

# INDEX

SUBJECT	PAGE
Academic Advising . . . . .	100
Academic Calendar . . . . .	5
Academic Renewal . . . . .	93
Academic Progress . . . . .	94
Administration . . . . .	343
Admission Requirements . . . . .	17
Advance Placement . . . . .	109
Audit Students . . . . .	29
Bookstore . . . . .	61
Calendar . . . . .	5
Campus Map . . . . .	Inside Back Cover
Center for Continuing Education . . . . .	339
Class Attendance . . . . .	91
Class Load . . . . .	90
Classification of Student . . . . .	90
College Preparatory Curriculum . . . . .	37
Cooperative Education . . . . .	99
Core Curriculum . . . . .	108
Counseling . . . . .	50
Course Descriptions	
Accounting (ACCT) . . . . .	264
Allied Health Technology (ALHT) . . . . .	264
Anthropology (ANTH) . . . . .	265
Astronomy (ASTR) . . . . .	265
Automotive Technology (AUTM) . . . . .	265
Biology (BIOL) . . . . .	267
Business Administration (BUSA) . . . . .	268
Carpet (CRPT) . . . . .	281
Certified Customer Service Specialist (CCSS) . . . . .	274
Certified Nursing Assistant (CNAS) . . . . .	278
Certified Technical Manufacturing Specialist (CTMS) . . . . .	281
Chemistry (CHEM) . . . . .	276
Child Development (CHDV) . . . . .	274
Cinema (CINM) . . . . .	277
College (COLL) . . . . .	278
Communications (COMM) . . . . .	278
Computer Applications/Systems (CAPS) . . . . .	270
Computer Science (CMPS) . . . . .	277
Computer Information Systems (CISM) . . . . .	277
Cooperative Education (COOP) . . . . .	279
Criminal Justice (CRJU) . . . . .	280
Distribution Manufacturing Management Systems (DMMS) . . . . .	282
Drafting (DRFT) . . . . .	282
Economics (ECON) . . . . .	284
Education (EDUC) . . . . .	285
Electronics and Computer Technology (ELCT) . . . . .	287

Emergency Medical Services Technology (EMST) . . . . .	290
Engineering (ENGR) . . . . .	296
English (ENGL) . . . . .	294
English Speakers of Other Languages (ESOL) . . . . .	296
French (FREN) . . . . .	297
Geography (GEOG) . . . . .	297
History (HIST) . . . . .	298
Honors (HONR) . . . . .	299
Humanities (HUMN) . . . . .	299
Industrial Electrical (See Electronics and Computer Technology) . . . . .	287
Industrial Maintenance (IMTS) . . . . .	300
Industrial Operations Management (IOMG) . . . . .	300
Law Enforcement (LENF) . . . . .	301
Licensed Practical Nursing (LPNS) . . . . .	302
Machine Shop (MSHP) (See Welding: Machine Shop Option) . . . . .	316
Management (MGMT) . . . . .	312
Management Information Systems (MGIS) . . . . .	310
Manufacturing (MFGT) . . . . .	309
Marketing (MARK - Bachelor) . . . . .	304
Marketing (MRKT - Technical) . . . . .	316
Mathematics (MATH) . . . . .	306
Medical Laboratory Technology (MLTS) . . . . .	313
Medical Office Assistant (MOAS) . . . . .	315
Nursing (NURS) . . . . .	317
Office Administration (OADM) . . . . .	318
Philosophy (PHIL) . . . . .	322
Physical Education (PHED) . . . . .	321
Physics (PHYS) . . . . .	323
Political Science (POLS) . . . . .	323
Psychology (PSYC) . . . . .	324
Radiologic Technology (RADT) . . . . .	325
Reading (READ) . . . . .	329
Regents' Skills (RGTE and RGTR) . . . . .	330
Social Work (SOWK) . . . . .	331
Sociology (SOCL) . . . . .	330
Spanish (SPAN) . . . . .	334
Speech (See Communications) . . . . .	278
Surgical Technology (SURT) . . . . .	336
Welding (WELD) . . . . .	337
Credit by Examination . . . . .	109
Cumulative Average . . . . .	93
Degree and Certificate Requirements . . . . .	95
Directory for Correspondence . . . . .	Inside Front Cover
Disruptive and Obstructive Behavior . . . . .	79
Dropping or Changing Classes . . . . .	91
Drug Abuse . . . . .	84
Equal Opportunity . . . . .	3
Exclusion . . . . .	95

Expenses . . . . .	39
Faculty . . . . .	350
Fees . . . . .	40
Family Educational Rights and Privacy Act (FERPA) . . . . .	2
Financial Aid . . . . .	54
Food Services . . . . .	61
Foundation . . . . .	347
Executive Committee . . . . .	347
Trustees . . . . .	347
Grade Point Average (G.P.A.) . . . . .	93
Grade Reports . . . . .	93
Grades and Symbols . . . . .	92
Graduation Application . . . . .	97
Average . . . . .	93
Fees . . . . .	45
Requirements . . . . .	95
History of the College . . . . .	12
Honors . . . . .	94
Honors Program . . . . .	101
HOPE GPA . . . . .	94
Institutional GPA . . . . .	93
International Students . . . . .	31
Learning Support . . . . .	29
Library . . . . .	103
Orientation . . . . .	91
Physical Education Exemption . . . . .	110
Privacy Act . . . . .	2
Programs of Study	
A+ Certification (Mini-Certificate) . . . . .	208
Agricultural and Environmental Sciences (AS) . . . . .	138
Architectural Drafting Specialist (Mini-Certificate) . . . . .	209
Automotive Technology (Certificate) . . . . .	210
Basic Industrial Welding and Machining (Mini-Certificate) . . . . .	211
Basic Machinist (Mini-Certificate) . . . . .	212
Biological Sciences (AS) . . . . .	139
Business, General (AAS) . . . . .	140
Business Administration (AS) . . . . .	141
Business Administration (BBA) . . . . .	126
Business Education (AS) . . . . .	142
Certified Customer Service Specialist (Mini-Certificate) . . . . .	213
Certified Manufacturing Specialist (Mini-Certificate) . . . . .	214
Certified Nursing Assistant (Mini-Certificate) . . . . .	215
Chemistry (AS) . . . . .	143
Child Development Associate (CDA) (Mini-Certificate) . . . . .	216
Cisco Professional (Mini-Certificate) . . . . .	217
Cisco Specialist (Mini-Certificate) . . . . .	218
Communication Studies (AA) . . . . .	144
Computer-Aided Drafting (Mini-Certificate) . . . . .	219

Computer Networking and Service Technology (AAS) . . . . .	145
Computer Networking and Service Technology (Certificate) . . . . .	220
Computer Operations (AAS) . . . . .	146
Computer Operations (Certificate) . . . . .	221
Computer Science (AS) . . . . .	147
Cooperative Degree (AAS) . . . . .	148
Criminal Justice (AS) . . . . .	149
Dental Hygiene (AS) . . . . .	150
Drafting and Design Technology (AAS) . . . . .	152
Drafting and Design Technology (Certificate) . . . . .	222
Economics (AA) . . . . .	153
Education, Early Childhood/Elementary (AS) . . . . .	154
Education, Middle Grades/ Secondary (AS) . . . . .	155
Education, Teacher Education (BSEd) . . . . .	123
Emergency Medical Technology (Mini-Certificate) . . . . .	223
Emergency Services Management (AAS) . . . . .	156
Engineering (See Physics) . . . . .	192
English (AA) . . . . .	157
Family and Consumer Science (AS) . . . . .	158
Foreign Language (AA) . . . . .	159
Forestry (AS) . . . . .	160
Gas Metal Arc Welding (Mini-Certificate) . . . . .	224
General Business (See Business, General) . . . . .	140
General Studies (AA) . . . . .	161
General Studies (AS) . . . . .	162
Geography (AA) . . . . .	163
Geology (AS) . . . . .	164
Health and Physical Education (AS) . . . . .	165
Health Information Management (AS) . . . . .	166
Health Unit Coordinator (Mini-Certificate) . . . . .	225
History (AA) . . . . .	167
Home Economics (See Family and Consumer Science) . . . . .	158
Industrial Electrical and Electronic Technology (AAS) . . . . .	168
Industrial Electrical and Electronic Technology (Certificate) . . . . .	226
Industrial Electrical Technology (Mini-Certificate) . . . . .	227
Industrial Maintenance Mechanic (Mini-Certificate) . . . . .	228
Industrial Operations Management (BS) . . . . .	124
Industrial Safety (Mini-Certificate) . . . . .	229
Industrial Technology (IT) Plus Specialist (Mini-Certificate) . . . . .	230
Information Systems (AS) . . . . .	169
iSeries 400 Application Development (Mini-Certificate) . . . . .	231
Law Enforcement (AAS) . . . . .	170
Law Enforcement (Certificate) . . . . .	232
Licensed Practical Nursing (Certificate) . . . . .	233
Management (AAS) . . . . .	171
Management (Certificate) . . . . .	235
Management (Mini-Certificate) . . . . .	236
Management Information Systems (BS) . . . . .	128

Manufacturing Technology Transportation (Mini-Certificate) . . . . .	237
Marketing (AAS) . . . . .	172
Marketing (Certificate) . . . . .	238
Marketing (Mini-Certificate) . . . . .	239
Marketing Systems (BS) . . . . .	130
Mathematics (AS) . . . . .	173
Medical Assisting (Certificate) . . . . .	240
Medical Laboratory Technology (AAS) . . . . .	174
Medical Office Administration (AAS) . . . . .	176
Medical Record Administration (See Health Information Management) . . . . .	166
Medical Technology (AS) . . . . .	177
Medical Transcription (AAS) . . . . .	178
Medical Transcription (Certificate) . . . . .	241
Medicine (Pre-Med)- See General Studies (AS) . . . . .	162
Microsoft Windows Networking (Mini-Certificate) . . . . .	242
Multicultural Healthcare Management Specialist (Mini-Certificate) . . . . .	243
Multicultural Manufacturing Management Specialist (Mini-Certificate) . . . . .	244
Multicultural Office Specialist (Mini-Certificate) . . . . .	245
Nuclear Medicine Technology (AS) . . . . .	179
Nursing - ASN, (RN) . . . . .	181
Nursing - (AS) . . . . .	180
Occupational Therapy (AS) . . . . .	186
Office Administration (AAS) . . . . .	187
Office Career Technologies (Certificate) . . . . .	246
Office Technology (Mini-Certificate) . . . . .	247
Paramedic Technology (Certificate) . . . . .	248
Personal Computer Applications (Mini-Certificate) . . . . .	250
Pharmacy (AS) . . . . .	188
Philosophy (AA) . . . . .	189
Phlebotomy (Mini-Certificate) . . . . .	251
Physical Education (See Health and Physical Education) . . . . .	165
Physical Therapy (AS) . . . . .	190
Physician Assistant (AS) . . . . .	191
Physics/Pre-Engineering (AS) . . . . .	192
Plate and Pipe Welding (Mini-Certificate) . . . . .	252
Political Science (AA) . . . . .	193
Pre-Dental Hygiene . . . . .	151
Pre-School Childhood Care and Education (Certificate) . . . . .	253
Psychology (AA) . . . . .	194
Radiation Therapy Technology (AS) . . . . .	195
Radiography (AS) . . . . .	196
Radiologic Technology (AAS) . . . . .	197
Radiologic Technology (Certificate) . . . . .	254
Respiratory Therapy (AS) . . . . .	203
Small Business Record Keeping (Mini-Certificate) . . . . .	256
Social Work (AA) . . . . .	204
Social Work (BSW) . . . . .	132
Sociology (AA) . . . . .	205

Surgical Technology (Certificate) . . . . .	257
Technology, General Studies (AAS) . . . . .	206
Technology Management (BAS) . . . . .	133
Technology Management (BAS) online . . . . .	135
Telecommunications (Mini-Certificate) . . . . .	259
T.I.G. Welding (Mini-Certificate) . . . . .	260
Webmaster (Mini-Certificate) . . . . .	261
Welding (Certificate) . . . . .	262
Purpose of the College . . . . .	13
Refunds . . . . .	42
Regents Engineering Transfer Program (RETP) . . . . .	113
Regents of the University System . . . . .	346
Regents' Testing Program . . . . .	98
Registration . . . . .	91
Release of Student Information . . . . .	93
Residency Requirements . . . . .	45
Scholarships, Loans, and Financial Aid . . . . .	56
Statement of Purpose . . . . .	13
Student Activities . . . . .	61
Student Grievances . . . . .	82
Student Services . . . . .	50
Student Handbook . . . . .	61
Student ID Cards . . . . .	62
Studies Abroad . . . . .	114
Tech Prep Articulation . . . . .	31
Traffic Code . . . . .	85
Transcripts . . . . .	93
Transfer Students . . . . .	35
Transient Status . . . . .	36
Tuition and Fees . . . . .	40
Withdrawal from College . . . . .	91

## ***Program Accreditation***

- Automotive Technology Program** - Accredited by The National Institute for Automotive Service Excellence
- Certified Nursing Assistant Program** - Approved by the Georgia Medical Care Foundation
- Emergency Medical Technology Program** - Approved by The Department of Technical and Adult Education and The Georgia Department of Human Resources
- Licensed Practical Nursing Program** - Approved by The Georgia Board of Examiners of Licensed Practical Nursing
- Medical Assisting Program** - Accredited by The American Association of Medical Assistants (AAMA) and by the Commission on Accreditation of Allied Health Education Programs (CAAHEP)
- Medical Laboratory Technology Program** - Accredited by The National Accrediting Agency for Clinical Laboratory Sciences
- Paramedic Technology Program** - Approved by The Department of Technical and Adult Education and The Georgia Department of Human Resources
- Phlebotomy Program** - Approved by The National Accrediting Agency for Clinical Laboratory Sciences
- Radiologic Technology Program** - Accredited by The Joint Review Committee on Education in Radiologic Technology
- Registered Nursing Program** - Approved by The Georgia Board of Nursing  
- Accredited by The National League of Nursing Accrediting Commission
- Surgical Technology Program** - Accredited by the Commission and Accreditation Of Allied Health Education Programs (CAAHEP)

Dalton State College is a member of the American Association of Colleges and Universities.

Dalton State College is a member of the American Association of Colleges for Teacher Education.













# DIRECTORY

<b>Office of Academic Affairs</b> . . . . .	(706) 272-4420
Office of Extended Campus Programs . . . . .	(706) 272-2491
Catoosa Center Coordinator . . . . .	(706) 861-5089
Division of Business Administration . . . . .	(706) 272-4507
Division of Education . . . . .	(706) 272-2362
Division of Humanities . . . . .	(706) 272-4403
Division of Natural Sciences . . . . .	(706) 272-4440
Learning Support . . . . .	(706) 272-4419
Division of Nursing . . . . .	(706) 272-2457
Division of Social Sciences . . . . .	(706) 272-2672
Division of Social Work . . . . .	(706) 272-2682
Division of Technical Education . . . . .	(706) 272-4410
Office of Adult Literacy . . . . .	(706) 226-3761
Library . . . . .	(706) 272-4575
Center for Continuing Education . . . . .	(706) 272-4454
<b>Office of Enrollment and Student Services</b> . . . . .	(706) 272-4436
Academic and Career Enhancement (ACE) Center . . . . .	(706) 272-4429
Financial Aid and Veteran Services . . . . .	(706) 272-4545
Office of Computing and Information Services . . . . .	(706) 272-2611
Office of Student Activities . . . . .	(706) 272-4428
<b>Office of Fiscal Affairs</b> . . . . .	(706) 272-4435
Bookstore . . . . .	(706) 272-4548
Food Service . . . . .	(706) 272-4441
Plant Operations . . . . .	(706) 272-4446
Public Safety . . . . .	(706) 272-4461
<b>Office of Public Relations</b> . . . . .	(706) 272-4469
<b>DSC Foundation</b> . . . . .	(706) 272-4473

Dalton State College  
213 North College Drive  
Dalton, Georgia 30720  
Toll Free 1-800-829-4436  
Fax 706-272-2530  
Internet address: <http://www.daltonstate.edu>

# DSC

## DALTON STATE COLLEGE

-  1. Westcott Building (President, Fiscal Affairs, Enrollment Services, Continuing Education)
-  2. Roberts Library
-  3. Bandy Gymnasium (Physical Education)
-  4. Sequoyia Hall (Natural Sciences and Mathematics, Nursing, Allied Health)
-  5. Pope Student Center (Financial Aid, Food Services, Bookstore, Student Activities, Public Safety, Academic and Career Enhancement (ACE) Center)
-  6. Gignilliat Memorial Hall (Computing and Information Services, Academic Affairs, Evening and Extended Campus Services, Business Administration)
-  7. Lorberbaum Liberal Arts Building (Humanities, Social Sciences, Computer Labs)
-  8. Technical Education Building (Technical Division and related programs)
-  9. Maintenance Building (Plant Operations)
-  10. Racquetball Courts
-  11. Tennis Courts
-  12. Athletic Field

