ACADEMIC AGREEMENT
BETWEEN
Korea National University of Transportation, ROK
AND
Dalton State College, USA

Korea National University of Transportation(hereinafter referred to as "KNUT") and Dalton State College (hereinafter referred to as "DSC"), wishing to establish cooperative relations between the two institutions, especially to develop academic and cultural interchange through mutual assistance in the areas of education and research, agree as follows:

PART I
AREAS OF COOPERATION

The areas of cooperation include, subject to mutual consent, any program that can contribute to the fostering and development of the cooperative relationships between the two institutions.

Collaboration will be undertaken, subject to availability of funds and the approval of KNUT and DSC, through such activities or programs as:

1. Exchange of undergraduate and graduate students;
2. Exchange of faculty and staff members;
3. Joint research and consultancy activities;
4. Participation in seminars and academic meetings;
5. Exchange of academic materials and other information;
6. Special short-term academic programs and projects.

The terms of such mutual assistance and necessary budget for each specific program and activity that is implemented under the terms of this agreement shall be mutually discussed and agreed upon in writing by both institutions prior to the initiation of the particular program or activity, and the terms of such program and activity shall be negotiated on an annual basis. Each institution will designate a contact person to develop and coordinate specific activities or programs.

PART II
EXCHANGE OF STUDENTS

A. PURPOSE
   The purpose of this program is to make possible the exchange of students between the two institutions on a continuing basis within the laws, rules and regulations of each institution.

B. DEFINITION
In this agreement, unless the context otherwise requires: "exchange" shall mean an exchange of an agreed number or ratio of students from each institution; "exchange student" shall mean students participating in the exchange program implemented herein; "home institution" shall mean the institution at which the student is formally enrolled full-time as a degree candidate and intends to graduate; and "host institution" shall mean the institution which has agreed to receive the exchange student from the home institution for a period of study on a non-degree basis.

C. DURATION
Students are to be exchanged for one full academic year or for one semester.

D. NUMBER
During each academic year, both institutions agree to exchange up to six (6) students. Numbers should be counted in semester units: 1 summer = 0.5, 1 semester = 1, 1 academic year without summer = 2. Summer schools are open to exchange students and shall be counted as 0.5 semester. The number of students to be exchanged may be modified by mutual agreement in advance.

E. BALANCE
Both institutions will review the program annually for any imbalance in the number of exchange students, and will adjust the number of students exchanged in the following year, if necessary, to maintain a reasonable balance in the exchange. The balance may be achieved by an exchange of an equal number of students or other academic exchanges.

F. SELECTION
The home institution will screen and select applicants from its institution for the exchange program. Completed application forms provided by the host institutions must be submitted by the host institution's established deadline.

Although the initial selection of students will take place at the home institution, the host institution reserves the right to deny admission to any student not meeting its general admission criteria.

The following guidelines apply to all exchange students:

1. In order to participate in the exchange program, students must meet the home institution criteria.
2. It is recommended that exchange students should be enrolled at the home institution as full time students for at least one year before departure.
3. Exchange students must meet any language requirement set forth by the host institution.
4. Exchange students can apply to the academic programs offered by the host institution for exchange students. The host institution reserves the right to exclude students from restricted enrollment programs.
5. Exchange students are responsible for informing the host institution of their health condition that may affect their access to university facilities or require medical treatment.
6. Exchange students are responsible for purchasing their own health insurance at their expense.

7. Exchange students are required to provide proof of insurance coverage at the level required by the host institution for medical costs resulting from sickness or accident for the duration of the exchange program.
8. Exchange students will be registered at the host institution as full-time, non-degree students.
9. Exchange students must abide by all rules and regulations of the host institution.
10. By enrolling in the exchange program, exchange students automatically grant permission to their host institution to send a transcript of subject, credits and grades to the home institution at the end of each term.
11. Academic credits earned at the host institution will be transferred to the home institution in accordance with the academic policies of the home institution.
12. Upon completion of the exchange program at the host institution, exchange students must return to the home institution. Otherwise, tuition and fees of exchange students will not be exempted. Any extension of stay must be approved in writing by both institutions.

G. RESPONSIBILITIES OF INSTITUTIONS

1. Each institution will provide the other with application packages and up to date information for applicants annually. This information will be inclusive of application deadlines and timetable information. If requirements are revised, the institution must inform the other in writing.
2. Each host institution will accept the agreed number of exchange students who meet the requirements of the host institution and enroll them as full-time, non degree undergraduate or graduate students for one semester or one academic year.
3. The host institution will waive nonresident tuition charges for the incoming exchange students and will inform them about fees and expenses for which the student will be responsible. The student will pay tuition at the host institution.
4. The host institution will provide the admitted student in a timely manner with a formal letter of admission and other necessary documents to obtain a required visa.
5. The host institution will provide the appropriate counseling and other assistance to the incoming exchange students and will fully assist them in finding appropriate and acceptable accommodations.
6. The host institution will provide an orientation upon arrival and maintain contact with the incoming students during the course of the exchange program.
7. The host institution will assist the incoming students in securing necessary medical assistance, if and when required.
8. At the end of each academic term, the host institution will send to the home institution an official transcript of each student.

PART III
EXCHANGE OF FACULTY AND STAFF

The two institutions will encourage the exchange of faculty members, researchers, and administrative personnel for specified periods of time, ranging from a few days for consultations and/or lectures to a semester, a summer session, or an academic year. Faculty or staff members under this program will be provided with access to libraries, relevant offices and laboratories. The host institution will appoint an official host member to assist the visiting member.

Specific details of the faculty and staff exchange such as the exact time, length, conditions, responsibilities, financial support (if any) must be determined in advance of the proposed visit and agreed upon in writing by both institutions.

In principle, expenses for travel and stay incurred by the visiting faculty or staff member shall be borne either by the home institution or the visiting member. Under no circumstances shall the exchange faculty or staff member be construed to be employees or representatives of the host institution for any purpose. Each institution shall remain responsible for all its faculty and staff employment considerations, including salary, health insurance, pension, or other employee benefit plans without interruption during those assignments.

PART IV
FINANCE

Both institutions accept that all specific and financial arrangements are to be negotiated, and are dependent on the availability of funds. Both institutions agree to seek financial support from national and international organizations for the activities and exchanges to be undertaken in the terms of this Agreement. The exchange students must register at their home institution during the exchange period, and pay tuition and other required fees to the host institution.

The exchange students are responsible for the following:

1. Transportation costs:
2. Housing and meal fees;
3. Textbooks, clothing, and personal expenses;
4. Costs associated with the purchase of health Insurance;
5. Passport and visa costs;
6. All other incidental expenses and debts incurred during the exchange program

PART V
RENEWAL, TERMINATION AND AMENDMENT

This agreement will be valid upon the date it is signed by the representatives of the two institutions. Either institution may terminate this agreement by giving ninety (90) days written notice to the other institution, however, students already admitted to and participating in the exchange program must be allowed to complete the program. Any renewals or amendments to this agreement shall be in writing and signed by the authorized representatives of each institution.

At DSC, the Center for International Education will oversee the implementation of the agreement. At KNUT, the Office of International Affairs will oversee the implementation of the agreement.

SIGNATURE PAGE

For Dalton State College

For Korea National University of Transportation

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John O. Schwenn, President

Date: May 04, 2012

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Byungjib Jang, President

Date: May 04, 2012