

Contents

Dalton State Faculty Senate	2
Minutes of September 14, 2023	2
Call to Order	2
Approval of Minutes	2
Faculty Salary Survey	2
Introduction of Senate Officers	2
Wall Street Journal Rankings	3
Parliamentary Procedures	3
Committees.....	3
New Business	3
Senate Meeting Time	3
New Faculty Policies	3
Announcements.....	4
Freedom of Expression and Academic Freedom	4
Technology Survey	4
Next Meeting	4
Adjournment:.....	4
Appendix 1: Attendance	5



Dalton State Faculty Senate

Minutes of September 14, 2023

Attendees: Please see Appendix 1 for the list of attendees.

Call to Order

Senate President Hussein Mohamed called the meeting to order at 3:15. Parliamentarian Tom Gonzalez stated that a quorum was present.

Approval of Minutes

Hussein asked for a motion to approve the minutes of the April 13 meeting. The motion was made and seconded. There being no discussion, the motion carried.

Faculty Salary Survey

Lori McCarty gave an overview of the results of the salary survey conducted by Willis Towers Watson. The purpose of the survey was to make sure salaries at Dalton State are within the market range for our peer institutions. The survey found that our salary averages are within the market range with the exception of the schools of Education and Health Professions, which are below the range. The cost to bring all salaries up to the market range will be approximately \$220,000.00, in addition to the salary compression adjustment of approximately \$200,000.00. Lori will send an email update on the survey.

Introduction of Senate Officers

Hussein welcomed everyone to the meeting and said that he wanted senate meetings to be open and informal. Officers are Hussein Mohamed, President; Jennifer Randall, President-Elect; Kent Harrelson, Secretary; Tom Gonzalez, Parliamentarian; and Laura Tolliver, Webmaster.

Wall Street Journal Rankings

Hussein congratulated Dalton State on being ranked #1 nationwide in the category of student experience in the *Wall Street Journal's* annual rankings.

Parliamentary Procedures

Tom Gonzalez discussed the procedures followed in the Senate. Our bylaws state that we follow Robert's Rules of Order; one motion can be on the floor at a time, with a motion, second, discussion, and vote. Voting is through the Teams chat; senators must be signed in to vote.

Hussein stated that senators sending a proxy should notify him a week prior to the meeting.

Committees

Hussein stated that senators are still needed for some committees. Committees should meet before the October senate meeting.

Jeff Stanley said that on the form to indicate committee preferences, we can currently select only one committee. If we could indicate our top three choices, it would likely result in better matching of senators and committees. Hussein said that he would check into doing that.

New Business

Senate Meeting Time

Hussein said that at the April senate meeting, the senate voted to change the meeting time to 3:30 p.m. because of the new schedule. Because the senate bylaws state that meetings will take place at 3:15, we need to amend the meeting time in the bylaws. Hussein asked for a motion to amend the bylaws. Kent Harrelson moved to amend the meeting time to 3:30; Tom Gonzalez seconded. There was no discussion.

The motion was carried to amend the meeting time in the senate bylaws to 3:30.

New Faculty Policies

Tammy Byron discussed the changes to the Faculty Evaluation Manual and the Academic Affairs Policies and Procedures Manual; the changes had been previously distributed by email. The

changes were voted on individually; each change was moved, seconded, discussed, and voted on.

The following changes to the Academic Affairs Policies and Procedures Manual were carried: Annual Evaluation for Part-time Faculty; Post-Tenure Review; Pre-Tenure Review; Promotion; Annual Evaluation for Full-Time Faculty; Goal Setting and Faculty Annual Reports; and Tenure.

Announcements

Freedom of Expression and Academic Freedom

Dr. Bruno Hicks discussed the updated USG policy. He said that we should regard the policy as a mandate; we have to adopt it and integrate it into our existing policy. The changes will require a formal vote to adopt; a clean version of the amended Dalton State policy will be ready for a vote at the October senate meeting.

He added that Dalton State currently has no policy on policies. Bruno and Dr. Fuchko have been working on a policy for campus adoption of USG mandates.

Dr. Fuchko said that one option is for presidential adoption of USG policies; these would be regarded as interim changes, to be finalized in consultation with the faculty senate and the staff council.

Hussein thanked Bruno and Dr. Fuchko for their comments.

Technology Survey

Hussein asked everyone to complete the technology survey, previously distributed by email.

Next Meeting

The next senate meeting will be at 3:30 on October 12; Hussein said he would conduct a vote of the full faculty to make the meeting time change official.

Adjournment: There being no other business, the meeting adjourned at 4:10.

Respectfully submitted by Kent Harrelson, Secretary

Appendix 1: Attendance

Senators

Ali Akdeniz

Jacqueline Boals

Amy Burger (Proxy for Laura Tolliver)

Susan Burran

Erik Elakman

Chuck Fink

John Fuchko (Dalton State President)

Carl Gabrini

Thomas Gonzalez (Parliamentarian)

Kent Harrelson (Secretary)

Timothy Hawkins

Bruno Hicks (Provost)

Matthew Hipps

Ryan Hoffpauir

Calley Hornbuckle

Leah Howell

Clint Kinkead

Jon Littlefield

Annabelle McKie-Voerste

Holly Miller

Sarah Min

Hussein Mohamed (Senate President)

Jodie Pack

Jennifer Randall (President-Elect)

Deborah Richardson

Lynda Ridley

Patrick Ryle

Jeff Stanley

Lirong Yu

Xinghai Zhao

Guests

Manal Abdelsamie

Katrina Autry

Tammy Byron

Jamie Connors

Cindy Davis

Alleigha Dennis

Jerry Drye

Sarita Gale

Rogelio Garcia-Cuna

Crystal Goforth

Jami Hall

Kim Hays

Lauren Holverson

Katherine Hyatt

Jodi Johnson

Gina Kertulis-Tartar

Hannah Makarczyk

Nancy Mason

Lori McCarty

Brynn Munro

Alexander Orfinger

Tammy Rice

Andrea Roberson

Carole Shealy

John Shim

Amanda Smith

Sharlonne Smith

Melissa Whitesell

Michael Woodard

Molly Zhou