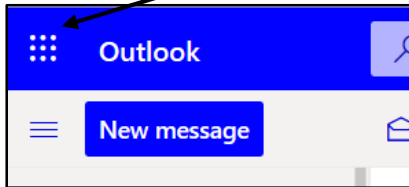


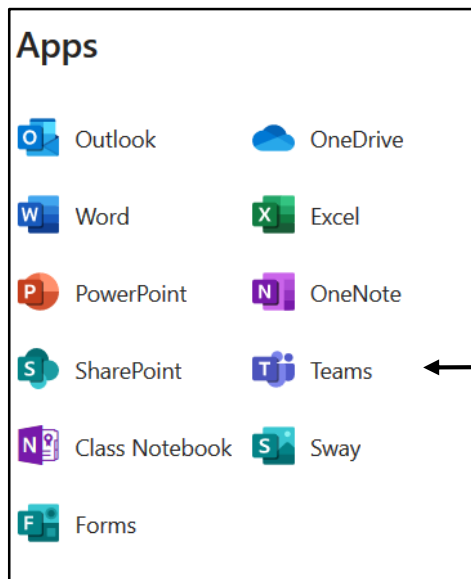
How to Access Teams in DSC Campus Email

1. Login to DSC Campus email

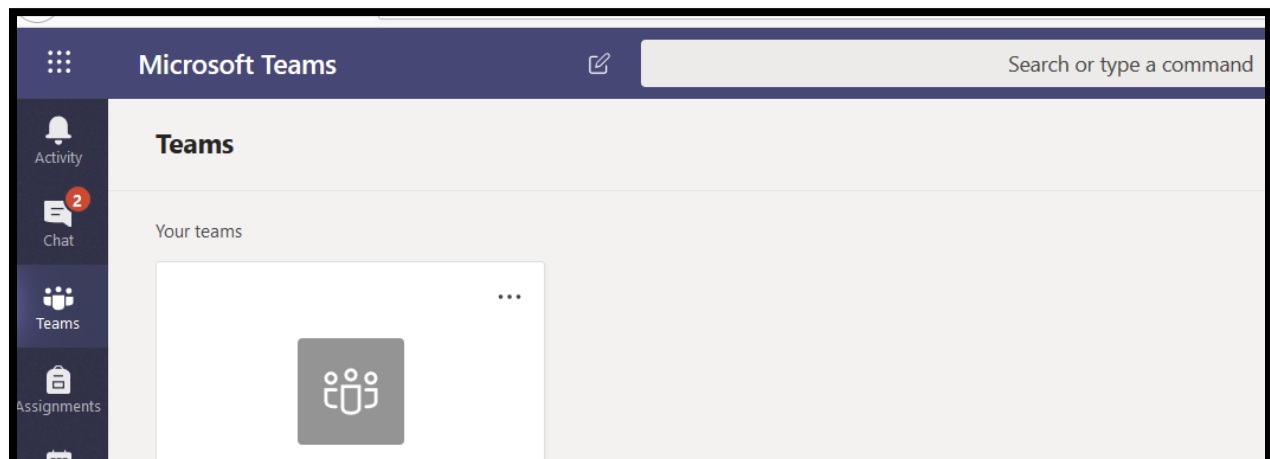
2. Click App Launcher



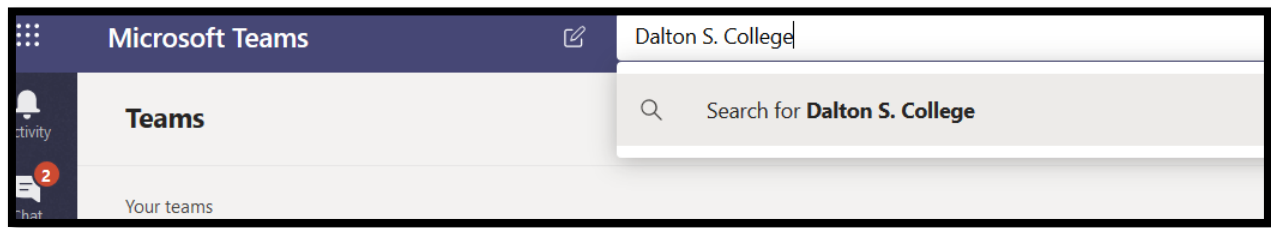
3. Click on Teams in Apps List



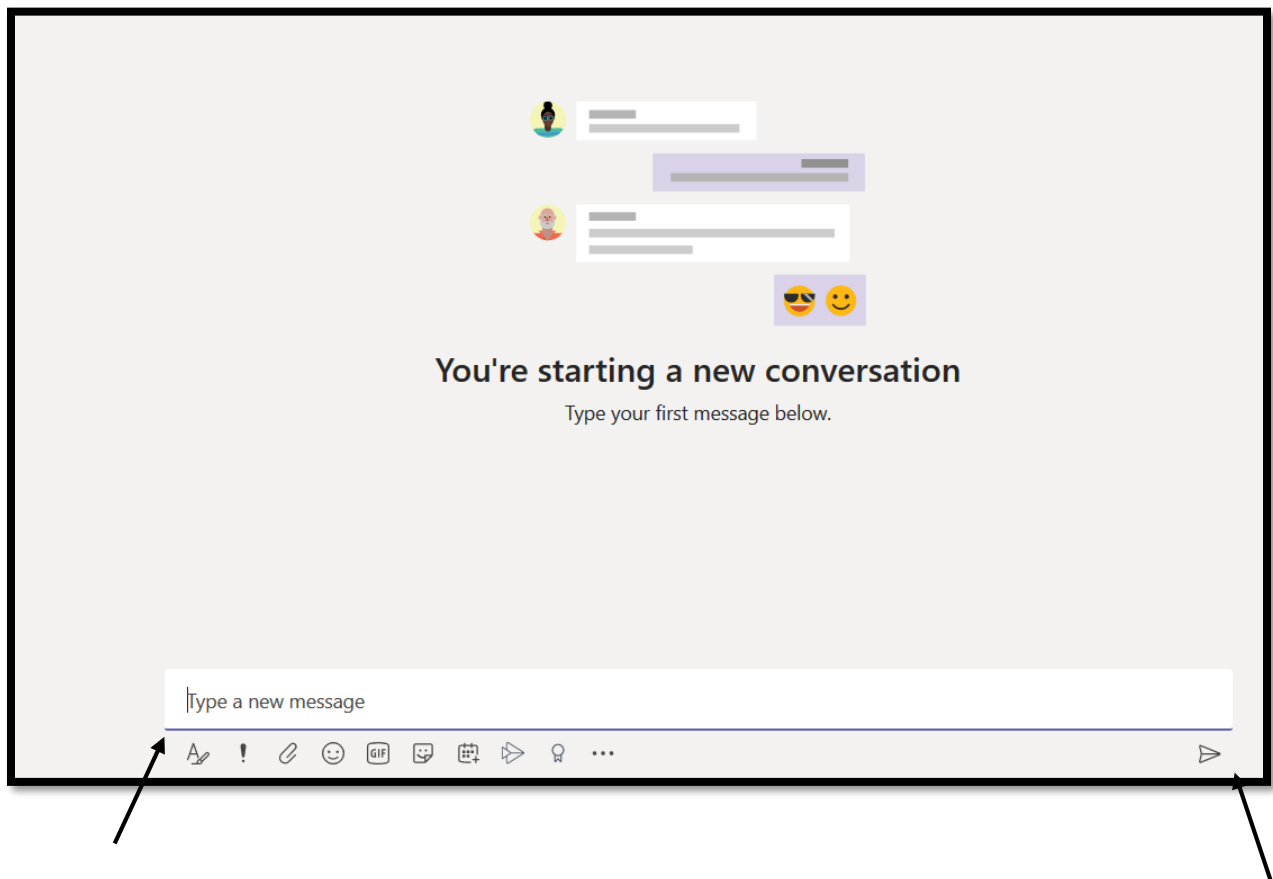
4. Access Teams



5. You can type in your intended chat partner in the Search Box
Click on User
For example: Dalton S. College



6. Type Message in Content Box
Use Airplane Icon to Send Message



*** If you are using a mobile device, then you must download the Teams App via your App Store.**

You must also “accept” Phone Calls.