# Student Life
# Request for Funding

**Requests <u>MUST</u> be submitted and approved by reviewers at least <u>ONE WEEK</u> prior to the upcoming SGA meeting.**

**Event Information**

Requestor Name: *                                    Email: *

Event Title: *                                       Event Location: *

Proposed
Start Date: *                                        Proposed End Date: *

Estimated Cost: *                                    Number of Expected
                                                     Participants: *

**Please upload a complete roster with names & student ID #'s.**

**Please upload a detailed cost breakdown.**
*

**Please upload any other supporting documentation.**

**Please explain the purpose of the event.**
*

**Please explain how the event will benefit Dalton State students.**
*In the space below, outline how your request will directly benefit the DSC student community. If you are using the funds to travel, how will you use the experience to directly benefit DSC students?*
*

**Proposal Presentation**

**\*\*\*\*\*\*It is required that you present your proposal at the next scheduled SGA meeting. SGA meetings are typically held the last Friday of every month.**

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## DECISIONS

You are about to complete your part of the Request for Funding. Please review the information carefully and provide your decision. If while reviewing the form, you see additional information is needed, <u>DO NOT</u> deny the form, rather reject the request back to the form owner so that they may provide the additional information that is required. If you will be denying the request, please explain your reason for denial in the space provided and then select "Next" to sign off on your decision.

## Organizational Advisor or Supervisor

**Decision:**  * `-- Please Select -- ▼`

**Please explain your decision below:**

**Student Life**

**Decision:**  * `-- Please Select -- ▼`

**Please explain your decision below:**

Requestor Signature    _____Date:_____

Organizational Advisor or Supervisor Signature    `Electronic Signature Pending`

Student Life Signature    `Electronic Signature Pending`