

Self-Study Calendar

12/2-5/2000	Administration, Director, and General Editor attend SACS-COC Annual Meeting.
12/18/2001-01/12/2001	Gather information for the Self-Study Plan.
01/12/2001	Deliver information for the plan to the Steering Committee for compilation and completion of the plan.
01/24/2001	Send plan and documents to COC staff representative-Dr. Donald Crump.
02/1-2/2001	Visit by Dr. Donald Crump, SACS COC staff representative.
02/5-9/2001	Principle committees orientation meetings. Begin work on the Self-Study Manual.
03/5/2001	Principal committees begin work on the Self-Study.
03/19/2001	Principal committees begin work on the Self-Study Review preliminary reports concerning institutional purpose and effectiveness Administer surveys Review progress reports from principal committees Compile results
05/1/2001	Forward preliminary reports of principal committees to Steering Committee for review and action.

11/5/2001 Complete division, departmental, unit, preliminary committee final reports.
Continue committee work as necessary following Steering Committee review.

01/15/2002 Complete and forward progress report to Commission staff member

04/15/2002 Complete first draft of self-study report.
Conduct an institution-wide review of the draft of the self-study report.
Compile the final self-study report.
Develop follow-up plan to the self-study report.

11/1/2002 Begin preliminary planning for committee visit.
Complete and distribute locally the self-study report.
Develop addenda to self-study report.
Send copy of self-study report to the committee Chair prior to his or her visit.

02/1/2003 Complete the self-study addendum.

02/19/2003 Receive preliminary visit by visiting committee Chair

03/1/2003 Mail self-study and other materials to committee members and Commission on Colleges.

04/1/2003 Complete planning and arrangements for committee visit.

04/4/2003 Inform the institutional community of the purpose and activities of the visiting committee while on campus.

03/30-2/2003or04/7-10/2003 SACS Visiting Committee

April – September

Review draft of visiting committee report for errors of fact.

Receive and respond to recommendations cited in the final visiting committee report.

Implement plan for follow-up of all non-Criteria related recommendations stemming from the self-study process.