Dear Summer Bridge student,

Congratulations on your acceptance to Dalton State College and the Summer Bridge Program! On behalf of the faculty and staff we welcome you to campus and look forward to helping you achieve your goals of obtaining your degree and graduating from Dalton State College.

Please take the time to read the Summer Bridge Handbook, as it contains general information including the policies of the program. This handbook contains very important information about Summer Bridge, including what you can expect from your classes, Summer Bridge faculty and staff, and the Dalton State campus. I hope you find your Summer Bridge experience to be helpful and to truly give you a jumpstart to college.

This year, the dates are as follows (no classes on Fridays):

Application deadline: **May 25**
ACT pre-test: **June 8**
Orientation: **June 12**
Bridge Coursework: Monday, **June 12** until Thursday, **July 13**
ACT post-test: **July 17**
Advising and Registration: **July 18**.

*All classes take place Monday – Thursday, 8:00 AM – 12:00 PM. On July 18th, students must show-up at 8:00 AM for advising and fall registration.*

Again, welcome to Dalton State! If you have questions regarding the Summer Bridge program, please contact Dr. Fernando Garcia at [fgarcia@daltonstate.edu](mailto:fgarcia@daltonstate.edu) or 706-272-4600.

Sincerely,

Summer Bridge at Dalton State College
Attendance:
Students should attend ALL Summer Bridge classes. We realize there may be an occasional instance when you cannot attend classes. If you must miss class, it is your responsibility to contact your professors to inform them of your absence. However, if a student misses two or more classes he/she will no longer be able to attend any Summer Bridge classes, will not be able to take the ACT post-test, and will not be eligible to receive credit for College Success (FYES 1000).

Class Schedules:
On the first day of Summer Bridge you will be provided a schedule of classes. The schedule has been created specifically for this intensive coursework in Reading, Writing, Math and College Success.

Parking:
The first day of Summer Bridge you will be provided a temporary parking tag valid until August 1, 2017. The Summer Bridge parking tag should be taped to the inside left corner of your car’s rear window, facing out. This will allow you to park in student parking while attending Summer Bridge. Once you register for fall classes at the end of the program, you will be able to obtain your permanent academic year parking tag from Public Safety.

Student Identification Card:
On the first day of Summer Bridge, you will be provided a student identification card. This card is your official Dalton State College ID. You will use this card to gain access to Dalton State facilities.

Lab Hours:
Each Summer Bridge student will be required to participate in weekly lab hours. Programs similar to Summer Bridge take place every summer on college campuses throughout the country. These programs have been extensively studied, including what activities provide the greatest asset to student achievement. Mandatory lab hours are a consistent theme throughout much of the scholarly literature. Colleges and universities which mandate lab hours report a high rate of academic success.
Dalton State College Orientation:
All incoming Dalton State students must attend orientation! Please visit https://www.daltonstate.edu/admissions/orientation-overview.cms to register as soon as possible.

ACT Testing:
The ACT test is very important. This exam is taken to determine if a student will place into college level courses. The exam consists of Reading, Writing and Math. All students are required to take the ACT or SAT for admission purposes. When taking the ACT pre-test and ACT post-test, you should do your best.

Please note that all students must earn a score of at least 70% on all assignments made by the instructor to be eligible for the ACT post-test.

Cost:
The Summer Bridge Program is free to students accepted into the program. All classes are free, and the needed textbooks for each class will be provided to each student. If you are interested in living on campus during Summer Bridge, please see the appropriate section below.

Textbooks:
Textbooks required by the instructors will be provided to each Summer Bridge student. The textbooks will be checked out to students based on the classes in which he/she has been placed. The textbook must be returned to the Summer Bridge Program once the student exits the program.

Faculty:
Along with the Vice President of Enrollment and Student Services, the coordinator of Summer Bridge selects Summer Bridge faculty. Faculty members are chosen based on their expertise in teaching learning support English, Reading, Math, and College Success. In addition, each faculty member has demonstrated a high level of teaching proficiency as well as an interest in engaging pre-freshman students within the Summer Bridge Program.

Faculty and Staff Expectations:
As faculty and staff members, we have expectations of students, but each student should also have expectations of faculty and staff. As a student, you can expect quality instruction from well prepared faculty and staff, who are committed to helping you achieve academic success.
**Student Expectations:**
The Summer Bridge program requires that students are enthusiastic, focused, and dedicated to making academic progress. You will be soon a college student, and with that comes responsibility. Your academic progress is your responsibility, and we expect you to take this responsibility seriously.

**Technology in the Classroom:**
Technology such as iPod, iPads, laptops, cellphones, etc. will not be allowed in any Summer Bridge classrooms. If you are in a Math class, a calculator will be provided for you. If your class meets in a computer lab, you are expected to use the equipment as directed by your professor, not to check social media websites, email, play games, etc. If you are using technology inappropriately in the classroom, you may be asked to leave class and will be counted absent from that class.

**Housing Accommodations:**
To live in the Mashburn Residence Hall during Summer Bridge, you must have a signed housing application for the Summer and Fall/Spring, indicating that you are participating in Summer Bridge. If you indicated on your Summer Bridge application you were interested in the Mashburn Residence Hall, you will receive an email and letter about move-in day for Summer Bridge.

**Athletic Facilities:**
As a Summer Bridge participant you may show your Dalton State student ID and use the Dalton State fitness center. The fitness center is for Dalton State students use only.

**Library:**
As a Summer Bridge participant you may show your Dalton State student ID and use the Dalton State Library.

**Disability Support Services:**
Disability Support Services (DSS) are provided through Academic Resources to meet the needs of students with disabilities. DSS facilitates the application process and coordinates the provision of appropriate accommodations. DSS also serves as an advocate for students with disabilities by educating faculty, staff, and students about issues that impact persons with disabilities. For more information please visit: [http://libguides.daltonstate.edu/c.php?g=24716&p=149663](http://libguides.daltonstate.edu/c.php?g=24716&p=149663). If you have further
Alcohol and Drugs Abuse:
Dalton State College strictly prohibits the consumption, sale, distribution, or possession on any illegal substance or alcoholic beverage on college property or at events sponsored by Dalton State College. Dalton State is committed to following Georgia state laws concerning drug and alcohol abuse. Any violation of these laws, which are incorporated into the Dalton State alcohol and drug abuse policy, will result in disciplinary action. In addition, drug and/or alcohol violations will result in immediate removal from the Summer Bridge Program.

Tobacco-Free Campus:
Dalton State College is a tobacco-free campus. All smoking and tobacco products are prohibited. The Brown Center and on-campus housing are also tobacco free.

Public Safety:
Public Safety is on campus to ensure the safety of students, faculty and staff. The Dalton State College Department of Public Safety patrols campus 24 hours a day, seven days a week, 365 days a year. In addition, there are public emergency boxes placed around campus, including the Mashburn Resicence Hall.

Dalton State College Student Handbook:
The Dalton State Student Handbook can be found online at: http://catalog.daltonstate.edu/studenthandbook/. All Summer Bridge students are required to abide by the regulations set forth in the Dalton State College Student Handbook. Any violation of policies is cause for immediate removal from the Summer Bridge Program.
2017 Summer Bridge Handbook

Summer Bridge Faculty and Staff

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