Course: College Algebra
Instructor: Josh Deslattes
Email: rdeslattes@daltonstate.edu

Credit Hours: 3 hours
Room: Sequoya Hall 155
Days and Times: MW 7:35 – 8:50 pm

Textbook **REQUIRED.**
*College Algebra & Trigonometry, A Unit Circle Approach, 6th Edition*, Mark Dugopolski with MyLabsPlus

Course Content
We will cover chapters P.4, P.5, P.7, 1.1-1.5, 2.1-2.5, 3.1-3.5, 4.1-4.4, and 8.1-8.2.

Course Description
Presents topics in algebra, including the number system, polynomials, algebraic functions, exponents, radicals, linear and quadratic equations, inequalities, lines in the plane, linear modeling, conics, algebra of functions, exponential and logarithmic functions and systems of equations and inequalities.

Grading Breakdown:
Quizzes: 150 points (25 points each) see below for additional information
Tests: 400 points (100 each)
Final: 200 points
Total: 750 points

**Quizzes:** You will have a total of 8 quizzes, each worth 25 points. You will be given 2 attempts on each quiz. Quiz questions will reflect those assigned for homework.

**Students can receive a maximum of 150 points for their quizzes. Once you reach 150 points, no additional credit will be given.**

Homework: Homework will be assigned through mylabsplus. Account set up and login information is included at the end of the syllabus. There is a total of 4 homework assignments. A student’s homework average for an exam divided by 10 will be the individual student’s “curve.” For example, if you have a 95 average for the homework assignment for the first exam, they will receive a 9.5 point curve on the first exam.

Tests: The following is a tentative test schedule. Dates are subject to change.

- Test 1: P.4, P.5, P.7, 1.1-1.5
- Test 2: 2.1-2.5
- Test 3: 3.1-3.5
- Test 4: 4.1-4.4, 8.1, 8.2

**Final Exam:** The final exam will be cumulative and will be administered in this room.

**Attendance:** Class attendance is highly encouraged. All students are accountable for all information and announcements discussed in every class.
Make-Up Work: Students are only allowed to make up **ONE** missed exam. Students who miss an exam **MUST** contact Mr. Deslattes prior to the exam. Failure to do so will result in forfeiting your right to make up the exam. I hold the right to determine whether missing the exam will be excused or not. Make up exams will be handled through the testing center and it is your responsibility to schedule an appointment **NO LATER THAN 1 WEEK FROM THE MISSED EXAM** and notify Mr. Deslattes of the scheduled time.

If your absence is not excused, it will result in a grade of **0** on the exam.

Retake Policy
Students will **NOT** be allowed to retake any assignments, including tests. If beneficial, the grade you receive on your final will replace your lowest test grade

Electronics Policy
Please silence all electronics during class. Please have all unnecessary electronics put away during class. Please respect the learning environment.

Tutoring/Support
The Math Lab located in room 219 will offer math support throughout the week. Please see the schedule on the door.

DROP/WITHDRAWAL POLICY:

Students wishing to withdraw from the course may do so without penalty until the mid-point of the semester, and a grade of **W** will be assigned. After that point, withdrawal without penalty is permitted only in cases of extreme hardship as determined by the Vice President for Academic Affairs; otherwise a grade of **WF** will be issued. (Please note: At Dalton State College, the Hardship Withdrawal process requires students to withdraw from all classes at the college.) The proper form for dropping a course is the **Schedule Adjustment Form**, which can be obtained at the Enrollment Services Office in Westcott Hall. The Schedule Adjustment Form must be submitted to the Enrollment Services Office. Students who disappear, completing neither the official withdrawal procedure nor the course work, will receive the grade of **F**. **This instructor will not withdraw students from the class. Withdrawal from any Dalton State College classes is a student responsibility.** The last day to drop classes without penalty is **Wednesday, March 24**.

**COMPLETE WITHDRAWAL STATEMENT:**
“**The proper form for withdrawing from all classes at the college after the official drop/add period but before the published withdrawal date is the Schedule Adjustment Form. All students must meet with a staff member at the Office of Academic Resources in the Pope Student Center to initiate the withdrawal process. After meeting with the staff member, students will then finalize the withdrawal process in the Enrollment Services Office.**”

**ETHICAL CONDUCT**

**Academic Dishonesty:** Cheating and plagiarism are a part of the Dalton State Code of Student Conduct, which can be found in its most updated form at [http://daltoncampuslife.com/student-conduct/](http://daltoncampuslife.com/student-conduct/). ANY assistance provided or given in any way toward work in a class constitutes cheating, unless such behavior is authorized by your instructor. Additionally, any use of the ideas or words of others should be noted, or this will constitute plagiarism. For more details on what Dalton State considers to be Academic Dishonesty, please review the Code of Student Conduct. Instructors will assign grades based on classroom performance. Additional sanctions may be provided as a learning experience from the Student Conduct process. Borrowing another students’ work or collaborating on an assignment not designated as collaborative is unacceptable. Furthermore, presenting work that was completed for another class, while not plagiarism technically, is not the same as presenting original work, and is therefore unacceptable.

**Classroom Behavior:** Dalton State is committed to respect via the Roadrunner Respect pledge. To learn more, please visit [http://daltoncampuslife.com/roadrunner-respect/](http://daltoncampuslife.com/roadrunner-respect/).
"I pledge to show my fellow Roadrunner students, faculty, staff, and administration respect by treating others the way they want to be treated and by thinking about others first before making decisions that might affect them."

**OFFICIALLY APPROVED DSC GROUPS AND ACTIVITIES:** (Effective Fall 2013)
When students are engaged in officially approved Dalton State groups or activities that require them to participate in events off campus during school days, they shall be treated similarly to any faculty or staff member acting in that same capacity. Thus, just as faculty and staff have excused absences from their regular work schedules, students shall be excused from class without penalty if they are off campus representing Dalton State College in an approved, official capacity during their regular class time. Examples include presenting a paper or otherwise participating in a conference, attending a University System student affairs event, participating in intercollegiate competition (athletic or academic), participating in an approved field trip, etc. Just as faculty and staff members are required to submit Request to Travel forms for approval, in order to be excused, the student needs to provide the following information to the instructor prior to the date when he/she will be absent from class:
- notification of the event (in the case of athletics, students should provide each instructor a schedule of away events at the beginning of the semester or as soon as possible after the schedule is available);
- estimated time of departure from and return to campus (for example, if a student has an away game in the evening and will not be leaving campus until 3:00, he/she will not be excused from classes prior to that time on that day; similarly if the event is in the morning and the student will be returning to campus during the day, he/she is expected to attend any class scheduled after the return trip); and
- contact information for the person or organization sponsoring/authorizing the student’s participation in the event.

The student shall be allowed to make up any work missed during the time he/she is off campus representing DSC in an official capacity. He/she shall discuss what will be missed with the instructor and make arrangements to make up any assignments, tests, presentations, etc. that were scheduled on that date.

**Students with disabilities or special needs are encouraged to contact the Disability Access office.** In order to make an appointment or to obtain information on the process for qualifying for accommodations, the student should visit the Disability Access Library Guide at [http://libguides.daltonstate.edu/c.php?g=24716&p=149667](http://libguides.daltonstate.edu/c.php?g=24716&p=149667) or contact the Disability Access office.

**Contact information:**
**Andrea Roberson, Associate Director of Disability Access and Student Support Services**
Pope Student Center, upper level
706/272-2524
aroberman@daltonstate.edu

**Workforce Innovations Opportunity Act:** Questions regarding students receiving financial assistance through the Workforce Innovations Opportunity Act should be directed to 706-295-6840.

**TITLE IX INFORMATION:**

**Sex Discrimination, Harassment, & Assault**

Sexual harassment is unwelcome, gender-based verbal or physical conduct that is sufficiently severe, persistent or pervasive that it has the effect of interfering with, denying or limiting someone’s ability to participate in or benefit from the college’s educational program and/or activities, and is based on power differential (quid pro quo), the creation of a hostile environment, or retaliation.

Sexual misconduct is a form of sexual harassment prohibited by Title IX. Sexual misconduct refers to "physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability.” Sexual misconduct includes dating violence, domestic violence, rape, sexual assault, sexual battery, stalking, and sexual coercion.
Reporting Options

*Call 911 if you are in an emergency situation*

**Dalton State Public Safety** (this report is not confidential)
Tech Building- Upper Level - 706-272-4461
Online Sexual Assault Report -
[https://dynamicforms.ngwebsolutions.com/ShowForm.aspx?RequestedDynamicFormTemplate=3fe5724c-a8bd-4a31-9c25-1a3d35110a51](https://dynamicforms.ngwebsolutions.com/ShowForm.aspx?RequestedDynamicFormTemplate=3fe5724c-a8bd-4a31-9c25-1a3d35110a51)

If you would like to report to **Dalton State Administration**: (this report is not confidential)

Report Title IX complaint online -  [http://daltonstate.edu/campus_life/student-conduct-about.cms](http://daltonstate.edu/campus_life/student-conduct-about.cms)

Report Student-on-Student Title IX complaint in person:
Brittnie Lee, Office of Student Life
Coordinator for Student Responsibility & Service/ Deputy Title IX Coordinator
Pope 113
[blee@daltonstate.edu](mailto:blee@daltonstate.edu), 706-272-2999

Report Title IX complaint involving Faculty or Staff in person:
Faith Miller, Human Resources
Director of Human Resource/ Title IX Coordinator
Memorial 122
[fmiller@daltonstate.edu](mailto:fmiller@daltonstate.edu), 706-272-2034

If you would like to talk with someone confidentially:
Dalton State Counseling & Career Services, Academic Resources
Lower Pope
706-272-4429
[counseling@daltonstate.edu](mailto:counseling@daltonstate.edu)
[http://libguides.daltonstate.edu/Counseling](http://libguides.daltonstate.edu/Counseling)
MyLabsPlus Student Login Instructions

Go to www.daltonstate.mylabsplus.com

(If you encounter any problems accessing any of the pages, install and use the Chrome browser.)

If you have used MyLabsPlus at Dalton State in the past, your login and password have not changed. Just choose your course from the course list.

If you have never used MyLabsPlus at Dalton State or if you have forgotten your password, follow the Getting Started instructions below.

Getting Started:

1. On the login page, click on “Forgot your Password?”
2. Enter your login name: your DSC email address truncated before @
3. An email will be sent to your Dalton State email address. Follow the link from there to login and create a new password.
4. Click on the name of your course in the course list.

Purchasing MyLabsPlus

After logging in to MyLabsPlus, you will be prompted to select one of the following options:

1.) "14 day temporary access" without immediately paying*
2.) pay immediately online directly to Pearson
3.) enter a course access code (purchased from the DSC Bookstore)

*If you select "14 day temporary access" you must enter a code or pay on the 14th day or you will lose access. The temporary access cannot be extended beyond the 14 days. If you purchase a code at a later date, you will again receive account access and your previous work will have been retained.

Students who are registered for both a credit course and a support course will only have to purchase one code. The access code can be entered in either of these courses and the MyLabsPlus system will also recognize the other course.

Please do not purchase MyLabsPlus access by any other method. These courses contain content specific to Dalton State and cannot be purchased other than through the DSC Bookstore or directly from Pearson through Dalton State’s MyLabsPlus site. No refunds can be given for other purchases.

Accessing Your e-Textbook

1. From the menu on the left-hand side, choose Course Content or Chapter content
2. On the page, under eText Resources, choose Table of Contents
3. From the Table of Contents menu on the left-hand side, choose your chapter

If you have any problems logging in, please go to Sequoya 219 or Sequoya 222 for assistance.