Important Things to Do

Setup your Roadrunner Portal

- Go to www.daltonstate.edu
- Click on Roadrunner Portal in the QUICKLINKS menu in the upper right of the home page
- Enter the username and password you received in your admissions package to login to your Roadrunner Portal
- If you don’t know your login credentials, contact the Office of Computing and Information Services (OCIS) at 706-272-2611.
- **Once logged in, From the “Students” dropdown menu…**
  1. Click on DegreeWorks. It is important that you familiarize yourself with DegreeWorks as you will be using it while you attend DSC.
  2. Click on “What is my course schedule?” to view a copy of your schedule.

Confirm your Financial Aid

- Keep in communication with the Financial Aid Office at (706) 272-4436.
- You can also visit the Financial Aid Office in the Westcott Building.
- **Please contact the Office of Financial Aid with any questions you have regarding your aid. Only representatives in the FA office have access to your information.**

**ATTENTION:** If you decide **not** to attend DSC after having registered for classes, you must officially withdraw from your classes. You must see your advisor or go to the Enrollment Services Office in the Westcott Building to submit a Schedule Adjustment Form, which you must sign, to officially withdraw from classes. **If you do not officially withdraw from classes and receive financial aid, you may be required to pay money back.** If you receive financial aid and you never attend a class, or you stop attending classes without officially withdrawing, you may be required to pay money back.

Pay Your Tuition! Due by: **by noon on Thursday, August 13**

- Your classes **MAY BE DROPPED** if you do not pay your tuition and fees in full by the deadline date!
- See your schedule for tuition and fee deadline dates, or call the Bursar’s Office at (706) 272-4435.
- Pay all tuition and fees to the Bursar’s Office located in the Westcott Building
- To find your account Balance:
  - Log in to your Roadrunner Portal
  - Click on <Student and Financial Aid Menu>
  - Then click <Student Account>
  - Then click <Account Summary by Term>
Begin Checking your Dalton State E-mail Regularly

- Your Dalton State e-mail can be accessed by visiting www.daltonstate.edu
  - From the QUICKLINKS drop down menu, click E-mail
  - The login credentials for your e-mail account are the same as your credentials for your Roadrunner Portal
- All future communications from the College, Financial Aid, faculty, and advisors will come to your DSC e-mail account. We do not send messages to your private e-mail.
- It is EXTREMELY important that you check your DSC e-mail regularly.

Purchase Your Textbooks and Course Materials

- To find out what books you will need for each of your classes, you can visit the DSC bookstore or their website. You will need to have a copy of your schedule with the subject code, course number, and section number for each class you are taking
  - Example: Subject code Course # Section # = MATH 1111 03
  - You can get a copy of your schedule by logging in to your Roadrunner portal and clicking on “What is my Course Schedule?” in the Student Menu.
- DSC Bookstore Website: http://www.bkstr.com/daltonstatestore/home/
- Location and Phone number: Upper level Pope Student Center, (706) 272-4548

Student Housing

- DSC Housing Main Office: (706) 529-6752
- Email: housing@daltonstate.edu
- For more information please visit the DSC housing website at: https://www.daltonstate.edu/campus_life/residential-life-welcome.cms

Campus Map

1. Bandy Gymnasium  7. Lorberbaum Liberal Arts Building
2. Peeples Hall  8. Pope Student Center
3. Sequoya Hall  9. Mashburn Hall
4. Roberts Library  10. Health Professions Building
5. Westcott Building  11. Brown Center
6. Gignilliant Memorial Hall

![Campus Map Image]