Institution: Dalton State College (139463)
User ID: P1394631

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

Data Reporting Reminders

- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff - both with and without faculty status.

See the instructions for the **Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources survey component.

Resources:

- To download the survey materials for this component: Survey Materials
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2010 Standard Occupational Classfication (SOC) codes. Additional information and resources can be found in the IPEDS HR/SOC Information Center, including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, frequently asked questions, and web tutorials.

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer Yes to this question, you will be provided the screens to report part-time staff.

⦿ Yes   ○ No

Does your institution have 15 or more full-time staff?

⦿ Yes   ○ No

Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer Yes to any of the questions below, you will NOT be required to report Part G - Salaries for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.

⦿ No   ○ Yes   Are ALL of the instructional staff military personnel?

⦿ No   ○ Yes   Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

The reporting of data by gender AND race/ethnicity is optional this year as it is in even-numbered years.

Do you wish to report data by gender AND race/ethnicity this year?
If you answer **No**, screens to report data by employment status (full-time and part-time) and occupational category will be displayed.
If you answer **Yes**, screens to report data by employment status (full-time and part-time), occupational category, and gender AND race/ethnicity will be displayed and you must complete all applicable screens.

○ No, I will not report data by gender and race/ethnicity this year

⦿ Yes, I will report data by gender and race/ethnicity this year

You may use the space below to provide context for the data you've reported above.

Human Resources Screening Questions

Does your institution have a tenure system?

If you answer Yes to this question, you will be provided the screens to report some data by tenure status.

⦿ Yes   ○ No

Does your institution have graduate assistants?

If you answer Yes to this question, you will be provided the screens to report graduate assistants.

○ Yes   ⦿ No

Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2014 either for the *first time* (new to the institution) or *after a break in service* AND who were still on the payroll of the institution as of November 1, 2014? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

If you answer Yes to this question, you will be provided the screens to report full-time permanent new hires in Part H.

⦿ Yes   ○ No

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Tenured

Number of Full-time Instructional Staff
With Faculty Status
Tenured
As of November 1, 2014

• Report Hispanic/Latino individuals of any race as Hispanic/Latino

• Report race for non-Hispanic/Latino individuals only

• Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0				0
Hispanic/Latino	1	0	0				1
American Indian or Alaska Native	0	0	0				0
Asian	1	1	0				2
Black or African American	0	0	0				0
Native Hawaiian or Other Pacific Islander	0	0	0				0
White	11	19	2				32
Two or more races	0	1	0				1
Race and ethnicity unknown	0	0	0				0
Total men	13	21	2				36

Women

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0				0
Hispanic/Latino	0	0	0				0
American Indian or Alaska Native	0	0	0				0
Asian	0	0	0				0
Black or African American	0	1	0				1
Native Hawaiian or Other Pacific Islander	0	0	0				0
White	5	29	2				36
Two or more races	0	0	0				0
Race and ethnicity unknown	0	0	0				0
Total women	5	30	2				37

	Professors	Associate professors	Assistant professors	Instructors	Lecturers	No academic rank	Total
Total (men+women)	18	51	4				73
Total from prior year							**57**

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - On Tenure Track

Number of Full-time Instructional Staff

With Faculty Status

On Tenure Track

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien		0	0	0	0		0
Hispanic/Latino		0	1	1	0		2
American Indian or Alaska Native		0	0	0	0		0
Asian		0	1	0	0		1
Black or African American		1	1	0	0		2
Native Hawaiian or Other Pacific Islander		0	0	0	0		0
White		8	16	0	0		24
Two or more races		0	0	0	0		0
Race and ethnicity unknown		1	1	0	0		2
Total men		10	20	1	0		31

Women

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien		0	1	0	0		1
Hispanic/Latino		0	1	0	0		1
American Indian or Alaska Native		0	0	0	0		0
Asian		0	1	0	0		1
Black or African American		0	1	0	0		1
Native Hawaiian or Other Pacific Islander		0	0	0	0		0
White		2	30	2	1		35
Two or more races		0	0	0	0		0
Race and ethnicity unknown		0	0	0	0		0
Total women		2	34	2	1		39

Total (men+women)		12	54	3	1		70
Total from prior year							**69**

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract

Number of Full-time Instructional Staff							
With Faculty Status							
Not on Tenure Track - Multi-Year or Continuing or At-will Contract							
As of November 1, 2014							
•Report Hispanic/Latino individuals of any race as Hispanic/Latino							
•Report race for non-Hispanic/Latino individuals only							
•Include both Primarily Instruction and Instruction Combined with Research and/or Public Service							

Men

Gender and race/ethnicity		Academic Rank				No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							

Women

Gender and race/ethnicity		Academic Rank				No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total women							
Total (men+women)							
Total from prior year							

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Annual Contract

Number of Full-time Instructional Staff
With Faculty Status
Not on Tenure Track - Annual Contract
As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien			0	0	0		0
Hispanic/Latino			0	0	0		0
American Indian or Alaska Native			0	0	0		0
Asian			0	0	0		0
Black or African American			0	0	0		0
Native Hawaiian or Other Pacific Islander			0	0	0		0
White			1	3	5		9
Two or more races			0	0	0		0
Race and ethnicity unknown			0	0	0		0
Total men			1	3	5		9

Women

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien			0	0	0		0
Hispanic/Latino			0	0	0		0
American Indian or Alaska Native			0	0	0		0
Asian			0	0	1		1
Black or African American			0	0	0		0
Native Hawaiian or Other Pacific Islander			0	0	0		0
White			1	2	4		7
Two or more races			0	0	0		0
Race and ethnicity unknown			0	0	0		0
Total women			1	2	5		8

Total (men+women)			2	5	10		17
Total from prior year							**21**

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract

	Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Less-than-annual Contract As of November 1, 2014						

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							

Women

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total women							
Total (men+women)							
Total from prior year							

Part A1 - Full-time Instructional Staff - Without Faculty Status

Number of Full-time Instructional Staff

Without Faculty Status

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

•Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men	
Race/ethnicity	Without Faculty Status
Nonresident alien	
Hispanic/Latino	
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Two or more races	
Race and ethnicity unknown	
Total men	
Women	
Race/ethnicity	Without Faculty Status
Nonresident alien	
Hispanic/Latino	
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Two or more races	
Race and ethnicity unknown	
Total women	
Total (men+women)	
Total from prior year	

Part A2 - Full-time Instructional Staff by Function

Number of Full-time Instructional Staff

As of November 1, 2014

•Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below

	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Instructional staff	73	70	0	17	0	0	160
Total carried forward from previous screens	73	70		17			160
Primarily Instruction	73	70		17	0		160
❓ Exclusively credit	73	70		17	0		160
❓ Exclusively not-for-credit							
Combined credit/not-for-credit							
Instruction/research/public service staff							

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Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

As of November 1, 2014

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	0	1	1
Hispanic/Latino	3	1	4
American Indian or Alaska Native	0	0	0
Asian	3	2	5
Black or African American	2	2	4
Native Hawaiian or Other Pacific Islander	0	0	0
White	65	78	143
Two or more races	1	0	1
Race and ethnicity unknown	2	0	2
Total	76	84	160
Total from prior year			**147**

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff by Occupational Category		
As of November 1, 2014		
•Report Hispanic/Latino individuals of any race as Hispanic/Latino		
•Report race for non-Hispanic/Latino individuals only		

Men			
Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	0		
Hispanic/Latino	3		
American Indian or Alaska Native	0		
Asian	3		
Black or African American	2		
Native Hawaiian or Other Pacific Islander	0		
White	65		
Two or more races	1		
Race and ethnicity unknown	2		
Total men	76		

Women			
Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Nonresident alien	1		
Hispanic/Latino	1		
American Indian or Alaska Native	0		
Asian	2		
Black or African American	2		
Native Hawaiian or Other Pacific Islander	0		
White	78		
Two or more races	0		
Race and ethnicity unknown	0		
Total women	84		

	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
Total (men+women)	160		
Total from prior year	**147**		

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien		0		0
Hispanic/Latino		0		2
American Indian or Alaska Native		0		0
Asian		0		0
Black or African American		0		0
Native Hawaiian or Other Pacific Islander		0		0
White		1		3
Two or more races		0		0
Race and ethnicity unknown		0		0
Total men		1		5

Women

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien		0		0
Hispanic/Latino		0		0
American Indian or Alaska Native		0		0
Asian		0		1
Black or African American		0		2
Native Hawaiian or Other Pacific Islander		0		0
White		3		11
Two or more races		0		0
Race and ethnicity unknown		0		0
Total women		3		14
Total (men+women)		4		19
Total from prior year		**4**		**20**

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	1	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	1	0	0
Black or African American	1	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	20	1	9	6	1
Two or more races	0	0	0	1	0
Race and ethnicity unknown	0	0	0	0	0
Total men	22	1	10	7	1

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	1	0
Hispanic/Latino	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	17	8	3	3	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total women	17	8	3	4	0
Total (men+women)	39	9	13	11	1
Total from prior year	51	7	14	4	1

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2014

- •Report Hispanic/Latino individuals of any race as Hispanic/Latino
- •Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time staff)
Nonresident alien	0		0	0		0
Hispanic/Latino	4		0	0		10
American Indian or Alaska Native	0		0	0		0
Asian	0		0	0		4
Black or African American	1		0	0		4
Native Hawaiian or Other Pacific Islander	0		0	0		0
White	20		5	4		135
Two or more races	0		0	0		2
Race and ethnicity unknown	0		0	0		2
Total men	25		5	4		157

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time staff)
Nonresident alien	0		0	0		2
Hispanic/Latino	1		2	0		4
American Indian or Alaska Native	0		0	0		0
Asian	1		0	0		4
Black or African American	0		1	1		6
Native Hawaiian or Other Pacific Islander	0		0	0		0
White	11		37	0		171
Two or more races	0		0	0		0
	0		0	0		0

Race and ethnicity unknown						
Total women		13		40	1	187
Total (men+women)		38		45	5	344
Total from prior year		**35**		**43**	**5**	**331**

Part B2 - Full-time Non-instructional Staff by Occupational Category and Tenure Status

Number of Full-time Non-instructional Staff

As of November 1, 2014

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020				3		1	4
Library Technicians 25-4030							
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						19	19
Management Occupations 11-0000	5			1		33	39
Business and Financial Operations Occupations 13-0000						9	9
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						13	13
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					0	11	11
Healthcare Practitioners and Technical Occupations 29-0000						1	1
Total	5	0	0	4	0	87	96
Total from prior year	**14**	**2**		**6**	**0**	**79**	**101**

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Part C - Full-time Summary

Summary of Full-time Staff

As of November 1, 2014

● Data will not be generated on this screen until the relevant screens in the previous section have been completed.

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction	73	70		17	0		160
Exclusively credit	73	70		17	0		160
Exclusively not-for-credit							
Combined credit/not-for-credit							
Instruction/research/public service staff							
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020				3		1	4
Library Technicians 25-4030							
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						19	19
Management Occupations 11-0000	5			1		33	39
Business and Financial Operations Occupations 13-0000						9	9
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						13	13
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					0	11	11
Healthcare Practitioners and Technical Occupations 29-0000						1	1
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							38
Sales and Related Occupations 41-0000							
Office and Administrative Support Occupations 43-0000							45
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000							5
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000							
Total							344

Part G - Salaries Worksheet

Number of Full-time Instructional Staff

For Calculation of Total Number of Months

Annual Salary, 2014-15

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include ONLY full-time instructional staff
- Include instructional staff *with* faculty status and *without* faculty status
- Include instructional staff regardless of tenure status
- Balance column should include instructional staff whose annual salary covers less than 9 months worked

Gender and academic rank	Months worked				Total Staff for Salary reporting	Total Number of Months	Total full-time instructional staff from Part A	Balance (All other full-time instructional staff)
	12 months	11 months	10 months	9 months				
Men								
Professors	0	0	13	0	13	130		
Associate professors	0	0	31	0	31	310		
Assistant professors	0	0	23	0	23	230		
Instructors	0	0	4	0	4	40		
Lecturers	0	0	5	0	5	50		
No academic rank						0		
Total men	0	0	76	0	76	760	76	0
Women								
Professors	0	0	5	0	5	50		
Associate professors	0	0	32	0	32	320		
Assistant professors	0	0	37	0	37	370		
Instructors	0	0	4	0	4	40		
Lecturers	0	0	6	0	6	60		
No academic rank						0		
Total women	0	0	84	0	84	840	84	0
Total (men + women)	0	0	160	0	160	1,600	160	0

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Part G - Salary outlays for instructional staff

Salary Outlays

for Full-time Instructional Staff

Annual Salary Outlays, 2014-15

•Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen

Gender and academic rank	Total staff for salary reporting (from Part G, screen 1)	Total Number of Months (from Part G, screen 1)	Total Annual Salary Outlays	Weighted Average Monthly Salaries
Men				
Professors	13	130	922,434	7,096
Associate professors	31	310	1,655,651	5,341
Assistant professors	23	230	1,220,839	5,308
Instructors	4	40	217,048	5,426
Lecturers	5	50	181,000	3,620
No academic rank		0		
Total men	76	760	4,196,972	5,522
Women				
Professors	5	50	377,278	7,546
Associate professors	32	320	1,714,381	5,357
Assistant professors	37	370	1,828,881	4,943
Instructors	4	40	175,336	4,383
Lecturers	6	60	235,550	3,926
No academic rank		0		
Total women	84	840	4,331,426	5,156
Total (men + women)	160	1,600	8,528,398	5,330

Part G - Salary outlays for non-instructional staff

Salary Outlays for Full-time Non-instructional Staff		
Annual Salary Outlays, 2014-15		
Occupational category	Number of full-time staff (carried forward from previous screens)	Total annual salary outlays
Research staff		0
Public Service staff		0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	23	866,417
Management Occupations 11-0000	39	2,763,339
Business and Financial Operations Occupations 13-0000	9	369,262
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	13	479,425
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	11	⬧ 292,269
Healthcare Practitioners and Technical Occupations 29-0000	1	42,777
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	38	1,027,453
Sales and Related Occupations 41-0000		0
Office and Administrative Support Occupations 43-0000	45	1,379,870
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	5	188,955
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000		0

Part D - Part-time Staff by Occupational Category

Number of Part-time Staff by Occupational Category

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	0		
Hispanic/Latino	0		
American Indian or Alaska Native	0		
Asian	0		
Black or African American	0		
Native Hawaiian or Other Pacific Islander	0		
White	30		
Two or more races	0		
Race and ethnicity unknown	0		
Total men	30		

Women

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	0		
Hispanic/Latino	3		
American Indian or Alaska Native	0		
Asian	3		
Black or African American	2		
Native Hawaiian or Other Pacific Islander	0		
White	21		
Two or more races	1		
Race and ethnicity unknown	0		
Total women	30		
Total (men+women)	60		
Total from prior year	**62**		

Part D - Part-time Staff by Occupational Category

Number of Part-time Staff by Occupational Category

As of November 1, 2014

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total men					

Women

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total women					

	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Total (men+women)				◈	◈
Total from prior year				1	1

Institution: Dalton State College (139463)
User ID: P1394631

Part D - Part-time Staff by Occupational Category

	Number of Part-time Staff				
	As of November 1, 2014				

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien		0		0	
Hispanic/Latino		0		0	
American Indian or Alaska Native		0		0	
Asian		0		0	
Black or African American		0		0	
Native Hawaiian or Other Pacific Islander		0		0	
White		0		2	
Two or more races		0		0	
Race and ethnicity unknown		0		0	
Total men		0		2	

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien		0		0	
Hispanic/Latino		0		0	
American Indian or Alaska Native		0		0	
Asian		0		0	
Black or African American		0		0	
Native Hawaiian or Other Pacific Islander		0		0	
White		1		2	
Two or more races		0		0	
Race and ethnicity unknown		0		0	
Total women		1		2	
Total (men+women)		1		4	
Total from prior year				8	

Part D - Part-time Staff by Occupational Category

	Number of Part-time Staff

As of November 1, 2014

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All part-time staff)
Nonresident alien			0			0
Hispanic/Latino			0			0
American Indian or Alaska Native			0			0
Asian			0			0
Black or African American			0			0
Native Hawaiian or Other Pacific Islander			0			0
White			0			32
Two or more races			0			0
Race and ethnicity unknown			0			0
Total men			0			32

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All part-time staff)
Nonresident alien			0			0
Hispanic/Latino			0			3
American Indian or Alaska Native			0			0
Asian			0			3
Black or African American			0			2
Native Hawaiian or Other Pacific Islander			0			0
White			7			31
Two or more races			0			1
Race and ethnicity unknown			0			0

Total women			7		40
Total (men+women)		◈	7		72
Total from prior year		**2**	**8**		**81**

Part E - Part-time Staff by Occupational Category and Tenure Status

Number of Part-time Staff

As of November 1, 2014

Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction	0	0		0	60		60
Exclusively credit	0	0		0	60		60
Exclusively not-for-credit							
Combined credit/not-for-credit							
Instruction/research/public service staff							
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020				0		0	0
Library Technicians 25-4030							
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						0	0
Management Occupations 11-0000	0			0		0	0
Business and Financial Operations Occupations 13-0000						1	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						0	0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					1	3	4
Healthcare Practitioners and Technical Occupations 29-0000						0	0
Total	0	0	0	0	◆ 61	◆ 4	65
Total from prior year	0	0		0	5	66	71

Part F - Part-time Summary

	With Faculty status					Without Faculty status	Total
Summary of Part-time Staff **As of November 1, 2014**							
Occupational category	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction	0	0		0	60		60
Exclusively credit	0	0		0	60		60
Exclusively not-for-credit							
Combined credit/not-for-credit							
Instruction/research/public service staff							
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020				0		0	0
Library Technicians 25-4030							
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						0	0
Management Occupations 11-0000	0			0		0	0
Business and Financial Operations Occupations 13-0000						1	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						0	0
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					1	3	4
Healthcare Practitioners and Technical Occupations 29-0000						0	0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							
Sales and Related Occupations 41-0000							
Office and Administrative Support Occupations 43-0000							7
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000							
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000							
Total							72

Part H - New Hires, Full-time Instructional Staff by Tenure Status

Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between July 1 and October 31, 2014 and still on the payroll of the institution as of November 1, 2014)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include Primarily Instruction and Instruction Combined with Research and Public Service

Men

Race/ethnicity	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Nonresident alien		0					0
Hispanic/Latino		1					1
American Indian or Alaska Native		0					0
Asian		0					0
Black or African American		0					0
Native Hawaiian or Other Pacific Islander		0					0
White		5					5
Two or more races		0					0
Race and ethnicity unknown		0					0
Total men		6					6

Women

Race/ethnicity	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Nonresident alien		0					0
Hispanic/Latino		0					0
American Indian or Alaska Native		0					0
Asian		0					0
Black or African American		1					1
Native Hawaiian or Other Pacific Islander		0					0
White		3					3
Two or more races		0					0
Race and ethnicity unknown		0					0
Total women		4					4

| **Total (men+women)** | | 10 | | | | | 10 |

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between July 1 and October 31, 2014 and still on the payroll of the institution as of November 1, 2014)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0			0
Hispanic/Latino	1			0
American Indian or Alaska Native	0			0
Asian	0			0
Black or African American	0			0
Native Hawaiian or Other Pacific Islander	0			0
White	5			0
Two or more races	0			0
Race and ethnicity unknown	0			0
Total men	6			0

Women

Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0			0
Hispanic/Latino	0			0
American Indian or Alaska Native	0			0
Asian	0			0
Black or African American	1			0
Native Hawaiian or Other Pacific Islander	0			0
White	3			1
Two or more races	0			0
Race and ethnicity unknown	0			0
Total women	4			1
Total (men+women)	10			1

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between July 1 and October 31, 2014 and still on the payroll of the institution as of November 1, 2014)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0				
Hispanic/Latino	0				
American Indian or Alaska Native	0				
Asian	0				
Black or African American	0				
Native Hawaiian or Other Pacific Islander	0				
White	1				
Two or more races	0				
Race and ethnicity unknown	0				
Total men	1				

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0				
Hispanic/Latino	0				
American Indian or Alaska Native	0				
Asian	0				
Black or African American	0				
Native Hawaiian or Other Pacific Islander	0				
White	1				
Two or more races	0				
Race and ethnicity unknown	0				
Total women	1				
Total (men+women)	2				

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between July 1 and October 31, 2014 and

still on the payroll of the institution as of November 1, 2014)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time new hires)
Nonresident alien	0		0			0
Hispanic/Latino	1		0			2
American Indian or Alaska Native	0		0			0
Asian	0		0			0
Black or African American	0		0			0
Native Hawaiian or Other Pacific Islander	0		0			0
White	0		0			6
Two or more races	0		0			0
Race and ethnicity unknown	0		0			0
Total men	1		0			8

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time new hires)
Nonresident alien	0		0			0
Hispanic/Latino	0		0			0
American Indian or Alaska Native	0		0			0
Asian	0		0			0
Black or African American	0		1			2
Native Hawaiian or Other Pacific Islander	0		0			0
White	3		0			8
Two or more races	0		0			0

Race and ethnicity unknown	0	0		0
Total women	3	1		10
Total (men+women)	4	1		18

Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

Performing edits was hardest thing to do, all edits were preformed and at the end I see a fatal error 1500, to save A-2 I did multiple times and the error will not go away.

Prepared by

This survey component was prepared by:

○ Keyholder	○ SFA Contact	◉ HR Contact
○ Finance Contact	○ Academic Library Contact	○ Other

Name: Nettie Henderson
Email: nhenderson@daltonstate.edu

How long did it take to prepare this survey component?	30 hours	30 minutes

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary

Human Resources Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2015.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Number of staff by employment status and occupational category: Fall 2014			
Occupational category	**Reported values**		**FTE staff**
	Number of full-time staff	**Number of part-time staff**	
Total number of staff	344	72	368
Instructional Staff	160	60	180
Primary Instruction	160	60	180
Exclusively credit	160	60	180
Exclusively not-for-credit			
Combined credit/not-for-credit			
Instruction/research/public service			
Research Staff			
Public Service Staff			
Library and Student and Academic Affairs and Other Education Services Occupations SOC	23	0	23
Librarians, Curators, and Archivists SOC 25-4000	4	0	4
Archivists, Curators, and Museum Technicians SOC 25-4010			
Librarians SOC 25-4020	4	0	4
Library Technicians SOC 25-4030			
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	19	0	19
Management Occupations SOC 11-0000	39	0	39
Business and Financial Operations Occupations SOC 13-0000	9	1	9
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	13	0	13
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	11	4	12
Healthcare Practitioners and Technical Occupations SOC 29-0000	1	0	1
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	38		38
Sales and Related Occupations SOC 41-0000			
Office and Administrative Support Occupations SOC 43-0000	45	7	47
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	5		5

Number of staff by employment status and occupational category: Fall 2014				
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000				

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

Salaries of full-time instructional staff by contract length and academic rank: Academic year 2014-15

Academic rank	Months Covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Salary Outlays	Weighted Average Monthly Salaries
	12 months	11 months	10 months	9 months				
All Ranks			160		160	1,600	$8,528,398	$5,330
Professor			18		18	180	$1,299,712	$7,221
Associate professor			63		63	630	$3,370,032	$5,349
Assistant professor			60		60	600	$3,049,720	$5,083
Instructor			8		8	80	$392,384	$4,905
Lecturer			11		11	110	$416,550	$3,787
No academic rank								

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Edit Report

Human Resources

Dalton State College (139463)

Source	Description	Severity	Resolved	Options
Screen: B2 - FT Non-instructional, Occupation and Tenure - 1				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	No employees in this category this year.			
Screen: G - Salary Outlays, Non-instructional Staff				
Perform Edits	The amount entered in Part G for Total annual salary outlays for Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations ($292,269) is outside the expected range of between $319,000 and $1,111,000 based on an estimated average salary of between $29,000 and $101,000 per individual for this category. Please correct your data or explain. (Error #1374)	Explanation	Yes	
Reason:	Most employees in this category are coaches and earn minimal salaries. Therefore our range is less than the average.			
Related Screens:	G - Salary Outlays, Non-instructional Staff			
Screen: D - PT Staff, Occupation - 2				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	No part time staff in this category this year.			
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	No part time staff in this category this year.			
Screen: D - PT Staff, Occupation - 4				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	No part time staff in this category this year			
Screen: E - PT Staff, Occupation and Tenure - 1				
Screen Entry	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	This number is correct for part time			
Screen Entry	This number is outside the expected range of between 43 and 89 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	This number is correct for part time without faculty status			