

FORM **IPEDS-L**
(6-1-96)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR THE
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

**INTEGRATED POSTSECONDARY
EDUCATION DATA SYSTEM**

**ACADEMIC LIBRARIES SURVEY
1996**

NOTE - The completion of this survey, in a timely and accurate manner, is **MANDATORY** for all institutions which participate or are applicants for participation in any Federal financial assistance program authorized by Title IV of the Higher Education Act of 1965, as amended. The completion of this survey is mandated by 20 U.S.C. 1094(a)(17).

For those institutions not required to complete this survey on the basis of the above requirements, the completion of this survey is voluntary and authorized by P.L. 103-382, National Education Statistics Act of 1994, Sec. 404(a).



139463-12

DALTON COLLEGE
213 N COLLEGE DR
DALTON, GA 30720

Please correct any errors in the name, address, and ZIP Code.

Please read the accompanying instructions before completing this survey form. Report data **ONLY** for the institution in the address label. If data for any other institutions or branch campuses are included in this report because they **CANNOT** be reported separately, please provide a list of these schools.

If there are any questions about this form, contact a Bureau of the Census IPEDS representative at (800) 451-6236 or FAX number (301) 457-1542, 7:30 a.m.—4:30 p.m. EST.

RETURN TO

JOSEPH J. SZUTZ
OFFICE OF PLANNING & POLICY ANALYSIS
BOARD OF REGENTS OF UNIV. SYSTEM OF GEORGIA
244 WASHINGTON STREET, SW
ATLANTA, GA 30334
404-656-2213

Date due: November 15, 1996

1. Name of respondent

Harriett E. Mayo

2. Title of respondent

Library Director

3. Telephone

Area code, number, extension

706-272-4527

4. E-Mail address

hmayo@carpet.dalton.peachnet.edu

FAX number

706-272-4511

Does your institution have its own library, report with another institution or are you financially supporting a shared library with another institution?

- 1 Has own library as defined in Part A of the instructions. — *Please complete this survey.*
- 2 Has own library but reports with another library — *Go to Combined Data sheet, page 4*
- 3 Does not have own library but contributes financial support to a shared library with the following postsecondary institution(s). A shared library is a facility housing an organized collection of printed, microform, and audiovisual materials, and (a) is jointly administered by more than one educational institution, or (b) whose funds or operating expenditures have been received from more than one educational institution. The location of the facility is not a determining factor. — *Please complete the item below and return blank survey form to the address shown above.*

UNITID	Name of Institution

- 4 Does not have own library — *Please return this blank survey to the address shown above*

**Changes from the 1994 form for
1996 ACADEMIC LIBRARIES SURVEY**

▶ **Cover sheet — Own library question**

The question has been expanded to allow for combined or shared library systems.

▶ **Part E — Library Services, Fiscal Year 1996**

Data requests for document delivery/interlibrary loans provided to other libraries, as well as those received from other libraries or commercial services, have been expanded to request separate reporting for returnables and non-returnables, as well as the total.

▶ **Part G — Electronic Services**

This part was added to identify the availability of electronic services within the library system. The questions require a "yes" or "no" response to the availability of the various services listed.

PURPOSE OF THE SURVEY

The National Center for Education Statistics (NCES) collects these data periodically to obtain and report a comprehensive picture on the status of collections, transactions, staff, service per typical week, and library operating expenditures in postsecondary institutions. The survey is being conducted in compliance with the Center's mission "to collect, and analyze, and disseminate statistics and other data related to education in the United States . . .", (P.L. 103-382, National Education Statistics Act of 1994, Sec. 404(a)).

USES OF DATA

Collection of these data over time will enable the nation to plan effectively for the development and use of postsecondary education library resources. Congress uses the data to assess the need for revisions of existing legislation concerning libraries and the allocation of Federal funds. Federal agencies need the data to evaluate and administer library programs. State education agencies and college librarians and administrators use the data for regional and national comparisons of library resources to plan for the effective use of funds. Finally, library associations and researchers use the survey results to determine the status of library operations and the profession.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0582. The time required to complete this information collection is estimated to vary from 30 minutes to 6.0 hours per response, with an average of 2.5 hours, including the time to review instructions, search existing data resources, gather and maintain the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** U.S. Department of Education, Information Management Team, Washington, DC 20202-4652. **If you have any comments or concerns regarding the status of your individual submission of this form, write directly to:**

**National Center for Education Statistics/IPEDS
U.S. Department of Education
555 New Jersey Avenue, NW
Washington, DC 20208-5652**

The definitions and instructions for compiling IPEDS data have been designed to minimize comparability problems. However, postsecondary education institutions differ widely among themselves. As a result of these differences, comparisons of data provided by individual institutions may be misleading.

DO NOT RETURN INSTRUCTIONS

REMARKS SECTION — *Please enter any remarks you may have in this section. By entering any explanations here, you may eliminate the need for telephone contact at a later date.*

Part A — NUMBER OF PUBLIC SERVICE OUTLETS, FISCAL YEAR 1996

Line No.	Item	Number
01	Branch and independent libraries — <i>Exclude main or central library.</i>	0

Part B — LIBRARY STAFF, FALL 1996
(Exclude maintenance and custodial staff.)

NOTE: Report data to two decimals.

Line No.	Staff	Number of full-time equivalents
02	Librarians and other professional staff	4
03	All other paid staff (except student assistants)	4.19
04	Contributed services staff	0
05	Student assistants from all funding sources	1.53
06	Total full-time equivalent staff — (Sum of lines 2 through 5)	9.72