K	Principles of Geology
Hybrid	HIST	4920	Research Sem European History
Hybrid	NURS	3000	Health Assessment
Hybrid	NURS	3100	Perspectives on USA Health Sys
Hybrid	NURS	4000	Evidenced-based Practice
Hybrid	RESP	1100	Intro to Respiratory Care
Hybrid	SOWK	2102	History of Social Welfare
Hybrid	CAPS	1101	Introduction to Computers

Hybrid	MUSC	1100	Music Appreciation
Hybrid	SPAN	1001	Elementary Spanish I
Hybrid	CAPS	1101	Introduction to Computers
Hybrid	GEOL	1121K	Principles of Geology
Hybrid	SPAN	1001	Elementary Spanish I
Hybrid	COMM	1110	Fundamentals of Speech
Hybrid	BIOL	1107K	Principles of Biology I
Hybrid	BIOL	2215K	Microbiology
Hybrid	BUSA	3050	Business Statistics
Hybrid	CAPS	1101	Introduction to Computers
Hybrid	COMM	1110	Fundamentals of Speech
Hybrid	ELCT	1005	Direct Current Circuits I
Hybrid	ELCT	1055	Digital Logic Circuits I
Hybrid	ELCT	2040	Programmable Logic Controllers
Hybrid	ELCT	2075	Motors, Drives, and Controls
Hybrid	ELCT	2090	Instrument and Control Systems
Hybrid	ELCT	2115	Robotics
Hybrid	ELCT	2116	Computer Integr Manuf (CIMS)
Hybrid	ENGL	1201	Intro to Film as Literature
Hybrid	MNGT	3051	Principles of Management
Hybrid	SPAN	1002	Elementary Spanish II
Hybrid	BIOL	2212K	Anatomy and Physiology I
Hybrid	HUMN	1201	Expressions of Culture I
Hybrid	SPAN	1001	Elementary Spanish I
Hybrid	BIOL	2212K	Anatomy and Physiology I
Hybrid	ENGL	2111	World Literature I
Hybrid	ENGL	1101	English Composition I

Appendix 2: List of Online & Hybrid Courses Available – Spring 2013

Hybrid	SPAN	1001	Fundamentals of Speech
Hybrid	SPAN	1002	Fundamentals of Speech
Hybrid	ANTH	1103	Elementary Spanish I
Hybrid	ELCT	1005	Elementary Spanish II
Hybrid	MUSC	1100	Mgmt/Leadership-Groups/Comm
Hybrid	SPAN	1001	Nursing Capstone
Hybrid	ELCT	2040	Music Appreciation
Hybrid	ELCT	1055	Social Work in Mental Health
Hybrid	BIOL	2215K	PC Maint & Troubleshooting I
Hybrid	BIOL	4410K	PC Maint & Troubleshooting II
Hybrid	CAPS	1101	Introduction to Sociology
Hybrid	BIOL	2212K	Introduction to Computers
Hybrid	RESP	1100	Introduction to Computers
Hybrid	NURS	3100	Music Appreciation
Hybrid	ENGL	2111	Principles of Biology II
Hybrid	SPAN	1001	Principles of Geology
Hybrid	NURS	1112	Senior Seminar
Hybrid	ENGL	1101	Business Statistics
Hybrid	HUMN	1201	Health Assessment
Hybrid	FYES	1000	Intro to Film as Literature
Hybrid	BUSA	3050	Anatomy and Physiology II
Hybrid	SOCI	1160	Introduction to Computers
Hybrid	NURS	3000	International Business

Hybrid	COMM	1110	Nursing Issues
Hybrid	ENGL	1201	Nursing Issues
Hybrid	CAPS	1101	English Composition II
Hybrid	CAPS	1101	World Literature II
Hybrid	GEOL	1121K	Alternating Current Circuits I
Hybrid	MATH	1111	Semiconductor Dev & Cir I
Hybrid	MATH	1113	Intro to Microprocessors
Hybrid	MATH	2200	Alternating Current Cir II
Hybrid	CRJU	3710	General Microbiology
Hybrid	LPNS	1103	Fundamentals of Speech
Hybrid	NURS	1107	Expressions of Culture I
Hybrid	CAPS	1101	Instrument and Control Systems
Hybrid	CAPS	1140	Robotics
Hybrid	GEOL	1121K	Computer Integr Manuf (CIMS)
Hybrid	SOWK	2102	Programmable Logic Controllers
Hybrid	BIOL	2212K	Research Sem American History
Hybrid			Directed Readings in Soc Work
Hybrid	BUSA	4700	Special Topics in Crim Just
Hybrid	ELCT	1100	Directed Readings in Soc Work
Online	ELCT	2005	History of Social Welfare
Online	NURS	1113	Expressions of Culture I
Online	MNGT	3051	Social Problems
Online	HIST	4920	A+ Certification Review
Online	POLS	1101	Microcomputer Operating System
Online	ELCT	2115	Precalculus Mathematics
Online	ELCT	2075	American Government
Online	DSGN	1120	Intro to Nutrition & Diet Ther
Online	ELCT	2116	Introduction to Statistics
Online	COMM	1110	Nutrition
Online	BIOL	1107K	Calculus and Analytic Geom I
Online	CAPS	1140	Communication for Prof Setting
Online	NURS	4000	American Government
Online	ELCT	2090	College Algebra

Appendix 3: List of Online & Hybrid Courses Available – Summer 2013

Online	NURS	1113	Nutrition
Online	NURS	1113	Nutrition
Online	SOCI	1101	Introduction to Sociology
Online	HIST	2111	United States History to 1877
Online	POLS	1101	American Government
Online	CRJU	3600	Criminal Justice Admin
Online	CRJU	3710	Special Topics in Crim Just
Hybrid	COMM	1110	Fundamentals of Speech
Hybrid	SPAN	1001	Elementary Spanish I
Hybrid	HIST	2111	United States History to 1877
Hybrid	SOWK	3506	Social Work and Health Care
Hybrid	SOWK	3506	Social Work and Health Care
Hybrid	CAPS	1101	Introduction to Computers
Hybrid	CAPS	1101	Introduction to Computers
Hybrid	NURS	3000	Health Assessment
Hybrid	POLS	1101	American Government

Hybrid	MUSC	1100	Music Appreciation
Hybrid	BIOL	1105K	Environmental Studies
Hybrid	BIOL	1105K	Environmental Studies
Hybrid	ENGL	2112	World Literature II
Hybrid	PSYC	1101	Introduction to Psychology
Hybrid	PSYC	2101	Psychology of Adjustment
Hybrid	SOWK	3503	Substance Abuse
Hybrid	ENGL	1102	English Composition II