



Apartment Policies and Procedures Dalton State College

ALCOHOLIC BEVERAGES

The possession, consumption, sale, use, or distribution, of alcoholic beverages on Dalton State property or at events sponsored by the College is strictly prohibited.

DRUGS

The possession, use (without valid medical or dental prescription), manufacture, furnishing, or sale of any narcotic or dangerous drug controlled by federal or Georgia law is prohibited.

TOBACCO

Dalton State College is a **tobacco** free campus. All smoking and smokeless tobacco products are prohibited on Dalton State's campus with the exception of three designated smoking areas in the Wood Valley housing property. DSC residence apartments are tobacco free (including smokeless tobacco). All common area spaces including lounges, lobbies, and stairwells, are tobacco-free environments. Smokers/ tobacco users are expected to only use tobacco products at the three designated smoking areas (the hut behind the H and I buildings, the hut next to the mailboxes, and the hut behind the Wood Valley office). Second-hand smoke should not interfere with access or the rights of others. Smokers are also required to dispose of cigarette and cigar butts appropriately in provided containers. Littering of cigarette butts is not acceptable.

QUIET HOURS

One of the goals of the Office of Residence Life is to provide an atmosphere that is conducive to study and rest. In order to meet this goal, it is necessary for all students to understand that the right of students to study and sleep takes precedence over the right of students to make noise. Quiet hours and courtesy hours have been established as follows:

Courtesy Hours: 24 hours

At all times, a student's right to study and sleep will be respected. Residents and their guests will lower their voices or the volume of their equipment (music, TV, computer, musical instruments, etc.) if asked to do so at any time.

Quiet Hours:

8PM-8AM, Sunday-Thursday

1AM-10AM, Friday and Saturday

It is also expected that:

1. Electronic sound equipment (radios, TVs, stereos, electronic games, computers, etc.), musical instruments, and room activities will not be heard outside the room. Such equipment should never be played so loudly so as to disturb other residents.
2. At no time will amplified sound be directed out of windows by placing speakers in windows.
3. At no time will amplified sound be directed out of the windows of a vehicle disturbing others outside or in their apartments.

GUESTS

During final exam week at the end of each semester, only DSC students will be allowed as overnight guests. With the exception of final exam week, DSC students or individuals 18 years or older are permitted as guests, but their stay must be limited to short term visits only. Short term visits are defined as no more than three consecutive overnight stays, with no more than two such visits in a one month period. Residents may only have six overnight guest visits during a one month time period. The overnight total starts over on the first of every month. All overnight guests must be registered with the Office of Residence Life. All guests are subject to the DSC and residence facility rules and regulations during their stay. Residents are responsible for the behavior and conduct of their guests. Minors may not reside in any DSC apartment facility as a guest. Baby sitting services are not permitted.

FIRE SAFETY

Explosives, fireworks, firearms, or other offensive weapons are not permitted in the apartments.

Each apartment has been equipped with a fire extinguisher and smoke detector. These are for student safety and should not be tampered with. Tampering with fire safety equipment is a serious matter and will result in severe disciplinary and/or criminal action.

Fire drills will be conducted once per semester. All occupants of a building must leave the building whenever a fire alarm sounds. Rooms may be checked during fire drills to ensure compliance. Failure to evacuate during a fire drill could result in a fine of \$100 and/or disciplinary action.

PROHIBITED ITEMS AND ACTIVITIES

The use of hotplates, space heaters, extension cords, candles, incense burners, or window air conditioning units is strictly forbidden. DSC reserves the right to remove any unauthorized or dangerous electrical item.

No TV antennas or satellite dishes are permitted outside the apartment. In addition to other disciplinary action, residents may be required to remove stereos, musical instruments, or other audio amplification devices from their rooms.

Darts and dart boards are not allowed in the apartments.

Residents are not permitted to plant gardens or flower beds.

Residents shall not hang mops, rugs, and the like from windows or railings or place them outside the apartment.

No pets (with the exception of non-carnivorous fish) are allowed in the apartments.

Outside sales and solicitations in any form (including religious solicitation) are strictly prohibited. Door-to-door soliciting, distributing, and advertising is prohibited. Residents may not allow outside salespersons to conduct any sales, demonstrations, or presentations of a product in their rooms or apartments. This does not include Dalton State RSO sponsored events.

DSC property, including furnishings, may not be moved from the assigned area within the apartment without authorization from the Office of Residence Life. Water-filled furniture is not permitted. Residents will be held responsible for the condition of their apartments and furnishings and must pay for any damages to DSC property.

Residents will be required to pay for any damage to DSC property.

****ROOM INSPECTIONS****

Resident Assistants are required to complete a monthly room inspection in all apartments. Any violation of the apartment policies and procedures will be documented, and appropriate disciplinary action will be taken.