TEXT: Online open source textbook

PREREQUISITE: MATH2254 – Calculus II

CLASS POLICIES:

Total credit: There will be a total of 700 points possible in this class.

Tests: Five tests will be given over the course of the term. Make-up tests are available for officially approved DSC activities, otherwise, no make-up tests will be given. The final exam grade will replace the grade of any missed tests. Each test will count 100 points for a total of 500 points. If any test is not given (for some unforeseen circumstance) or is lost, the total amount of credit in the class will be reduced and your course grade will be computed using the remaining tests.

Final Exam: The final exam is a comprehensive exam that will count 200 points.

Quizzes / Homework: Quizzes will be given at regular intervals or as needed. Quiz grades will be added to the subsequent hour test as 10 point problems. Homework will be assigned in each section covered. It is the responsibility of each student to let me know if there are any questions on any topic.

Final Grades: The course grade will be based solely on these quizzes, hour tests, and final exam.

<table>
<thead>
<tr>
<th>Grade Percentage</th>
<th>Course Grade</th>
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<tbody>
<tr>
<td>90 - 100</td>
<td>A</td>
</tr>
<tr>
<td>80 - 89</td>
<td>B</td>
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<tr>
<td>70 - 79</td>
<td>C</td>
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<tr>
<td>60 - 69</td>
<td>D</td>
</tr>
<tr>
<td>Below 60</td>
<td>F</td>
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Class Schedule:
We will meet on every Mon, Tue, Wed, and Thu from May 20 to July 17 except for Holidays – May 27, July 4

Drop date – June 24
Final exam – July 18
OTHER INFORMATION:

Attendance: If you are absent from a class, you are responsible for all material covered and all announcements made. A seating chart will be used for classroom cooperation for extra credit.

Calculator: Scientific calculators are allowed during quizzes, tests, and the final exam. No calculator which graphs, is programmable, stores formulas or text, or which computes derivatives or integrals is allowed. It is each student’s responsibility to convince me that his or her calculator qualifies. I have calculators available for loan during tests for 5 percentage points off your test score. These points will be returned if you bring a calculator to each of the following tests.

Honesty: Every student is expected and required to do his or her own work in this course. Any instances of cheating will result in a minimum penalty of dismissal from the course with a grade of “F”.

Etiquette: Do not record the lectures without express consent from me; recording devices should be placed at the front of the classroom.

Visitors: College policy allows only those students registered for a class to attend that class. You may not bring guests or children to class.

Math Lab: The Math Lab is available to provide walk-in assistance. It is located in Peeples 207 and operating hours are posted on the door.

Grade of Incomplete:
Any request for a grade of Incomplete in this class must be made by the last day of class. Any student who takes the final exam without a request for an Incomplete will receive his or her computed grade.

Emergency Instructional Plan:
In the event that the school is closed for any reason such as inclement weather, I will try to contact you via email. If email is also unavailable, continue working on the material from our last meeting. You may also read into the next sections if you feel so inclined.
CARE Team
(Last Modified May 2018)
The Campus Assessment, Response, and Evaluation Team, also known as CARE, at Dalton State College engages in proactive and collaborative approaches to identify, assess, and mitigate potential risks associated with members of the campus who exhibit concerning or unusual behaviors. Report a concern through the CARE Reporting Form. Should you have questions, contact the Dean of Students’ Office at 706.272.4428.

Disability Access
(From Disability Access website)
Students with disabilities or special needs are encouraged to contact Disability Access. In order to make an appointment or to obtain information on the process for qualifying for accommodations, the student should visit the Disability Access Library Guide or contact the Disability Access office.

Contact information
Andrea Roberson, Associate Director of Disability Access and Student Support Services
Pope Student Center, upper level
706-272-2524
aroberson@daltonstate.edu

Ethical Conduct
(Last Modified May 2018)
Academic Dishonesty Cheating and plagiarism are a part of the Dalton State Student Code of Conduct, which can be found in its most updated form at Dalton State Student Code of Conduct. ANY assistance provided or given in any way toward work in a class constitutes cheating, unless such behavior is authorized by your instructor. Additionally, any use of the ideas or words of others should be noted, or this will constitute plagiarism. Using another students’ work or collaborating on an assignment not designated as collaborative is unacceptable. Furthermore, presenting work that was completed for another class, while not plagiarism technically, is not the same as presenting original work, and is therefore unacceptable unless it has been authorized by your instructor. For more details on what Dalton State considers to be Academic Dishonesty, please review the Student Code of Conduct. Instructors will assign grades based on classroom performance. Additional sanctions may be provided as a learning experience from the Student Conduct process.

Classroom Behavior Dalton State is committed to respect via the Roadrunner Respect pledge. To learn more, please visit Roadrunner Respect. "I pledge to show my fellow Roadrunner students, faculty, staff, and administration respect by treating others the way they want to be treated and by thinking about others first before making decisions that might affect them."
Course Withdrawal Statement  
(Last Modified May 2018)  
The last day to drop this class without penalty (a W or a required signature) is [insert date here after checking the Academic Campus Calendar]. If you complete the proper paperwork to drop the course by this date, you will be assigned a grade of W. After this date, withdrawal without penalty is permitted only in cases of Extreme Hardship as determined by the Vice President for Academic Affairs; otherwise a grade of WF will be issued. Students who fail to complete the official drop/withdrawal procedure will receive the grade of F. Withdrawal from class is a student responsibility. The grade of W counts as hours attempted for the purposes of financial aid.

Full Withdrawal Statement  
(Last Modified May 2018)  
The proper form for withdrawing from all classes at the college after the official drop/add period but before the published withdrawal date (Academic Campus Calendar) is the Schedule Adjustment Form. All students must meet with a staff member at the Dean of Students office in the upper-level of the Pope Student Center to initiate the withdrawal process and complete an exit interview. After meeting with the staff member, students will then finalize the withdrawal process in the Enrollment Services Office.

Grade Appeals  
(Last Modified May 2018)  
A student may file a formal challenge to a grade if there is unequivocal evidence that one or more of the following applies:  
  a) It was a direct result of arbitrary and capricious conduct on the part of the instructor;  
  b) The instructor discriminated against the student on the basis of a protected classification as the term is defined by Federal Law, Georgia State Law, or the Administrative Code of the City of Dalton;  
  c) The grade was incorrectly calculated;  
  d) A clerical error occurred in recording the grade; or  
  e) A mitigating circumstance prevented the student from completing a final assignment or attending the final exam.  
To appeal a grade, the student must notify the instructor in writing no later than two days after the posting of final grades. See Grade Changes and Appeals for the complete documentation.

Academic Progression  
(Last Modified May 2018)  
To remain in academically good standing, students must maintain an institutional GPA of 2.0 or higher. Students who do not maintain a 2.0 move through a sequence of statuses ranging from Academic Warning to Academic Probation to Academic Suspension to Academic Dismissal. See Academic Progress for the complete documentation.
Title IX Information

Student Sexual Misconduct Policy

(Last Modified May 2018)

In accordance with Title IX of the Education Amendments of 1972 ("Title IX"), the University System of Georgia (USG) does not discriminate on the basis of sex in any of its education programs or activities or in employment. The USG is committed to ensuring a safe learning and working environment for all members of the USG community. To that end, this Policy prohibits sexual misconduct, as defined herein.

Please visit the Title IX at Dalton State web page for additional information on the policy, How to Report, Resources, and Campus Programs.

House Bill 280

(Last Modified May 2018)

House Bill 280 commonly known as the “campus carry” legislation, is effective as of July 1, 2017.

Officially Approved DSC Groups and Activities

(Last Modified May 2018)

When students are engaged in officially approved Dalton State groups or activities that require them to participate in events off campus during school days, they shall be treated similarly to any faculty or staff member acting in that same capacity. Thus, just as faculty and staff have excused absences from their regular work schedules, students shall be excused from class without penalty if they are off campus representing Dalton State College in an approved, official capacity during their regular class time. Examples include presenting a paper or otherwise participating in a conference, attending a University System student affairs event, participating in intercollegiate competition (athletic or academic), participating in an approved field trip, etc. Just as faculty and staff members are required to submit Request to Travel forms for approval, in order to be excused, the student needs to provide the following information to the instructor prior to the date when he/she will be absent from class:

- notification of the event (in the case of athletics, students should provide each instructor a schedule of away events at the beginning of the semester or as soon as possible after the schedule is available);
- estimated time of departure from and return to campus (for example, if a student has an away game in the evening and will not be leaving campus until 3:00, he/she will not be excused from classes prior to that time on that day; similarly, if the event is in the morning and the student will be returning to campus during the day, he/she is expected to attend any class scheduled after the return trip); and
- contact information for the person or organization sponsoring/authorizing the student’s participation in the event

The student shall be allowed to make up any work missed during the time he/she is off campus representing DSC in an official capacity. He/she shall discuss what will be missed with the instructor and make arrangements to make up any assignments, tests, presentations, etc. scheduled on that date.
- **CARE Reporting Form:** https://cm.maxient.com/reportingform.php?DaltonStateCollege&layout_id=1

- **Disability Access:** http://libguides.daltonstate.edu/c.php?g=24716&p=149667
- **Disability Access Library Guide:** http://libguides.daltonstate.edu/c.php?g=24716&p=149663
- **Dalton State Student Code of Conduct:** https://www.daltonstate.edu/campus_life/code-of-conduct.cms

- **Roadrunner Respect:** https://www.daltonstate.edu/campus_life/respect-photo-gallery.cms

- **Extreme Hardship:** https://www.daltonstate.edu/skins/userfiles/files/DSC%20website%20landing%20page%20information.pdf

- **Academic Campus Calendar:** https://www.daltonstate.edu/about/calendars.cms

- **Scheduled Adjustment Form:** https://www.daltonstate.edu/skins/userfiles/files/schedule-adjustment-form.pdf

- **Grade Appeals:** https://libguides.daltonstate.edu/ld.php?content_id=42740257

- **Academic Progression:** https://libguides.daltonstate.edu/ld.php?content_id=42740270

- **Student Sexual Misconduct Policy:** http://www.usg.edu/policymanual/section4/policy/C327/

- **Title IX at Dalton State web page:** https://www.daltonstate.edu/about/title-ix.cms

- **Title IX Policy:** https://www.daltonstate.edu/about/title-iv-policy.cms

- **Title IX How to Report:** https://www.daltonstate.edu/about/title-ix-report.cms

- **Title IX Resources:** https://www.daltonstate.edu/about/title-ix-campus-community-resources.cms

- **Title IX Campus Programs:** https://www.daltonstate.edu/about/title-ix-campus-community-resources.cms

- **House Bill 280:** http://www.usg.edu/hb280