				Cumulative	Cumulative
	C	ount	Percent	Count	Percent
Vhile a student at Dalton State	College, I was mainly en	rolled:			
Part-Time		2	100.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
was currently enrolled in:					
Office and Business Technology		2	100.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
ow long did it take you to com	nplete your program at D	alton St	ate College?		
2 years		1	50.00 %	1	50.00 %
or more years		1	50.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
hat are your immediate plans	after graduation?				
. Obtain further education		2	100.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
your plans are to continue yo	ur education, do vou pla	n to eve	ntually		
	ificate degree?	2	100.00 %	2	100.00 %
			-	2 2	100.00 % <b>100%</b>
a. Obtain another Associate/Cert How well did Dalton State Coll	ificate degree? Total Responses	2 <b>2</b>	100.00 %		
Obtain another Associate/Cert ow well did Dalton State Coll ation?	ificate degree? Total Responses	2 <b>2</b>	100.00 %		
Obtain another Associate/Cert low well did Dalton State Coll ation?	ificate degree? Total Responses	2 2 tinuing y	100.00 % 100% your	2	100%
a. Obtain another Associate/Cert How well did Dalton State Coll Ication?	ificate degree? Total Responses lege prepare you for con Total Responses	2 2 tinuing y 2	100.00 % 100% your 100.00 %	<b>2</b> 2	<b>100%</b> 100.00 %
. Obtain another Associate/Cert How well did Dalton State Coll cation? Extremely well What is your current employm	ificate degree? Total Responses lege prepare you for con Total Responses tent status?	2 2 tinuing y 2	100.00 % 100% your 100.00 %	<b>2</b> 2	<b>100%</b> 100.00 %
. Obtain another Associate/Cert How well did Dalton State Coll cation? . Extremely well What is your current employm	ificate degree? Total Responses lege prepare you for con Total Responses tent status?	2 2 tinuing y 2 2 2	100.00 % 100% your 100.00 % 100%	2 2 2	100% 100.00 % 100%
f your plans are to continue yo a. Obtain another Associate/Cert How well did Dalton State Coll ucation? a. Extremely well What is your current employm d. Working full-time at the job I ha Check the ONE method which	ificate degree? Total Responses lege prepare you for con Total Responses ment status? ad before I graduated Total Responses	2 tinuing y 2 2 2 2 2	100.00 % 100% your 100.00 % 100.00 % 100.00 %	2 2 2 2	<b>100%</b> 100.00 % <b>100%</b> 100.00 %
. Obtain another Associate/Cert How well did Dalton State Coll cation? . Extremely well What is your current employm . Working full-time at the job I ha Check the ONE method which	ificate degree? Total Responses lege prepare you for con Total Responses ment status? ad before I graduated Total Responses	2 tinuing y 2 2 2 2 2	100.00 % 100% your 100.00 % 100.00 % 100.00 %	2 2 2 2	<b>100%</b> 100.00 % <b>100%</b> 100.00 %
<ul> <li>Obtain another Associate/Cert</li> <li>How well did Dalton State Coll</li> <li>cation?</li> <li>a. Extremely well</li> <li>What is your current employm</li> <li>I. Working full-time at the job I has</li> <li>Check the ONE method which</li> </ul>	ificate degree? Total Responses lege prepare you for con Total Responses ment status? ad before I graduated Total Responses	2 2 2 2 2 2 2 2 2 2 2 2 2 2	100.00 % 100% your 100.00 % 100.00 % 100.00 % 100% obtained your	2 2 2 2 2 2	100% 100.00 % 100.00 % 100.00 %
. Obtain another Associate/Cert How well did Dalton State Coll cation? . Extremely well What is your current employm . Working full-time at the job I ha Check the ONE method which . Through a contact/referral	ificate degree? Total Responses lege prepare you for con Total Responses ment status? ad before I graduated Total Responses	2 2 2 2 2 2 2 yay you 1	100.00 % 100% your 100.00 % 100.00 % 100.00 % 0btained your 50.00 %	2 2 2 2 2 2 1	100% 100.00 % 100% 100%
Obtain another Associate/Cert ow well did Dalton State Coll ation? Extremely well /hat is your current employm Working full-time at the job I has heck the ONE method which Through a contact/referral Answered want as/job listing	ificate degree? Total Responses lege prepare you for con Total Responses ment status? ad before I graduated Total Responses best characterizes the v	2 tinuing y 2 2 2 2 yay you 1 1	100.00 % 100% your 100.00 % 100.00 % 100.00 % 00tained your 50.00 % 50.00 %	2 2 2 2 2 1 2	100% 100.00 % 100% 100.00 % 50.00 % 100.00 %
Obtain another Associate/Cert ow well did Dalton State Coll ation? Extremely well /hat is your current employm Working full-time at the job I has heck the ONE method which Through a contact/referral	ificate degree? Total Responses lege prepare you for con Total Responses ment status? ad before I graduated Total Responses best characterizes the v	2 tinuing y 2 2 2 2 yay you 1 1	100.00 % 100% your 100.00 % 100.00 % 100.00 % 00tained your 50.00 % 50.00 %	2 2 2 2 2 1 2	100% 100.00 % 100% 100.00 % 50.00 % 100.00 %

		Count	Percent	Cumulative Count	Cumulative Percent	
16. What is your starting salary?						
-	Total Responses	2	100%	2	100%	
7. How closely related is your job	to your degree majo	r?				
(Not Answered)		1	50.00 %	1	50.00 %	
e. Not related		1	50.00 %	2	100.00 %	
	Total Responses	2	100%	2	100%	
8. How important do you feel you	r degree was in obtai	ning your	position?			
a. Very important		2	100.00 %	2	100.00 %	
-	Total Responses	2	100%	2	100%	
9. In your opinion, how difficult w	as it to obtain a job i	n your deg	ree major?			
a. Very difficult		1	50.00 %	1	50.00 %	
b. Difficult		1	50.00 %	2	100.00 %	
	Total Responses	2	100%	2	100%	
0. How well did your experience a	t DSC prepare you fo	or your job	?			
b. Moderately prepared		2	100.00 %	2	100.00 %	
-	Total Responses	2	100%	2	100%	
1. How satisfied are you with you	r job placement?					
a. Very satisfied		1	50.00 %	1	50.00 %	
d. Very dissatisfied		1	50.00 %	2	100.00 %	
	Total Responses	2	100%	2	100%	
able 1 Competencies - a. Office A	ccounting Procedure	s				
5		2	100.00 %	2	100.00 %	
-	Total Responses	2	100%	2	100%	
able 1 Competencies - b. Basic K	eyboarding					
5		2	100.00 %	2	100.00 %	
-	Total Responses	2	100%	2	100%	
able 1 Competencies - c. Docume	ent Processing					
5		2	100.00 %	2	100.00 %	
-	Total Responses	2	100%	2	100%	

			Cumulative	
	Count	Percent	Count	Percent
able 1 Competencies - d. Office Procedures				
5	2	100.00 %	2	100.00 %
Total Responses		100%	2	100.00 %
ble 1 Competencies - e. Business English				
5	2	100.00 %	2	100.00 %
Total Responses	s 2	100%	2	100%
able 1 Competencies - f. Business Communications				
5	2	100.00 %	2	100.00 %
Total Responses	s 2	100%	2	100%
ble 1 Competencies - g. Desktop Publishing				
	2		0	400.00.0/
5 Total Responses	2 s 2	100.00 %	2 2	100.00 %
	5 2	10070	2	100%
ble 1 Competencies - h. Microsoft Excel				
5	2	100.00 %	2	100.00 %
Total Responses	s 2	100%	2	100%
ole 1 Competencies - i. Professional Development				
5	2	100.00 %	2	100.00 %
Total Responses	s 2	100%	2	100%
le 2 Outcomes - a. utilize both verbal, non-verbal, a cedures to effectively convey a message, including nputer, and voice mail. Strongly Agree			n 2	100.00 %
Total Responses	s 2	100%	2	100%
ole 2 Outcomes - b. organize, prepare, and/or compi nplete formal reports, letters, memoranda, and othe Strongly Agree		-	2	100.00 %
Total Responses		100%	2	100.00 %
	5 Z	100%	2	100%
ble 2 Outcomes - c. perform necessary office function of processing software.	ons through	n the use of		

	Co	ount	Percent	Cumulative Count	Cumulative Percent	
Table 2 Outcomes - c. perform n         vord processing software.	ecessary office functions	through	the use of			
	Total Responses	2	100%	2	100%	
Table 2 Outcomes - d. utilize the	Internet as a means of ga	thering	data.			
Strongly Agree		2	100.00 %	2	100.00 %	
	Total Responses	2	100%	2	100%	
Table 2 Outcomes - e. perform b pen-and-pencil and ten-key calc problems.			-			
Agree		1	50.00 %	1	50.00 %	
Strongly Agree		1	50.00 %	2	100.00 %	
	Total Responses	2	100%	2	100%	
Table 2 Outcomes - f. demonstra	ate competency in working	as an e	effective team			
member.						
Strongly Agree		2	100.00 %	2	100.00 %	
	Total Responses	2 <b>2</b>	100.00 % <b>100%</b>	2 2	100.00 % <b>100%</b>	
Strongly Agree Table 2 Outcomes - g. transfer s	-	2	100%	2		
Strongly Agree Table 2 Outcomes - g. transfer s	-	2	100%	2		
Strongly Agree Table 2 Outcomes - g. transfer sousiness office setting.	-	2 phone t	100% echnique to th	2 e	100%	
Strongly Agree Table 2 Outcomes - g. transfer s business office setting. Strongly Agree Table 2 Outcomes - h. analyze b	kills learned in proper tele Total Responses	2 phone t 2 2 2	100% echnique to th 100.00 % 100%	2 e 2 2	<b>100%</b> 100.00 %	
Strongly Agree Table 2 Outcomes - g. transfer s business office setting. Strongly Agree Table 2 Outcomes - h. analyze b	kills learned in proper tele Total Responses	2 phone t 2 2 2	100% echnique to th 100.00 % 100%	2 e 2 2	<b>100%</b> 100.00 %	
Strongly Agree Table 2 Outcomes - g. transfer s business office setting. Strongly Agree Table 2 Outcomes - h. analyze b journals and ledgers.	kills learned in proper tele Total Responses	2 phone t 2 2 ns, reco	100% echnique to th 100.00 % 100% ord, and post to	2 e 2 2 o	<b>100%</b> 100.00 % <b>100%</b>	
Strongly Agree Table 2 Outcomes - g. transfer s business office setting. Strongly Agree Table 2 Outcomes - h. analyze b journals and ledgers. Strongly Agree Table 2 Outcomes - i. apply skill	kills learned in proper tele Total Responses asic accounting transactio Total Responses	2 phone t 2 2 ms, reco 2 2 2	100% echnique to the 100.00 % 100% ord, and post to 100.00 % 100%	2 e 2 2 0 2 2 2 2 2	<b>100%</b> 100.00 % <b>100%</b>	
Strongly Agree Table 2 Outcomes - g. transfer s business office setting. Strongly Agree Table 2 Outcomes - h. analyze b journals and ledgers. Strongly Agree Table 2 Outcomes - i. apply skill	kills learned in proper tele Total Responses asic accounting transactio Total Responses	2 phone t 2 2 ms, reco 2 2 2	100% echnique to the 100.00 % 100% ord, and post to 100.00 % 100%	2 e 2 2 0 2 2 2 2 2	<b>100%</b> 100.00 % <b>100%</b>	
Strongly Agree Table 2 Outcomes - g. transfer sousiness office setting. Strongly Agree Table 2 Outcomes - h. analyze bournals and ledgers. Strongly Agree Table 2 Outcomes - i. apply skill to the formal office situation.	kills learned in proper tele Total Responses asic accounting transactio Total Responses	2 phone t 2 2 ons, reco 2 2 2 cs and c	100% echnique to the 100.00 % 100% ord, and post to 100.00 % 100%	2 e 2 2 0 2 2 2 2	100% 100.00 % 100.00 % 100%	
Strongly Agree Table 2 Outcomes - g. transfer s business office setting. Strongly Agree Table 2 Outcomes - h. analyze b journals and ledgers. Strongly Agree Table 2 Outcomes - i. apply skill to the formal office situation. Strongly Agree	kills learned in proper tele Total Responses asic accounting transactio Total Responses s learned in business ethic Total Responses	2 phone t 2 2 ons, reco 2 2 2 cs and c 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	100% echnique to the 100.00 % 100% ord, and post to 100.00 % office etiquette 100.00 %	2 e 2 2 0 2 2 2 2	100% 100.00 % 100.00 % 100.00 %	
Table 2 Outcomes - g. transfer s         business office setting.         Strongly Agree         Table 2 Outcomes - h. analyze b         journals and ledgers.         Strongly Agree         Table 2 Outcomes - i. apply skill         to the formal office situation.	kills learned in proper tele Total Responses asic accounting transactio Total Responses s learned in business ethic Total Responses	2 phone t 2 2 ons, reco 2 2 2 cs and c 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	100% echnique to the 100.00 % 100% ord, and post to 100.00 % office etiquette 100.00 %	2 e 2 2 0 2 2 2 2	100% 100.00 % 100.00 % 100.00 %	

					Cumulative
	Co	ount	Percent	Count	Percent
ble 2 Outcomes - k. demonstra	te understanding of inter	viewing	skills		
ecessary for acquiring a job.	-	-			
Strongly Agree		2	100.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
ole 2 Outcomes - I. understand	I the use of various office	eauipm	ent. such as		
ppiers, telephone techniques, v					
ailing machines, transcribers a	nd facsimile machines.				
Strongly Agree		2	100.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
ble 2 Outcomes - m. gain awar	oness of organization aki	الو ويرما	as time		
nagement, prioritizing, and sc		nə, suci	า สอ แม่มีช		
Strongly Agree	-	2	100.00 %	2	100.00 %
	Total Responses	2	100%	2	100.00 %
		-	100/0	£	100 /0
ble 3 Quality - a. quality of inst	ruction by faculty				
Excellent		2	100.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
ble 3 Quality - b. academic adv	rising				
Good		1	50.00 %	1	50.00 %
Excellent		1	50.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
ble 3 Quality - c. clarity of prog	gram requirements				
Good		1	50.00 %	1	50.00 %
Excellent		1	50.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
able 3 Quality - d. availability of	taculty advisor				
Good		1	50.00 %	1	50.00 %
Excellent		1	50.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
ble 3 Quality - e. career counse	eling advising				
Good		1	50.00 %	1	50.00 %
Excellent		1	50.00 %	2	100.00 %

	Cou	Int	Percent	Cumulative Count	Cumulative Percent
Table 3 Quality - f. quality of ir	nstruction in laboratories				
(Not Answered)		1	50.00 %	1	50.00 %
Excellent		1	50.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
Table 3 Quality - g. accessibili	ty of faculty				
(Not Answered)		1	50.00 %	1	50.00 %
Excellent		1	50.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
Table 3 Quality - h. availability	of needed courses				
Good		1	50.00 %	1	50.00 %
Excellent		1	50.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
Table 3 Quality - i. range of co	urses from which to choose				
Good		1	50.00 %	1	50.00 %
Excellent		1	50.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
Table 3 Quality - j. information	about course requirements				
(Not Answered)		1	50.00 %	1	50.00 %
Excellent		1	50.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
Table 3 Quality - k. testing/gra	ding system				
<b>Table 3 Quality - k. testing/gra</b> Good	ding system	1	50.00 %	1	50.00 %
	ding system	1 1	50.00 % 50.00 %	1 2	50.00 % 100.00 %
Good	ding system Total Responses				
Good Excellent		1	50.00 %	2	100.00 %
Good Excellent		1	50.00 %	2	100.00 %
Good Excellent Table 3 Quality - I. class size		1 2	50.00 % <b>100%</b>	2 2	100.00 % 1 <b>00%</b>
Excellent Table 3 Quality - I. class size	Total Responses	1 2 2	50.00 % <b>100%</b> 100.00 %	2 2 2	100.00 % <b>100%</b> 100.00 %
Good Excellent Table 3 Quality - I. class size Excellent	Total Responses	1 2 2	50.00 % <b>100%</b> 100.00 %	2 2 2	100.00 % <b>100%</b> 100.00 %

Table 3 Quality - n. relevance of classes to career goals/objectives

				Cumulative	Cumulative
	C	ount	Percent	Count	Percent
able 3 Quality - n. relevance o	f classes to career goals/ob	ojectives	5		
Excellent		2	100.00 %	2	100.00 %
	Total Responses	2	100%	2	100%
5. Overall, how would you rate	e your level of satisfaction v	with the	OFFICE AND		
USINESS TECHNOLOGY pro	gram received at Dalton Sta	ate Colle	ege?		
a. Very Satisfied		2	100.00 %	2	100.00 %
a. Very Sausheu					
	Total Responses	2	100%	2	100%
a. Very Satisfied 6. Would you recommend the DFFICE AND BUSINESS TECH a. Yes	program to someone who			_	<b>100%</b> 100.00 %
6. Would you recommend the DFFICE AND BUSINESS TECH	program to someone who	would w	ant to major in		
6. Would you recommend the DFFICE AND BUSINESS TECH	program to someone who who who who who who who who have a solution of the solu	would w 2 <b>2</b>	ant to major in 100.00 % 100%	2	100.00 %
6. Would you recommend the DFFICE AND BUSINESS TECH a. Yes 7. If you could do it all over ag	program to someone who who who who who who who who have a solution of the solu	would w 2 <b>2</b>	ant to major in 100.00 % 100%	2	100.00 %
6. Would you recommend the DFFICE AND BUSINESS TECH a. Yes 7. If you could do it all over ag legree?	program to someone who who who who who who who who have a solution of the solu	would w 2 2 ifferent	ant to major in 100.00 % 100% major for your	2	100.00 % <b>100%</b>