

CAMPUS VISITORS

Anyone who is not an employee, student, or authorized guest is allowed in public areas such as the library and outdoor venues, but is not allowed in the majority of campus buildings. Door-to-door solicitation of any kind is strictly prohibited at Dalton State College, particularly solicitation by insurance agents or book buyers. You may invite a salesman to your office, but one is not authorized to visit without appointment. If you notice anyone on campus who appears to be inappropriate, contact the Office of Public Safety at 4461.

Childcare facilities are not available on campus. Dalton State College is not responsible for children, and children must not be left unsupervised on campus. Children are not permitted to accompany students to classes, laboratories, seminars, etc.

Children may be on campus accompanied by their parents for short, infrequent visits. However, children may not remain with the parents for extended periods of time as they may interfere with the performance of the employee/student and may compromise the safety of the children. Should this event occur, the parent will be instructed to take the children off the campus.

If unattended minor children are found during patrols in the hallways or campus grounds, Public Safety officers will complete the following:

- Have the child assist in locating the parent.
- If the parent is in class, an officer will interrupt the class in a professional manner and request the parent to step out of the classroom. The parent will be instructed to take immediate care and control of the child. The officer will complete a Miscellaneous Incident Report titled *Unattended Child*.
- In situations when the parent is not attending class or is not in the immediate area, officers may be required to bring the child to the Public Safety Office until the parent can be located. A Miscellaneous Incident Report or other reports will be completed per the officer's determination.