

ANNOUNCEMENT

TO: GeorgiaFIRST PeopleSoft Financials Users

POSTED: February 1, 2022

SUBJECT: In-State Meal Per Diem Rate Changes

Per Gerlda B. Hines' announcement from State Accounting Office (SAO), dated January 12, 2022, the Statewide Travel Policy was updated effective February 1, 2022. Updates include an increase to in-state per diem rates for meals occurring on or after February 1.

In-state meal per diem rate changes are as follows:

- Daily \$50
- Breakfast \$13
- Lunch \$14
- Dinner \$23

Please make sure the information in the memo from State Accounting Office is conveyed to the appropriate staff at the institution. The complete statewide travel policy and memo to be published at or around February 1, 2022 may be found [here](#).

MORE INFORMATION AND SUPPORT: For business impact issues, contact the ITS Helpdesk at helpdesk@usg.edu or via the [ITS Customer Services website](#).