

CENTER FOR  
CONTINUING  
EDUCATION

The Center for Continuing Education provides non-credit programs that help meet the multi-educational and multi-cultural needs of Northwest Georgia. Dalton State College, through the Center for Continuing Education, emphasizes and encourages life-long learning and regional economic development. Programs and services are designed to foster intellectual, professional, cultural, and recreational development for all interested persons in the community.

## **PROGRAM AREAS**

**BUSINESS AND MANAGEMENT** – Conferences, seminars and workshops are designed to meet the training needs of the business community. Examples: computer courses, supervisory training, carpet-related programs, human resource management, language skills, and tax workshops.

**COMMUNITY SERVICES** – These programs address community and societal issues. Examples: alcohol and drug awareness, back to classroom preparation, English As A Second Language, and multi-cultural awareness.

**CONFERENCE FACILITIES** – The Center offers an excellent conference site with facilities that can accommodate conferences and meetings ranging in size from 1 – 350 people. The Center's personnel can plan programs and provide appropriate conference rooms with media support and food service. Conference rooms are linked to the Center's satellite down-link site. This system can receive both C and Ku bands, allowing users to participate in nationally broadcast satellite conferences.

**CUSTOMIZED CONTRACT TRAINING** - Programs are designed at the specific request of a company. Training can be conducted on the Dalton State campus or at a site convenient to the client. The Customized Training program can also provide a mobile computer lab to conduct computer training on-site. Examples: management, OSHA training, Spanish, first aid/safety, trainer development, and computer training.

**ELDERHOSTEL** – The Center participates in the ELDERHOSTEL program. The program, conducted at area state parks and conference centers, provides inexpensive, short-term educational classes for older adults. Participants come from all parts of our country to experience the charm and wonders of Georgia.

**EXTENDED CAMPUS** – In an effort to better serve Northwest Georgia residents, the Center conducts classes at the **Catoosa Center** in Ft. Oglethorpe, Georgia. Classes include many of the computer, language, and personal enrichment classes offered at the Dalton State campus.

**LEISURE/PERSONAL ENRICHMENT** – Classes invite the community to participate in learning experiences that are fun and educational. Examples: languages, art, quilting, dog obedience, personal finance,

photography, Tai Chi, and Yoga. The Center coordinates "Kids College," an educational summer camp for children

**LICENSING/OCCUPATIONAL** - Courses are offered to obtain or renew professional licenses, or learn new technical/occupational skills to re-enter the job market. Examples: real estate, paralegal, welding, electrical, contractor, and child care.

### **NONCREDIT PROGRAM INFORMATION**

**ADMISSIONS/REGISTRATION** – There are no formal educational requirements necessary for admission to noncredit programs. Registration procedures and complete course listings are published quarterly in the *COMPASS*. The registration process is simple and can be conducted by phone, fax, mail, or in person. Registration for noncredit classes is also available online by visiting the Center's Web site at [www.daltonstate.edu/cce](http://www.daltonstate.edu/cce). Participants are encouraged to register at least five working days prior to the beginning of class. The mailing address is Dalton State College, Center for Continuing Education, 213 North College Drive, Dalton, Georgia 30720. For more information, call the Center at (706) 272-4454, (800) 829-4436, or fax (706) 272-2467.

**FEES** – Tuition for noncredit classes is based on the cost of each program. Registration is not completed until class fees are paid. Unless registration is completed, there is no guarantee of a place in the class.

**CONTINUING EDUCATION UNITS** – No grades or academic credit are given for participation in noncredit courses. However, certain courses are awarded Continuing Education Units (CEUs). One CEU is earned by students for each ten hours of class time. All other records are maintained by the Center for Continuing Education.

EXTERNAL  
DEGREES

# STATE UNIVERSITY OF WEST GEORGIA

## **EXTERNAL DEGREE PROGRAM**

The External Degree Program was approved by the Board of Regents in August, 1983 as a cooperative effort between Dalton State College and State University of West Georgia. Through this program, students may earn a Bachelor of Science in Education with a major in Early Childhood Education, a Master of Education Degree with a major in Early Childhood Education or Middle Grades Education/Reading, or a Bachelor of Science in Nursing on the Dalton State College campus.

Please contact the following for information:

### **EXTERNAL DEGREE GENERAL INFORMATION**

Mr. Paul Smith ..... (706) 272-2362 or (770) 836-4647  
Ms. Elizabeth Chadwick ..... (706) 272-2362

### **EDUCATION**

Dr. Mary Edwards ..... (706) 272-4594  
Dean's Office School of Education ..... (770) 836-6570  
Certification ..... (770) 836-6572

### **NURSING**

Dr. Kathryn Grams ..... (770) 836-6552

### **ADDRESS**

or

Mr. Paul Smith  
Coordinator of External Degree Programs  
State University of West Georgia  
Honors House  
Carrollton, Georgia 30118

Mr. Paul Smith  
West Georgia Office  
Dalton State College  
213 N. College Drive  
Dalton, Georgia 30720

ADMINISTRATION  
FACULTY  
& STAFF

## **THE UNIVERSITY SYSTEM OF GEORGIA**

The University System of Georgia includes all state-operated institutions of higher education in Georgia - 4 research universities, 2 regional universities, 13 state universities, 2 state colleges, and 13 associate degree colleges. These 34 public institutions are located throughout the state.

A 16-member constitutional Board of Regents governs the University System, which has been in operation since 1932. Appointments of Board members are made by the Governor, subject to confirmation by the State Senate. The regular term of Board members is seven years.

The Chair, the Vice Chair, and other officers of the Board are elected by the members of the Board. The Chancellor, who is not a member of the Board, is the chief executive officer of the Board and the chief administrative officer of the University System.

The overall programs and services of the University System are offered through three major components: Instruction; Public Service/Continuing Education; Research.

INSTRUCTION consists of programs of study leading toward degrees, ranging from the associate (two-year) level to the doctoral level, and certificates.

Requirements for admission of students to instructional programs at each institution are determined, pursuant to policies of the Board of Regents, by the institution. The Board establishes minimum academic standards and leaves to each institution the prerogative to establish higher standards. Applications for admission should be addressed in all cases to the institutions.

PUBLIC SERVICE/CONTINUING EDUCATION consists of non-degree activities, primarily, and special types of college-degree-credit courses.

The non-degree activities are of several types, such as short courses, seminars, conferences, lectures, and consultative and advisory services, in a large number of areas of interest. These activities are designed by each institution to meet special educational, informational, and cultural needs of the people of the service area of that institution.

Typical college-degree-credit public service/continuing education courses are those offered through extension center programs and teacher education consortiums.

RESEARCH encompasses investigations conducted primarily for discovery and application of knowledge. These investigations, conducted on campuses and at many off-campus locations, cover a large number and a large variety of matters related to the educational objectives of the institutions and to general societal needs.

Most of the research is conducted through the universities; however, some of it is conducted through several of the senior colleges.

The policies of the Board of Regents for the government, management and control of the University System provide autonomy of high degree for each institution. The executive head of each institution is the President, whose election is recommended by the Chancellor and approved by the Board.

State appropriations for the University System are requested by, made to, and allocated by the Board of Regents. The largest share of the state appropriations is allocated by the Board for instruction.

# INSTITUTIONS OF THE UNIVERSITY SYSTEM OF GEORGIA

h=On-Campus Student Housing Facilities

Degrees Awarded: A=Associate; B=Bachelor's; J=Juris Doctor; M=Master's; S=Specialist in Education; D=Doctor's; cD=Doctor's offered in cooperation with a University System university, with degree by the university

## Research Universities

Athens	30602	University of Georgia-h; A,B,J,M,S,D
Atlanta	30332	Georgia Institute of Technology-h; B,M,D
Atlanta	30303	Georgia State University-A,B,J,M,S,D
Augusta	30912	Medical College of Georgia-h; A,B,M,D

## Regional Universities

Statesboro	30460	Georgia Southern University-h; A,B,M,S,cD
Valdosta	31698	Valdosta State University-h; A,B,M,S,cD

## State Universities

Albany	31705	Albany State University-h; B,M
Americus	31709	Georgia Southwestern State University-h; A,B,M,S
Augusta	30910	Augusta State University-A,B,M,S,cD
Carrollton	30118	State University of West Georgia-h; A,B,M,S,cD
Columbus	31993	Columbus State University-A,B,M,S,cD
Dahlonega	30597	North Georgia College & State University-h; A,B,M
Fort Valley	31030	Fort Valley State University-h; A,B,M
Marietta	30061	Kennesaw State University-A,B,M
Marietta	30060	Southern Polytechnic State University-h; A,B
Milledgeville	31061	Georgia College & State University-h; A,B,M,S
Morrow	30260	Clayton College & State University-A,B
Savannah	31419	Armstrong Atlantic State University-A,B,M,S
Savannah	31404	Savannah State University-h; A,B,M

## State Colleges

Dalton	30720	Dalton State College-A, B
Macon	31297	Macon State College-A, B

## Associate Degree Colleges

Albany	31707	Darton College-A
Atlanta	30310	Atlanta Metropolitan College-A
Bainbridge	31717	Bainbridge College-A
Barnesville	30204	Gordon College-h; A
Brunswick	31523	Coastal Georgia Community College; A
Cochran	31014	Middle Georgia College-h; A
Decatur	30034	DeKalb College-A
Douglas	31533	South Georgia College-h; A
Gainesville	30503	Gainesville College-A
Rome	30161	Floyd College-A
Swainsboro	30401	East Georgia College-A
Tifton	31793	Abraham Baldwin Agricultural College-h; A
Waycross	31501	Waycross College-A

University System of Georgia  
270 Washington Street, S.W.  
Atlanta, Georgia 30334

**STATE - HIS EXCELLENCY, THE GOVERNOR OF GEORGIA  
THE HONORABLE ROY E. BARNES  
UNIVERSITY SYSTEM OF GEORGIA  
Members of the Board of Regents**

Current Term

Hugh A. Carter, Jr, Atlanta	State-at-Large, 2000-2002
Hilton H. Howell, Atlanta	State-at-Large, 1998-2004
Joel O. Wooten, Jr., Columbus	State-at-Large, 1999-2006
Charles H. Jones, Macon	State-at-Large, 1995-2002
Donald M. Leebern, Jr., Atlanta	State-at-Large, 1998-2005
Martin W. NeSmith, Claxton	First District, 1999-2006
John Hunt, Tifton	Second District, 1997-2004
James D. Yancey, Columbus	Third District, 2000-2007
Juanita Powell Baranco, Morrow	Fourth District, 1998-2005
Elridge W. McMillan, Atlanta	Fifth District, 1996-2003
Michael J. Coles, Kennesaw	Sixth District, 2001-2008
Joe Frank Harris, Cartersville	Seventh District, 1999-2006
Connie Cater, Macon	Eighth District, 1999-2006
Allene H. Magill, Dalton	Ninth District, 2001-2008
J. Timothy Shelnut, Augusta	Tenth District, 2000-2007
Glenn S. White, Lawrenceville	Eleventh District, 1998-2005

**Officers and Staff Members of the Board of Regents**

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**DALTON STATE COLLEGE FOUNDATION, INC.**  
**2001**

**EXECUTIVE COMMITTEE**

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## **PAST PRESIDENTS**

Arthur M. Gignilliat, Ph.D. .... 1966-70  
Derrell C. Roberts, Ph.D. .... 1970-94

## **OFFICERS OF ADMINISTRATION**

James A. Burran, Ph.D. .... President  
John B. Black, Ph.D. .... Vice President for Academic Affairs  
Charles E. Bowen, Jr., Ph.D. .... Vice President for Student Affairs  
Thomas E. Godbee, B.B.A. .... Vice President for Fiscal Affairs  
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## **ADMINISTRATIVE STAFF**

### **OFFICE OF THE PRESIDENT**

James A. Burran .... President  
Beth L. Burdick .... Secretary to the President  
Jane S. Taylor .... Public Relations Specialist  
Linda F. Massey .... Public Relations Specialist  
Henry M. Codjoe .... Director of Institutional Research and Planning  
Amanda Burt .... Director of Institutional Advancement

### **OFFICE OF ACADEMIC AFFAIRS**

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Faye Hawkins .... Secretary, Evening and Extended Campus Programs

### **OFFICE OF STUDENT AFFAIRS**

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Karen Marks .... Academic Support Services Coordinator  
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Garrett Burgner .... Director of Student Activities  
Bree Salyards .... Assistant Director of Student Activities

### **OFFICE OF ENROLLMENT SERVICES**

Jodi S. Johnson .... Vice President for Enrollment Services  
Angela S. Harris .... Assistant Director of Admissions  
Edith B. King .... Assistant Registrar  
David Farrior .... Plant Site Coordinator  
Sonya Maney .... Admissions Specialist  
Mary Williams .... Data Entry Clerk II  
Patricia Kresl .... Data Entry ClerkII  
Lois Bradford .... Data Entry Clerk II  
Antonia Torres .... Receptionist  
Vacant .... Director of Student Financial Aid and Veteran Services  
Holly Headrick .... Financial Aid and Veterans Services Assistant

Carol Jones ..... Financial Aid Assistant  
 Glenda Hobbs ..... Financial Aid Assistant  
 Jeanette Ingram ..... Secretary/Data Entry, Financial Aid

## **OFFICE OF COMPUTING AND INFORMATION SERVICES**

Terry Bailey ..... Director  
 Chris Bedwell ..... Data Base/System Administrator  
 Chitra Sethu ..... Programmer Analyst  
 Timothy Mitchell ..... Network Specialist  
 Kim Cameron ..... Instructional Technologist  
 Diana Bonifacious ..... Technical Support Specialist I  
 Pam Thomason ..... Technical Support Specialist I  
 Lawrence Brownlee ..... Technical Support Specialist II  
 Art Sutton ..... Technical Support Specialist II  
 Jackie McGintis ..... Support Specialist

## **OFFICE OF FISCAL AFFAIRS**

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 Wanda Aldridge ..... Secretary to the Vice President  
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 Rebecca Hyde ..... Accounting Assistant  
 Pam Lane ..... Accounting Clerk  
 Nettie Henderson ..... Accounting Clerk  
 Laraine Teasley ..... Cashier  
 Mary Hood ..... Procurement  
 Joyce Nichols ..... Procurement  
 Roy Akins ..... Central Receiving/Inventory

## **LIBRARY**

Elizabeth L. Bagley ..... Library Director  
 Barbara Durham ..... Assistant Librarian  
 Lydia F. Knight ..... Assistant Librarian  
 Judith E. Weber ..... Assistant Librarian  
 Rodney Bailey ..... Library Assistant  
 Lee Ann Cline ..... Library Assistant  
 Mollie Rogers ..... Library Assistant  
 Diana Bearden ..... Library Assistant  
 Laurie Raper ..... Library Assistant  
 Linda Davis ..... Secretary

## **CENTER FOR CONTINUING EDUCATION**

Richard Edwards ..... Director  
 Creig Tudor ..... Program Coordinator, Occupational  
 Kenny Darnell ..... Program Coordinator, Licensing  
 Gary Paul ..... Marketing Coordinator  
 Carol Burton ..... Program Coordinator, Elderhostel  
 Andrea Everett ..... Program Coordinator, Personal Growth  
 Sarita Gale ..... Conference Coordinator/Office Manager  
 Jane Clark ..... Program Coordinator, Professional Development

## **DIVISION OF BUSINESS AND TECHNOLOGY**

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Katherine Baker ..... Secretary

## **DIVISION OF HUMANITIES**

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Gail Womac ..... Administrative Secretary  
Janeen Harper ..... Secretary  
Wanda Brackett ..... Secretary  
Wanda Manis ..... Secretary  
Dana Wilson ..... Career Transition Specialist  
Susan Doesburg ..... Workforce Development Case Manager  
Karen White ..... Workforce Development Coordinator  
Lana Sweenie ..... Performance Accountability Coordinator  
Dot McCrory ..... Chief Examiner, GED  
Sherry Riley ..... Director of Adult Literacy  
Martha Ann Robertson ..... Adult Literacy Instructor  
Joe Jackson ..... Adult Literacy Instructor, Murray County  
Jennifer Carlisle ..... Adult Literacy Instructor, Whitfield County  
Lamar Fair ..... Georgia Fatherhood Coordinator

## **PLANT OPERATIONS**

Mike Borja ..... Director  
Jeff Lane ..... Electrician  
Tommy Dedmon ..... Custodial  
Bennett Langham ..... Building Maintenance  
Lynn Morse ..... Grounds  
Glenda Pileggi ..... Secretary

**PUBLIC SAFETY/SECURITY**

Billy Gee ..... Director of Public Safety  
Steve Bettis ..... Public Safety Officer  
Tom Brewster ..... Public Safety Officer  
Mitch Cooper ..... Public Safety Officer  
Scott Martin ..... Public Safety Officer  
James Mullis ..... Public Safety Officer  
David Pritchett ..... Public Safety Officer

**AUXILIARY ENTERPRISES**

Cathy Ingram ..... Bookstore Manager  
Mildred Parker ..... Food Service Supervisor

## **FACULTY, 2000-2001**

**Adams, James K.**, *Associate Professor of Biology*; B.S., Ph.M., Ph.D., University of Kansas.

**Adams, Sharon D.**, *Part-time Instructor in Learning Support English*; B.A., David Lipscomb College.

**Addis, Sally L.**, *Assistant Professor of Physical Education*; B.S.Ed., Ohio University; M.S., University of Tennessee at Knoxville.

**Bagley, Elizabeth L.**, *Library Director*; A.B., Mount Holyoke College; M.Ln., Emory University.

**Baughman, Laurette J.**, *Part-time Instructor in Learning Support Mathematics*; B.S., Presbyterian College.

**Baxter, Joseph T.**, *Associate Professor of Management Information Systems*; B.S., Middle Tennessee State University; M.S., Auburn University; Ed.S., Georgia State University; Ed.D., University of Alabama.

**Beesley, B. Franklin**, *Assistant Professor of English*; B.A., M.A., Hardin-Simmons University; Ph.D., University of Nebraska at Lincoln.

**Biron, Beth Dyer**, *Professor of Romance Languages and English*; A.B., University of Georgia; M.A., Emory University; Ph.D., University of Georgia.

**Black, John B.**, *Vice President for Academic Affairs and Professor of Biology*; B.A., Mercer University; Ph.D., Medical College of Georgia.

**Bosché, W. Wayne, Jr.**, *Assistant Professor of Mathematics*; B.S., M.S., Nicholls State University; Ph.D., Georgia State University.

**Bowen, Charles E., Jr.**, *Vice President for Student Affairs*; B.A., Mercer University; M.A., Duke University; Ph.D., Florida State University.

**Bowen, J. Donald**, *Associate Professor of Management*; B.S., M.A., Auburn University; Ed.S., Ph.D., Georgia State University.

**Bowman, Rebecca J.**, *Instructor in Speech*; B.A., McPherson College; M.A., Wichita State University.

**Brown, Milton L.**, *Assistant Professor of Automotive Technology*; Certificate in Automotive Mechanics, Dalton State College; Course Work, University of Georgia.

**Bruner, Margaret M.**, *Part-time Instructor in Psychology*; B.S., Auburn University; M.A., Middle Tennessee State University.

**Burkett, Shelia H.**, *Instructor in Practical Nursing*; L.P.N., Dalton School of Health Occupations; A.S.N., B.S.N., Southern College.

**Burrans, James A.**, *President and Professor of History*; B.A., M.A., Texas Tech University; Ph.D., University of Tennessee at Knoxville.

**Butler, Rebecca R.**, *Associate Professor of English and Developmental Studies*; B.A., Southeastern Louisiana College; M.A., Ph.D., Louisiana State University.

**Cantrell, Celia L.**, *Part-time Instructor in Child Development*; A.S., Dalton State College; B.S., State University of West Georgia.

**Carrier, Jimmy L.**, *Part-time Instructor in Management*; B.S., Cumberland College.

**Carrier, Joy S.**, *Associate Professor of Office Administration*; B.S., Cumberland College; M.Ed., University of Tennessee at Chattanooga; Ed.S., West Georgia College.

**Chesser, Betty**, *Part-time Instructor in Reading*; B.S., Tift College; M.Ed., University of Tennessee at Chattanooga.

**Choate, Susan M.**, *Instructor in Practical Nursing*; A.S.N., Dalton State College; B.S.N., State University of West Georgia.

**Cobos, Jack**, *Part-time Instructor in Spanish*; B.A., Southern College; M.Ed., West Georgia College.

**Cochran, David V.**, *Instructor in Computer Networking Technology*; Certificate, A.A.S., U.S. Air Force Community College; B.S., University of Maryland.

**Codjoe, Henry M.**, *Director of Institutional Research and Planning and Adjunct Assistant Professor*; B.A., Concordia University; M.A., D.P.A., Carleton University; Ph.D., University of Alberta.

**Cook, Dennis G.**, *Associate Professor of Sociology*; A.B., San Diego State College; M.A., Ph.D., University of Nebraska at Lincoln.

**Cooper, Wyatt G.**, *Assistant Professor of Mathematics*; B.S., M.A., University of Alabama; Ph.D., Florida State University.

**Cornett, Judy G.**, *Assistant Professor of History*; B.A., M.A., Appalachian State University; Ph.D., University of Kentucky.

**Davis, Donald E.**, *Assistant Professor of Sociology*; B.A., University of Tennessee at Chattanooga; M.A., West Georgia College; M.A., Goddard College; Ph.D., University of Tennessee at Knoxville.

**Davis, Linda J.**, *Instructor in Practical Nursing*; A.D.N., Georgia Baptist Hospital School of Nursing.

**Davis, Wesley K.**, *Associate Professor of English*; B.A., M.A., Clarion University of Pennsylvania; Ph.D., Indiana University of Pennsylvania.

**Deaton, Thomas M.**, *Professor of Social Science*; B.A., Mississippi College; M.A., University of Georgia; M.Div., Southern Baptist Theological Seminary; Ph.D., University of Georgia; Graduate Work, Georgia State University.

**DesRosiers, Norman V.**, *Assistant Professor of Business Computer Programming*; A.A., Sacred Heart University; B.P.S., Barry University; Coursework, University of Maryland.

**D'Itri, Michael P.**, *Assistant Professor of Industrial Operations Management*; B.S., M.B.A., Ph.D., Michigan State University.

**D'Itri, Suzanne R.**, *Part-time Instructor in Education*; B.A., M.A., Michigan State University.

**Doheny, Kevin R.**, *Assistant Professor of Mathematics*; B.S., M.S., Auburn University; Ph.D., Troy State University.

**Doyle, Michael O.**, *Assistant Professor of Marketing and Management*; B.S., Central Michigan University; M.B.A., Augusta College.

**Dunbar, Kerry B.**, *Associate Professor of Biology*; B.S., Purdue University; M.S., Purdue University; Ph.D., Michigan State University.

**Durham, Barbara**, *Assistant Librarian*; B.S., Middle Tennessee State University; M.L.S., Vanderbilt University.

**Dypolt, Jeffrey D.**, *Part-time Instructor in Paramedic Technology*; Certificate, Albany Vocational-Technical School and Dalton School of Health Occupations.

**Earley, Kent H.**, *Assistant Professor of Allied Health Technology*; A.S., Reinhardt College; B.S., Brenau College; M.B.A., Brenau College; Graduate Work, West Georgia College.

**Earley, Michelle L.**, *Part-time Instructor in Office Administration*; A.A.S., Dalton State College; B.A., Covenant College.

**Edwards, Richard A.**, *Professor of Management and Chair of the Division of Business and Technology*; B.S., Purdue University; M.S., Georgia Institute of Technology; Ph.D., University of Georgia.

**Ellinger, Kenneth W.**, *Assistant Professor of Political Science*; B.A., East Central University; M.A., Vanderbilt University; Ed.D., Oklahoma State University.

**Elnajjar, Hassan A.**, *Assistant Professor of Sociology*; B.A. Ain Shams University; M.A., University of Georgia; Ph.D., University of Georgia.

**Fulton, Joe B.**, *Assistant Professor of English*; B.A., Purdue University; Ph.D., Southern Illinois University.

**Gavagan, Carol J.**, *Assistant Professor of Computer Service Technology*; A.S., Cleveland State Community College; B.S., University of Tennessee at Chattanooga.

**Gilbert, Deborah S.**, *Assistant Professor of Office Administration*; B.S., Medical College of Georgia; M.B.A., Brenau College; Ed.S., West Georgia College.

**Godbee, Thomas E.**, *Vice President for Fiscal Affairs*; B.B.A., Georgia Southern College.

**Grayson, Cheryl D.**, *Assistant Professor of Physical Education and Chair of the Department of Physical Education*; B.S., M.A., University of Alabama.

**Grayson, Gregory P.**, *Part-time Instructor in Developmental Mathematics*; B.S., University of Alabama; M.S., University of Tennessee at Chattanooga.

**Griffus, L. Randall**, *Assistant Professor of Mathematics*; B.S., M.S., Ph.D., Auburn University.

**Guarisco, Victoria F.**, *Assistant Professor of Chemistry*; B.S., Spring Hill College; Ph.D., University of North Carolina at Chapel Hill.

**Guo, Baogang**, *Assistant Professor of Political Science*; B.A., M.A., Zhengzhou University; Ph.D., Brandeis University.

**Hall, Phillip J.**, *Assistant Professor of Physical Education*; B.S., M.A., S.C.T., Murray State University.

**Harper, Julie H.**, *Part-time Instructor in Office Administration*; A.B.J., University of Georgia; M.Ed., Berry College.

**Harrelson, M. Kent**, *Assistant Professor of English*; B.A., Gardner-Webb College; M.A., Appalachian State University; Ph.D., University of Southwestern Louisiana.

**Head, James C.**, *Professor of Mathematics and Chair of the Division of Natural Sciences and Mathematics*; B.S., Southwestern at Memphis; M.S., University of Arkansas; Ph.D., George Peabody College.

**Head, Laura D.**, *Part-time Instructor in Political Science*; B.S., J.D., University of Memphis.

**Hebestreet, John B.**, *Assistant Professor of Speech*; B.S., M.S., Purdue University; Graduate Work, University of Utah.

**Helms, Marilyn M.**, *Sesquicentennial Endowed Chair and Professor of Management*; B.B.A., M.B.A., D.B.A., University of Memphis.

**Hermann, Suzette**, *Part-time Instructor in Developmental Mathematics*; B.S., Kennesaw State University; M.Ed., North Georgia College and State University.

**Higgins, Carolyn B.**, *Assistant Professor of Practical Nursing and Coordinator of the Licensed Practical Nursing Program*; B.S., M.Ed., University of Tennessee at Chattanooga; M.S.N., Andrews University.

**Hixon, Sharon L.**, *Instructor in Reading*; B.S., Frostburg State University; M.A., Hood College.

**Hoff, Michael P.**, *Professor of Psychology*; B.S., University of California at Davis; M.A., Ph.D., Emory University.

**Holt, Tina M.**, *Part-time Instructor in Nursing*; A.S., Macon College; B.S.N., Valdosta State College.

**Humphrey, Celeste M.**, *Associate Professor of Biology*; B.S., M.S., Georgia Institute of Technology; Ph.D., University of Georgia.

**Hunt, Karl P.**, *Associate Professor of Business Computer Programming*; B.S., University of Tennessee at Chattanooga; M.S., Ph.D., University of Georgia.

**Hutcheson, John A.**, *Professor of History and Chair of the Division of Social Sciences*; A.B., M.A., Ph.D., University of North Carolina at Chapel Hill.

**James, Floyd**, *Adjunct Professor and Associate Medical Director of the Medical Laboratory Program*; B.S., Belmont College; M.D., Vanderbilt University.

**Jensen, Carolyn R.**, *Instructional Coordinator of the Technical Education Division and Associate Professor of Technical Education*; B.S., University of Tennessee at Chattanooga; M.A., Central Michigan University; Ed.D., University of Tennessee at Knoxville.

**Johnson, Jodi S.**, *Vice President for Enrollment Services*; B.A., Salem College; M.B.A., University of North Carolina at Greensboro.

**Johnson, Robert A.**, *Part-time Instructor in Computer Networking*; B.S., University of Georgia.

**Jones, George L.**, *Professor of History*; B.A., University of South Carolina; M.A., Ph.D., University of Georgia.

**Jordan, Michael A.**, *Associate Professor of Drafting*; B.S., Eastern Kentucky University; Course Work, Georgia State University.

**Kinser, Hubert B.**, *Associate Professor of Chemistry and Mathematics*; B.S., Tennessee Technological University; Ph.D., Vanderbilt University.

**Knight, Lydia F.**, *Assistant Librarian*; B.A., University of Tennessee at Chattanooga; M.L.S., George Peabody College of Vanderbilt University.

**LaChapelle, Linda F.**, *Assistant Professor of Office Administration*; A.A., Dalton State College; B.S., West Georgia College; M.Ed., North Georgia College.

**Langford, Dee M.**, *Assistant Professor of Psychology*; B.A., Southern College of Seventh-Day Adventists; M.Ed., Ed.D., Tennessee State University.

**Lansing, Brooks**, *Assistant Professor of Business Administration*; B.B.A., Emory University; M.H.A., Georgia State University; Graduate Work, Georgia State University.

**Lawson, Linda C.**, *Part-time Instructor in Mathematics*; B.S., University of Alabama; M.S., Texas Women's University.

**Layne, Vicki F.**, *Part-time Instructor in Office Administration*; B.S.Ed., Western Carolina University.

**Lugthart, G. John, III**, *Associate Professor of Biology*; B.S., St. Lawrence University; M.S., State University of New York-Fredonia; Ph.D., University of Georgia.

**Mahoney, Kelley K.**, *Assistant Professor of English*; A.A., Truett McConnell College; B.A., Carson-Newman College; M.A.T., University of Georgia.

**Manfredi/Petitt, Lynn A.**, *Part-time Instructor in Child Development*; B.S., Georgia State University; M.S.Ed., Bank Street College of Education.

**Mason, Nancy S.**, *Assistant Professor of Spanish*; A.B., A.B., M.A., Georgia State University; Ph.D., University of Alabama.

**McAfee, Rebecca L.**, *Assistant Professor of Office Administration*; B.B.A., M.Ed., Ed.S., West Georgia College; Graduate Work, Georgia State University.

**McGee, Grace A.**, *Part-time Instructor in Education*; B.S., George Peabody College; M.S., University of Tennessee at Knoxville; M.A., State University of West Georgia; Ed.D., University of Tennessee at Knoxville

**McKenzie, H. Neal**, *Professor of Economics and Extended Campus Coordinator-Appalachian Technical Institute*; B.S., Auburn University; Ph.D., Georgia State University.

**Melton, Deborah C.**, *Assistant Professor of Mathematics*; B.S., Florida State University; M.Ed., Georgia State University.

**Meyer, Andrew S.**, *Assistant Professor of Biology*; B.A., Concordia College; Ph.D., University of Iowa.

**Meyer, Timothy G.**, *Assistant Professor of Diesel Technology*; B.S., Purdue University; M.S., Ohio State University.

**Middleton, Connie D.**, *Assistant Professor of Nursing*; A.S.N., Dalton State College; B.S.N., State University of West Georgia; M.S.N., Emory University.

**Moore, Rita H.**, *Associate Professor of Management Information Systems*; B.A., M.B.A., M.S.A., Georgia College; Ph.D., University of Memphis.

**Moss, Charlotte A.**, *Assistant Professor of Nursing*; A.S., Dalton State College; B.S.N., West Georgia College.

**Mroz, Donald J.**, *Instructor in Electronics Technology*; A.A.S., Broome Technical Community College; B.S.E.E., Tennessee Technological University.

**Mullen, Thomas W.**, *Associate Professor of Political Science*; B.A., Northeastern University; M.A., Rutgers University; Ph.D., University of Maryland.

**Murray, Barbara M.**, *Assistant Professor of English*; B.A., M.A., Ph.D., University of Tennessee at Knoxville.

**Myers, Sara J.**, *Professor of English*; A.A., Young Harris College; A.B., M.A., Ph.D., University of Georgia.

**Narke, Robert A.**, *Assistant Professor of Speech*; B.A., Catholic University of America; M.A., Loyola Marymount University.

**Nielsen, Mary T.**, *Associate Professor of English and Reading*; B.A., Florida State University; M.Ed, Ed.S., Ph.D., University of Florida.

**Nimmons, Lee Ann**, *Assistant Professor of Mathematics*; B.S.Ed., M.Ed., University of Georgia; Ph.D., Georgia State University.

**Parks, Jane K.**, *Assistant Professor of English*; B.A., North Georgia College; M.A., Oklahoma State University; Graduate Work, West Georgia College.

**Patterson, David E.**, *Temporary Instructor in Mathematics*; B.S., Madison College; M.A., George Peabody College.

**Phillips, Alvin D., Jr.**, *Part-time Instructor in Law Enforcement*; B.S., Brenau College.

**Poor, J. Geoffrey**, *Assistant Professor of Mathematics*; B.S., M.S., Ph.D., Auburn University.

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**Postell, Lydia J.**, *Instructor in English and Reading*; B.A., Berry College; M.A., West Georgia College.

**Potts, Thomas D.**, *Part-time Instructor in Management*; B.A., Franklin and Marshall College; M.B.A., Rutgers University.

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**Rose, Laura C.**, *Assistant Professor of Accounting*; B.B.A., University of Georgia; M.B.A., University of Tennessee at Chattanooga.

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**Sargent, R. David**, *Director, Center for Continuing Education*; A.A., Truett McConnell; B.B.A., University of Georgia; M.Ed., Brenau University; Ph.D., Georgia State University.

**Shoemaker, Doris M.**, *Associate Professor of Medical Technology and Director of the Medical Laboratory Technology Program*; B.S., Mississippi State College for Women; Medical Laboratory Certificate, Druid City Hospital; M.L.M., Ed.S., Georgia State University; M.T.(A.S.C.P.).

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**Smith, Kelson M.**, *Instructor in Electronics Technology*; B.S., Pennsylvania State University.

**Smith, Richard F., Jr.**, *Assistant Professor of Welding*; Course Work, University of Georgia; Georgia State University; Dalton State College.

**Smith, Teresa C.**, *Part-time Instructor in Child Development*; B.A., Carson Newman College.

**Sned, Bobby L., Jr.**, *Part-time Instructor in Management*; A.S., Dalton State College; B.A., Covenant College; M.B.A., Kennesaw State University.

**Sommer, Thomas W.**, *Chair of the Division of Technical Education and Associate Professor of Technical Education*; B.A., M.A., University of South Florida; Ph.D., Florida State University.

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**Stancill, Keith L.**, *Instructor in Electronics Technology*; A.S., Dalton State College; B.S., Southern Polytechnic State University.

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**Steadman, Warren P.**, *Part-time Instructor in Mathematics*; B.S.Ed., University of Georgia; M.Ed., North Georgia College.

**Stephens, Vivian A.**, *Part-time Instructor in Mathematics*; B.S., University of Georgia; M.Ed., Ed.S., Georgia State University.

**Stevenson, James A.**, *Associate Professor of History*; M.A., Georgia Southern College; M.Ed., University of Arizona; M.A., Wayne State University; Ph.D., University of Wisconsin at Madison.

**Swilling, Leara G.**, *Associate Professor of Nursing and Chair of the Division of Nursing*; B.S., M.S.N., Medical College of Georgia.

**Taylor, Ann L.**, *Assistant Professor of Office Administration*; A.A., Dalton State College; B.S., Berry College; M.Ed., Ed.S., West Georgia College.

**Taylor, Mary G.**, *Assistant Professor of Nursing*; A.S.N., Dalton State College; B.S.N., Southern College of Seventh-Day Adventists; M.S.N., Andrews University.

**Trammell, David L.**, *Instructor in Emergency Medical Technology and Coordinator of the Paramedic Technology and Basic Emergency Medical Technology Programs*; National Registry of Emergency Medical Technicians.

**Tyler, Nancy P.**, *Assistant Professor of Accounting*; B.S., University of Tennessee at Knoxville; B.S., M.Acc., University of Tennessee at Chattanooga.

**Veve, Thomas D.**, *Associate Professor of History and Director of Evening and Extended Campus Programs*; B.A., Hofstra University; M.A., Ph.D. Marquette University.

**Ward, Gail D.**, *Assistant Professor of Nursing*; B.S.N., Medical College of Georgia; M.N., Emory University.

**Waskey, A. Jack**, *Associate Professor of Social Science*; B.S., Georgia Institute of Technology; M.Div., Austin Presbyterian Theological Seminary; Graduate Work, Columbia Theological Seminary; Ph.D., University of Southern Mississippi.

**Weathersby, Robert W., II**, *Professor of English and Chair of the Division of Humanities*; B.A., M.A., George Peabody College; Ph.D., University of Tennessee at Knoxville.

**Weber, Judith E.**, *Assistant Librarian*; M.A., University of Wisconsin at Madison; J.D., J. Pannonius University.

**Wells, LaDon W.**, *Part-time Instructor in Electrical Technology*; Course Work, Walker Technical Institute.

**West, W. Gregory.**, *Part-time Instructor in Management*; B.S., Covenant College.

**West, Susan D.**, *Instructor in Radiologic Technology*; B.S., Medical College of Georgia; M.Ed., University of Georgia.

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**Williams, Thomas W.**, *Part-time Instructor in Management*; B.M.E., Auburn University; M.E.S., Lamar University.

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**Wycherley, David H.**, *Professor of Physics and Mathematics*; B.S., University of Maryland; M.S., Ph.D., Georgia Institute of Technology.

**Yeazel, Amy W.**, *Part-time Instructor in Management*; A.S., Cazenovia College; B.S., Cornell University; M.A., Tusculum College.

#### **INSTRUCTIONAL ASSISTANTS**

**Davis, Lynda, B.S., M.S.**

**Krause, Reed W., A.S.**

**Wilkinson, Kraig, A.A.S.**

## EMERITUS FACULTY

**Blackwell, H. David**, *Associate Professor Emeritus of Economics and Chair Emeritus of the Division of Business Administration*; B.S., Delta State College; M.B.A., Mississippi State University; Graduate Work, Georgia State University, University of Missouri, Memphis State University.

**Chapman, Harlan L.**, *Registrar and Director of Admissions Emeritus and Professor Emeritus of Business Administration*; B.A., Berry College; M.S., Ed.D., University of Tennessee at Knoxville.

**Christie, Terry L.**, *Associate Professor Emeritus of Political Science*; A.A., Manatee Junior College; B.A., M.S., Florida State University; Ph.D., George Peabody College.

**Clements, David**, *Associate Professor Emeritus of English*; A.B., Valdosta State College; M.A.T., George Peabody College; Graduate Work, University of Georgia, Georgia State University.

**Dirks, Tobias F.**, *Associate Professor Emeritus of Biology*; B.S., M.S., Kansas State Teachers College; Ph.D., University of Illinois.

**Grant, Emory B.**, *Comptroller Emeritus*; B.S.I.M., Georgia Institute of Technology.

**Hay, David F.**, *Vice President Emeritus for Admissions and Records*; B.S., Jacksonville State University; M.A., University of Alabama; Ed.D., Auburn University.

**Jump, Billy J.**, *Professor Emeritus of Biology and Chair Emeritus of the Division of Natural Sciences and Mathematics*; B.A., Mercer University; M.S., Ph.D., University of Georgia.

**Larson, Edith M.**, *Associate Professor Emerita of Nursing and Chair Emerita of the Division of Nursing*; Diploma, Union University School of Nursing; B.S.N., M.A., Columbia University; Graduate Work, Michigan State University.

**Little, R. Larry**, *Associate Professor Emeritus of Technical Education and Chair Emeritus of the Division of Technical Education*; B.S., Mississippi State University; M.Ed., University of Georgia; Ed.S., Georgia State University.

**Mynatt, M. Harris**, *Dean of Students Emeritus and Associate Professor Emeritus of Education*; B.S., Jacksonville State College; M.A., Sixth-Year Certificate, University of Alabama; Graduate Work, West Georgia College.

**Ottinger, Melvyn L.**, *Associate Professor Emeritus of Physical Education and Athletic Director and Chair Emeritus of the Department of Health, Physical Education and Recreation*; B.A., Shorter College; M.S., Clemson University; Graduate Work, Middle Tennessee State University.

**Pennington, Marguerite G.**, *Assistant Professor Emerita of Medical Technology and Director Emerita of the Medical Laboratory Technology Program*; A.A., Lees- McRae College; B.S., Ph.D., University of North Carolina at Chapel Hill; Post-Doctoral Work, Duke University.

**Phelps, Arvine**, *Associate Professor Emeritus of Mathematics*; A.A, Lindsey Wilson College; B.S., Union College; M.Ed., Ohio State University; Graduate Work, Morehead State University, University of Arkansas, Emory University, Georgia State University.

**Presley, Horton E.**, *Associate Professor Emeritus of English and Fine Arts*; B.A., Southern Illinois University; M.A., University of Illinois; Ph.D., University of Kansas.

**Richard, W. Mason**, *Associate Professor Emeritus of Accounting*; B.B.A., M.B.A., Memphis State University; Graduate Work, University of Alabama; C.P.A. (Tennessee).

**Roberts, Derrell C.**, *President Emeritus*; B.S., Georgia Southern College; M.A., George Peabody College; Ph.D., University of Georgia.

**Sparks, June R.**, *Associate Professor Emerita of Mathematics*; A.B., Randolph-Macon Woman's College; M.A.T., The University of the South; Graduate Work, Georgia State University.

## WHO TO SEE AT DSC

### ABSENCES

Individual Professor

### ACADEMIC DIVISIONS OF THE COLLEGE

#### Business and Technology

Chair  
Memorial Hall  
272-4414

#### Continuing Education

Director  
Westcott  
272-4484

#### Developmental Studies

Chair  
Sequoia Hall  
272-4419

#### Humanities

Chair  
Liberal Arts  
272-4407

#### Natural Science

Chair  
Sequoia Hall  
272-4449

#### Nursing

Chair  
Sequoia Hall  
272-4432

#### Physical Education

Chair  
Gymnasium  
272-4443

#### Social Sciences

Chair  
Liberal Arts  
272-2671

#### Technical

Chair  
Technical  
272-4464

### ACADEMIC SUPPORT SERVICES

ACE Center  
Student Center  
272-4429

### ADMISSIONS

Vice President for Enrollment Services  
Westcott Building  
272-4436

### ALUMNI

Institutional Advancement Director  
Student Center  
272-4473

### ASSISTANCE AFTER 5 P.M.

Director of Evening and Extended  
Campus Programs  
Memorial Hall  
272-2491

### ATHLETICS

Athletic Director  
Gymnasium  
272-4443

### AUTO REGISTRATION

Director of Public Safety/Security  
Student Center  
272-4461

### BOOKS AND SUPPLIES

Bookstore Manager  
Student Center  
272-4548

### CAREER SERVICES

ACE Center  
Student Center  
272-4429

### CHANGE OF MAJOR

Secretary to the  
Vice President for Academic Affairs  
Memorial Hall  
272-4420

### COLLEGE PUBLICATIONS

*The Roadrunner*  
Student Center  
272-4428

Catalog/Handbook  
Enrollment Services  
Westcott Building  
272-4422

### COUNSELING

ACE Center  
Student Center  
272-4429

### FINANCIAL ACCOUNTING

Vice President for Fiscal Affairs  
Westcott Building  
272-4435

**FINANCIAL AID &  
VETERAN SERVICES**

Financial Aid &  
Veterans' Office  
Student Center  
272-4545

**FOOD SERVICE**

Cafeteria Manager  
Student Center  
272-4549

**GRADUATION  
REQUIREMENTS**

Enrollment Services  
Westcott Building  
Information  
272-4422

**INTRAMURALS**

Director of Athletics  
Gymnasium  
272-4443

**JOB ASSISTANCE**

ACE Center  
Student Center  
272-4429

**LOST AND FOUND**

Public Safety/Security  
Student Center  
272-4461

**PARKING AND TRAFFIC**

Public Safety/Security  
Student Center  
272-4461

**PUBLICITY, GENERAL**

DSC Public Relations  
Memorial Hall  
272-4469

**PUBLICITY, STUDENT**

Student Activities Office  
Student Center  
272-4428

**READMISSION**

Vice President for Enrollment Services  
Westcott Building  
272-4436

**RECORDS, ACADEMIC**

Enrollment Services  
Westcott Building  
272-4436

**SCHEDULE CHANGE &  
DROPPING COURSES**

Academic Advisor  
Sequoia Hall  
Memorial Hall  
Liberal Arts  
Technical Building  
Gymnasium  
Student Center

**SOCIAL EVENTS, SCHEDULING**

Student Activities Office  
Student Center  
272-4428

**SPECIAL NEEDS SERVICES**

ACE Center  
Student Center  
272-4429

**STUDENT ORGANIZATIONS**

Student Activities Office  
Student Center  
272-4428

**STUDENT SERVICES**

Vice President for Students Affairs  
Student Center  
272-4546

**TRANSCRIPTS**

Enrollment Services  
Westcott Building  
272-2557

**WITHDRAWAL FROM COLLEGE**

Academic Advisor &  
Office of Enrollment Services



DALTON STATE COLLEGE
CERTIFICATE OF IMMUNIZATION
University System of Georgia

PART A---To be completed by student

Name (Last) (First) (Middle)

Birthdate / / Social Security Number - -

Mailing Address

City State Zip

Date of Enrollment In Case of Emergency, please notify:

Name Phone

PART B---To be completed and signed by a health care provider. Dates must include month and year.

Required Immunizations:

- 1. For students born before 1957, Rubella immunity, as in IV.
2. For all students, (a) MMR immunity, as in I. or (b) measles, mumps, and rubella immunity, as in II, III, and IV.

I. MMR (measles, mumps, and rubella)

- 1. Dose 1 - immunized at 12 months of age or later, and (MO/YR) /
2. Dose 2 - immunized at least 30 days after Dose 1 (MO/YR) /

II. MEASLES

- 1. had disease, confirmed by physician diagnosis in office record, OR (MO/YR) /
2. born before 1957 and therefore considered immune, OR (MO/YR) /
3. has laboratory evidence of immune titer (specify date), OR (MO/YR) /
4. immunized with live measles vaccine at 12 mths. of age or later, AND (MO/YR) /
5. immunized with second dose of live measles vaccine at least 30 days after 1st one (MO/YR) /

III. MUMPS

- 1. had disease, confirmed by physician diagnosis in office record, OR (MO/YR) /
2. born before 1957 and therefore considered immune, OR (MO/YR) /
3. has laboratory evidence of immune titer (specify date), OR (MO/YR) /
4. immunized with live measles vaccine at 12 mths. of age or later (MO/YR) /

IV. RUBELLA

- 1. has laboratory evidence of immune titer (specify date), OR (MO/YR) /
2. immunized with live measles vaccine at 12 mths. of age or later (MO/YR) /

Exemption on grounds of permanent medical contraindication

Exemption on grounds of temporary medical contraindication

- a. pregnancy - expected date of confinement (MO/YR) /
b. other - anticipated date of end of contraindication (MO/YR) /

Immunization status indicated above is certified by:

Signature of physician or health facility official

Date

Name and address of physician or public health facility

Religious Exemption

I affirm that immunization as required by the University System of Georgia is in conflict with my religious beliefs. I understand that I am subject to exclusion in the event of an outbreak of a disease for which immunization is required.

Signature of Student is required for religious exemption

Date