

STUDENT RECRUITMENT POLICY

Dalton State College recognizes that the process of recruiting new students may benefit significantly by encouraging prospective students with the potential to be exceptional achievers in academic and/or extracurricular activities to visit our campus. The purpose of this Policy is to define the circumstances under which such visits may be reimbursed by the College.

Principles and Procedures

1. A written request to reimburse a student (partial or full) shall be submitted to the appropriate Vice President (or Athletic Director for student athletes) for approval prior to such a visit occurring. The request shall include a list of the expenses and the amounts for which reimbursement is requested. Expenses reimbursed shall be limited to expenses incurred during a visit to our campus.
2. The appropriate Vice President/Athletic Director shall respond in writing to such a request, approving or denying the request. If approval is granted, the response shall specify which expenses have been approved and a maximum amount for which the student will be reimbursed.
3. The financial resources for any such reimbursement must be available and travel costs will not be paid from the College's general state funds.
4. Expenditures under this Policy should be kept to a minimum. Reimbursements shall be approved only for expenses that are allowable under the College's and Board of Regents expense guidelines at the normal per diem rates.
5. Housing and meal costs incurred by parents/guardians traveling with the invited student may be reimbursed.
6. In the case of travel of a prospective student athlete, compliance with all NAIA rules and regulations governing campus visitations and tryouts is required.