



DALTON STATE STATUTES

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This manual is prepared for employees of Dalton State College and is not to be construed as an official publication of the Board of Regents of the University System of Georgia. In case of any divergence from or conflict with the *Policy Manual of the Board of Regents* or any other official publications or actions of the Board of Regents, the official publications or actions of the Board of Regents shall prevail.

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ARTICLE I - THE COLLEGE AND ITS GOVERNANCE

A. Charter and Legal Obligations

Dalton State College, a unit of the University System of Georgia, was chartered by the Board of Regents in July 1963. The only charter or legal obligations affecting the purpose and programs of the College are those responsibilities the institution has to the Board of Regents, the governing body of the University System of Georgia, which permits each College to determine within broad limits its own role as an educational institution. The Policies of the Board of Regents shall have precedence over the Statutes of Dalton State College herein adopted. In case of any divergence from or conflict with the official policies of the Board of Regents in these Statutes, the Policies of the Board of Regents shall prevail.

B. Statement of Purpose

Dalton State College serves as a catalyst for opportunity and success, dedicated to transforming lives and cultivating partnerships for our students and our region.

Core Values

Our core values are the essential tenets that guide the Dalton State College community. They set forth our beliefs, defining how we should conduct our affairs. At the heart of these values is student welfare. These values guide our decision-making and actions. They are our **B.E.A.C.O.N.**

Belonging and Engagement

We cultivate a connected, engaged, and empowered campus and community through meaningful interactions across cultures, ideas, values, and perspectives that promote personal growth and academic success for all members of our campus community.

Excellence in Teaching and Learning

We provide access to transformational education. We empower faculty, staff and students to pursue excellence in innovation through research-based instructional methods, significant knowledge acquisition, and authentic lifelong learning.

Accountability

We hold one another and our institution accountable. We expect ethical conduct, prioritizing integrity, responsibility, and transparency in all our relationships.

Commitment to Service and Community

We value a campus culture of service, engagement, and collaboration to advance the welfare of Northwest Georgia and beyond.

Openness and Respect

We commit to the intentional creation of a community of learners based on respect, civility, and courtesy.

Nurturing a Culture of Care

We nurture a culture of care by promoting student, faculty, and staff well-being in all aspects of campus life through intentional support systems and access to essential resources, allowing our campus community to achieve its full potential.

C. Educational Programs, Degrees, and Certificates

Dalton State College shall offer the educational programs and shall confer the degrees and certificates which are authorized by the Board of Regents. These programs, degrees, and certificates shall be described in the annual College Catalog.

D. Administration

The Administrative Officers of the College shall be the President, Provost and Vice President for Academic Affairs, the Vice President for Student Enrollment and Success, the Vice President for Fiscal Affairs, and the Vice President for Marketing, Communications and Workforce Development. The complete Dalton State Organizational Chart is found on the College website.

E. Equal Opportunity

Equal opportunity and decisions based on merit are fundamental values of Dalton State College (DSC). As a member of the University System of Georgia, we follow the Board of Regents' policy, which prohibits discrimination on the basis of an individual's age, color, disability, genetic information, national origin, race, religion, sex, or veteran status ("protected status"). No individual shall be excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination, harassment, or retaliation under, any DSC program or activity because of the individual's protected status; nor shall any individual be given preferential treatment because of the individual's protected status, except that preferential treatment may be given on the basis of veteran status when appropriate under federal or state law.

All employment processes and decisions, including but not limited to hiring, promotion, and tenure, shall be free of ideological tests, affirmations, and oaths, including diversity statements. The basis and determining factor for all such decisions should be that the individual possesses the requisite knowledge, skills, and abilities associated with the role, and is believed to have the ability to successfully perform the essential functions, responsibilities, and duties associated with the position for which the individual is being considered. At the core of any such decision is ensuring the institution's ability to achieve its mission and strategic priorities in support of student success.

Dalton State College is an Equal Opportunity Institution. For questions or more detailed information regarding this policy, please contact Dalton State College's Office of Human

Resources at 706-272-2034. Individuals requiring disability related accommodations for participation in any event or to obtain print materials in an alternative format, please contact the Office of Human Resources at 706-272-2034.

ARTICLE II - THE PRESIDENT

The Board of Regents, through the Chancellor of the University System, appoints the President. The President is responsible to the Chancellor or his/her designee for the operation and management of the College and for the execution of all directives of the Board and the Chancellor.

As prescribed by Board of Regents policies, the President shall (I) be the executive head of the College and all of its departments, (II) be the *ex officio* chair of the faculty and may preside at meetings of the full faculty, (III) chair the President's Executive Cabinet and President's Administrative Cabinet and shall preside at its meetings, (IV) be an *ex officio* member of Faculty Senate, and (V) be the official medium through which all matters concerning the College, its faculty, and its students are communicated to the Chancellor. The President shall have such other powers and authority as shall be conferred by the Board of Regents (see the *Board of Regents Policy Manual*, Section 2.6).

ARTICLE III - PRESIDENT'S EXECUTIVE CABINET AND PRESIDENT'S ADMINISTRATIVE CABINET

A. Officers of the President's Executive Cabinet

The officers of the President's Executive Cabinet are subject to the jurisdiction of the President and shall be the Provost and Vice President for Academic Affairs, Vice President for Student Enrollment and Success, the Vice President for Fiscal Affairs, the Vice President for Marketing, Communications and Workforce Development, the Assistant Vice President for Human Resources, the Director of Advancement, and the Director of Athletics.

B. Officers of the President's Administrative Cabinet

The officers of the President's Administrative Cabinet are subject to the jurisdiction of the President and shall be the members of the President's Executive Cabinet, representatives from each vice president's area, the accreditation liaison, the Faculty Senate president (or his/her designee), the Staff Council chair (or his/her designee), and the Student Government Association president (or his/her designee).

C. Cabinet Descriptions

The President's Executive Cabinet reviews, develops, revises, and adopts institutional policies. The President's Administrative Cabinet advises the President on institutional policy, mission, and goals and shall assist in the coordination and implementation of institutional programs, services, and activities, including fiscal, physical, and human resources; student services; recruitment, admissions, and records; institutional development and research; instructional support services and resources; institutional long-range and strategic planning and assessment; and other institutional concerns referred to the Cabinet by the President. The President, the President's Executive Cabinet, and/or the President's Administrative Cabinet are responsible for naming staff and student appointees for college-wide administrative committees in conjunction with the Committee on Committees.

D. Appointment and Rights of Officers

The President's Executive Cabinet Administrative Officers shall be appointed by the President and shall hold office at the pleasure of the President. Individuals serving as officers, as listed below, are appointed by the President, based on a recommendation from the appropriate unit leader, and serve at the pleasure of the President. These officers shall not have rights of tenure. If an officer has academic rank and rights of tenure in the Corps of Instruction, such officer shall retain this academic rank and these rights of tenure. An officer having faculty status shall have all the responsibilities and privileges of faculty membership.

E. Responsibilities and Duties of the President's Executive Cabinet

1. Provost and Vice President for Academic Affairs

The Provost and Vice President for Academic Affairs is the chief academic officer of the College and reports directly to the President, in whose absence the Provost and Vice President for Academic Affairs acts as the chief executive officer of the College. The Provost and Vice President for Academic Affairs is the chief administrator of academic regulations and requirements as set forth in the College Catalog.

The Provost and Vice President for Academic Affairs shall provide leadership for the faculty, deans, and chairs in the areas of development of curricula and improvement in instruction and shall be a member of the President's Executive Cabinet and an *ex officio*, non-voting member of the Faculty Senate.

a. Assistant/Associate Provost

The assistant/associate provost provides support for the Office of Academic Affairs and is directly responsible to the Provost and Vice President for Academic Affairs.

b. Assistant Provost / Assistant Vice President for Student Success

The assistant provost / assistant vice president for student success oversees areas related to student success, including academic advising, peer education, adult learning programs, Quality Enhancement Plan (QEP) and other duties in support of student persistence,

retention, and graduation. The student success unit also manages first generation college initiatives, Roadrunner Experience and Roadrunner Scholars summer bridge program.

c. Academic Deans

The academic deans are the administrative officers of their respective schools and are directly responsible to the Provost and Vice President for Academic Affairs. They are responsible for administering and supervising the work of their schools including supporting institutional advancement as well as providing leadership in the areas of faculty in-service training, scholarship, professional service to the community, educational experiences, academic advising, and faculty recruitment for the school.

d. Assistant/Associate Deans

The associate or assistant deans, if applicable, provide leadership within a school. They shall be members of the faculty of a discipline with appropriate faculty rank, eligible for tenure as members of the faculty, and responsible directly to the dean of the school. They shall assist the dean in matters related to appointment of faculty, curriculum, evaluation, recruitment, and other matters as directed by the dean in the administration of the school.

e. Department Chairs

The department chairs are the administrative officers of departments within the schools and are directly responsible to their deans and/or associate/assistant dean. They are responsible for managing and supervising the work of their departments. In schools without departments, responsibilities will be assumed by the dean, associate dean, or assistant dean.

f. Executive Director of Library Services

The executive director of library services is the administrator of the library and is directly responsible to the Provost and Vice President for Academic Affairs. The library director has general responsibility for all operations of the library and supervises the expenditure of funds allocated to that academic support unit of the College.

g. Directors/Coordinators of Academic Units

For a description of units that report to the Provost and Vice President for Academic Affairs, refer to the current college organizational chart found on the Dalton State website.

2. Vice President for Student Enrollment and Success

The Vice President for Student Enrollment and Success provides leadership for all phases of student enrollment and student affairs and reports directly to the President. The Vice President for Student Enrollment and Success is a member of the President's Executive Cabinet.

a. Assistant Vice President for Enrollment Management

The Assistant Vice President for Enrollment Management oversees all areas related to enrollment management, including admissions, financial aid, registrar, student transitions, and student enrollment communications, as well as leadership of the Campus Enrollment Committee.

b. Assistant Vice President for Student Affairs & Dean of Students

The Assistant Vice President for Student Affairs and Dean of Students oversees units directly related to student affairs and engagement, including Disability Access, the Testing Center, Student Community Standards & Student Outreach, Student Engagement & Belonging, Career and Professional Development, the Counseling Center, the Ken White Student Health Center, Bandy Gymnasium/Campus Recreation, and the Campus Assessment & Response (CARE) Team.

c. Assistant Provost / Assistant Vice President for Student Success

The assistant provost / assistant vice president for student success oversees areas related to student success, including academic advising, peer education, adult learning programs, Quality Enhancement Plan (QEP) and other duties in support of student persistence, retention, and graduation. The student success unit also manages first generation college initiatives, Roadrunner Experience and Roadrunner Scholars summer bridge program.

3. Vice President for Fiscal Affairs

The Vice President for Fiscal Affairs plans, organizes, and administers the business affairs of the College and reports directly to the President. The Vice President for Fiscal Affairs is a member of the President's Executive Cabinet and is responsible for all funds, campus safety, human resources, information technology, and state facilities of the College.

a. The Assistant Vice President of Human Resources (CHRO) leads and directs the college's human resource functions, ensuring compliance with various regulations and managing department operations. Additionally, the CHRO serves as a strategic advisor to executive management, providing guidance and mediation for personnel issues.

b. The Assistant Vice President for Fiscal Affairs at Dalton State College oversees various fiscal operations, ensuring compliance with college, state, and federal regulations, and directs the preparation and submission of financial reports. Additionally, the position involves maintaining the integrity of accounting records, serving as a point-of-contact for auditors, and performing duties assigned by the Vice President for Fiscal Affairs.

4. Vice President for Marketing, Communications and Workforce Development

The Vice President for Marketing, Communications and Workforce Development reports directly to the President and provides leadership for the College's marketing and communications, government and alumni relations, event services, workforce development, and other activities as assigned by the President. The Vice President for Marketing, Communications and Workforce Development is a member of the President's Executive Cabinet.

ARTICLE IV - THE FACULTY AND STAFF

A. Faculty

1. The Corps of Instruction

The faculty shall consist of the Corps of Instruction and the Administrative Officers. The Corps of Instruction, as defined in the *Board of Regents Policy Manual*, Section 3.2.1.1, includes full-time professors, associate professors, assistant professors, lecturers, senior lecturers, teaching personnel with other titles as approved by the Board of Regents, and duly certified librarians.

Members of the Corps of Instruction shall carry out their duties in a professional, ethical, and collegial manner, as defined by institutional policies.

2. Administrative Officers

A faculty member who has academic rank and rights of tenure in the Corps of Instruction and who accepts appointment to an administrative office shall retain his or her academic rank and rights of tenure as an *ex officio* member of the Corps of Instruction but shall have no rights of tenure in the administrative office to which he or she has been appointed. The President may designate additional administrative leadership positions as Administrative Officers, as defined in the *Board of Regents Policy Manual*, Section 3.2.1.2.

3. Part-Time Faculty

All teaching personnel on less than a full-time contract are classified as part-time faculty and hold the rank of Part-time Instructor but, as defined in the *Board of Regents Policy Manual*, are not members of the Corps of Instruction. Part-time faculty are subject to the same employment criteria and procedures as full-time faculty but are not eligible for tenure or promotion.

B. Staff

Staff shall consist of two major employee groups: (1) Staff Professional and Administrative, and (2) Staff Non-exempt Employees as defined in the Board of Regents' *Human Resources Administrative Practice Manual*. Staff shall carry out their duties in a professional, ethical, and collegial manner, as defined in institutional policies.

C. Official Personnel Policies

The official personnel policies of Dalton State College are published in the University System of Georgia *Board of Regents Policy Manual*, Section 8, in institutional policies, and in the *Dalton State Academic Affairs Policy and Procedures Manual*. In the case of conflicting policy, the *Board of Regents Policy Manual* will prevail.

D. Conditions of Employment

1. Academic Freedom

All employees are entitled to academic freedom. In accordance with the *Board of Regents Policy Manual*, Section 6.5.1, members of the USG community should always seek to foster and defend intellectual honesty, freedom of inquiry, and instruction on and off campus. Faculty academic freedom extends only to classroom material and discussions, research, publications, and other academic activities that are germane to the subject matter being taught, researched, written about, or presented. Faculty members must be careful not to introduce into their teaching controversial matters that have no relation to their subject.

Students should be provided an environment conducive to learning, be free from faculty or institutional coercion to make personal political or social choices, and be evaluated based on their academic performance, not factors that are irrelevant to that performance such as their personal beliefs. Similarly, faculty and staff have the right to be unburdened by irrelevant factors such as ideological tests, affirmations, and oaths, and should instead be hired and evaluated based on relevant factors such as their achievement and the success of students.

Faculty should always strive to be accurate, exercise appropriate restraint, show respect for the opinions of others, and make every effort when they are expressing their personal opinions to indicate that they are speaking for themselves as private citizens rather than on behalf of the institution.

2. Outside Activities

All employees are entitled to full freedom of research and in the publication of the results, subject to the adequate performance of other academic duties, but research for pecuniary return should be based upon an understanding with the authorities of the College and approved by the Provost and Vice President of Academic Affairs. Employees of Dalton State College shall not engage in any occupation, pursuit, or endeavor that will interfere with the regular and punctual discharge of official duties.

All full-time faculty, administrators, and staff members employed by Dalton State College are expected to give full professional effort to their assignments of teaching, professional development, and service.

All employees are encouraged to participate in professional activity that does not interfere with the regular and punctual discharge of official duties provided the activity meets one of the following criteria: (1) is a means of personal professional development; (2) serves the community, state or nation; or (3) is consistent with the mission of the institution.

In accordance with the Board of Regents Policy Manual, Section 8.2.18.2.3, any employee with a work commitment of 30 or more hours per week, and faculty members on contracts of nine months or more must obtain written approval prior to engaging in compensated outside activities that relate to the employee's expertise or responsibilities. Such activities include

consulting, teaching, speaking, and participating in business, professional or service enterprises.

All employees are encouraged, and in some cases may be required, to engage in research and/or to produce a scholarly record as part of their professional development activities. The nature of these activities will be determined in consultation with the Department Chair and/or Dean. All research performed by personnel associated with Dalton State College, including faculty, staff, and students, shall follow institutional policies regarding such research. This includes, but is not limited to, approval of research activities, human subject concerns, classroom projects, senior projects, theses and dissertations, and intellectual property issues.

3. Professional Expectations

Dalton State College and the University System of Georgia (USG) recognizes that each member of its community lives by their own values, beliefs, and ethical decision-making processes. The Code of Conduct is designed to guide members in applying the USG Statement of Core Values to their everyday decisions and actions. Below are a few examples by which we are guided. For a complete list, reference the *Board of Regents Policy Manual*, section 8.2.18.1.4.

Code of Conduct

- Uphold the highest standards of intellectual honesty and integrity in teaching, research, service, and grants administration.
- Treat fellow employees, students, and the public with dignity and respect.
- Comply with all applicable laws, rules, regulations, and professional standards.
- Protect human health and safety and the environment in all USG operations and activities.
- Report wrongdoing to the proper authorities and refrain from retaliating against those who report violations.

In addition, in accordance with Board of Regents Policy 6.8 on Disruptive Behavior, all employees are under strong obligations and share a responsibility to protect the College community from disorderly, disruptive, or obstructive actions that interfere with academic pursuits and learning, and all employees are governed by the policy on political activities published in the *Board of Regents Policy Manual*, Section 8.2.18.3.

4. Teaching Faculty Appointments

All appointments, reappointments, promotions, awards of tenure, terminations, and leaves of absence of members of the faculty are the final responsibility of the President. Policies regarding each of these may be found in the *Faculty Evaluation Manual*.

The minimum qualifications for appointment to a faculty position are published in the *Board of Regents Policy Manual*, Section 8.3.1.2.

- a. Consistent with requirements for institutional accreditation;

- b. Evidence of ability as a teacher;
- c. Evidence of activity as a scholar and ability in all other duties assigned;
- d. Successful experience (which will necessarily be waived for those just entering the academic profession who meet all other requirements); and,
- e. Desirable personal qualities judged on the basis of personal interview, complete biographical data, and recommendations.

ARTICLE V - INSTITUTIONAL GOVERNANCE

The Faculty Senate, or other comparable governance body at all USG institutions, shall meet and shall appoint a secretary who shall keep a record of all the proceedings. All meetings should comply with all applicable laws and regulations including the Georgia Open Records Act and the Georgia Open Meetings Act.

The faculty shall, subject to the approval of the President of the institution (*Board of Regent's Policy Manual*, Section 3.2.3):

- 1. Make statutes, rules, and regulations for its governance;
- 2. Provide committees as may be required;
- 3. Make statutes, rules and regulations for students regarding admission, suspension, expulsion, classes, courses of study, the learning environment, and requirements for graduation; and,
- 4. Make regulations necessary or proper for the maintenance of high educational standards.

The President shall establish or discontinue councils, committees, or ad-hoc committees as the need arises. The faculty may, through recommendations from the Faculty Senate, the Academic Programs Committee, the President's Executive Cabinet, or the President's Administrative Cabinet, propose to the President the establishment or discontinuance of faculty committees.

The administrative officers participate in the governance of the College through the President's Executive Cabinet and the President's Administrative Cabinet (See Article III for more information on the membership and responsibilities of these cabinets). The faculty, staff, and students of Dalton State College participate in the governance of the College through the Faculty Senate, Staff Council, Student Government Association, and/or the committees to which they are elected or appointed.

- 1. The faculty act through a system of the Faculty Senate, councils, and/or committees, subject to review and challenge as provided, as well as those institutional committees, etc. established by the President.
- 2. Any policy recommendation related to the educational process that is created by the Faculty Senate, Staff Council, Student Government Association, or other committees shall be presented to the full faculty for review. The faculty are expected to engage in the development and review of institutional policies that are not related to the educational process through a variety of committees and councils. In addition, the

faculty may refer specific matters of concern to any council, committee, or to the Faculty Senate for consideration. The written response of the council, committee, or the Faculty Senate will be forwarded to the full faculty and recorded with the minutes of the next regularly scheduled faculty meeting.

No Faculty Senate, Staff Council, Student Government Association, or committee action changing policy related to the educational process shall be implemented prior to the completion of the faculty review process (except those mandated by the Board of Regents and/or local, state or federal guidelines, policies and laws).

A copy of the institution's statutes, rules, and regulations made by the faculty shall be filed with the Chancellor and shall be published, implemented, and disseminated in accordance with accreditation regulations. The faculty shall have primary responsibility for those aspects of student life that relate to the educational process, subject to the approval of the President of the institution.

A. Faculty Meetings

The faculty shall meet at least once each semester and at other times as necessary on call of the College's President or Provost and Vice President for Academic Affairs. The President, and in the President's absence the Provost and Vice President for Academic Affairs, will preside. For the transaction of business, a quorum of two-thirds of the full-time Corps of Instruction and Administrative Officers must be present. Meetings of the faculty shall be conducted by parliamentary procedure as defined by the latest revision of *Robert's Rules of Order*. The Committee on Committees shall nominate a secretary to record the minutes of the faculty meetings. Items to be placed on the agenda must be submitted to the President at least five working days in advance of the scheduled meeting.

B. Faculty Senate

The Faculty Senate consists of the President of the College as a non-voting *ex officio* member, the Provost and Vice President for Academic Affairs as a non-voting *ex officio* member, and elected senators. The Faculty Senate shall serve as a mechanism for shared governance at the College by providing a forum for open communication of faculty concerns. The purpose of the Faculty Senate shall be to provide a deliberative means for recommending policy and any changes in policy, except those mandated by the Board of Regents, to the President of the College and to the faculty. Finally, the Faculty Senate shall be responsible for recommending revisions to the Dalton State College Statutes.

C. Committee on Committees

The Committee on Committees consists of a faculty member of each school elected by the faculty of each respective school for a two-year term. The School of Arts and Sciences shall have two members, one from the Sciences and one from the Arts faculty. The committee also includes one member of the Faculty Senate appointed by the senate's executive committee for a two-year term. The chair of the Committee on Committees shall be chosen by a majority vote of the current members of the Committee on Committees during the first scheduled meeting of each academic year. The chair will serve a one-year term. The

Committee on Committees shall survey individual interests related to service on college-wide standing committees not under the purview of the Faculty Senate in addition to nominating a secretary to record the minutes of the college-wide faculty meetings. The committee shall make recommendations on the faculty membership for standing committees to the full faculty and then to the President's Executive Cabinet. The committee shall also assist the President's Executive Cabinet by suggesting possible faculty membership for ad-hoc committees as the need arises. Information on the various standing committees, including their purpose and membership, can be found in the *Dalton State College Academic Affairs Policy and Procedures Manual*.

D. Staff Council

Dalton State College Staff Council shall promote the welfare of institutional staff by providing a forum for open communication of staff concerns. It shall participate in the shared governance of the College by advising the President on matters concerning staff or the general welfare of the college and shall also recommend policies and procedures to the President related to non-academic matters and staff.

E. Student Government Association

Membership in the Student Government Association (SGA) shall be composed of students currently enrolled in Dalton State College who serve to represent the student body in its entirety.

Voting members of the SGA include the Executive Branch, the Senators, the Registered Student Organization representatives, two staff members appointed for two-year terms, and two faculty representatives appointed for two-year terms. The SGA shall be advised by the Dean of Students or his/her designee. The SGA shall serve as a mechanism for shared governance at the College by providing a forum for open communication of student concerns. Furthermore, the SGA is the sole allocator of the Student Activity Fee budget. The President of Dalton State College shall have the ultimate discretion in approving any decisions made by the SGA.

F. Institutional Review Board (IRB)

The Institutional Review Board (IRB) shall consist of five faculty members with representation from each of the schools nominated and elected by the Committee on Committees and approved by the faculty and the President's Executive Cabinet for two-year terms. In the case of the School of Arts and Sciences, one representative will be from the Sciences and one will be from the Arts faculty.

The committee will also have one external person from the campus community chosen by the Provost and Vice President of Academic Affairs to serve a one-year term. The committee elects a chair from its membership. Elected members may succeed themselves. The IRB is responsible for reviewing proposals of all research involving human subjects conducted at Dalton State College and/or performed by personnel associated with Dalton State College. This includes research conducted at other sites but associated with Dalton State College. Guidelines and forms may be found on the [Academic Affairs webpage](#).

ARTICLE VI - PROVISIONS

A. Adoption

These Statutes and any subsequent amendments or modifications shall be adopted by an affirmative vote of a majority of the members of the faculty of the College present at a regular or duly called meeting of the faculty, and they shall be in effect upon approval by the President.

B. Amendment

The President's Executive Cabinet and/or Faculty Senate shall receive proposals for amendments or additions to these Statutes from the administration and the faculty, from the councils or standing committees of the College, or from the Board of Regents. The President's Executive Cabinet and/or Faculty Senate may also originate proposals for amendments or additions to these Statutes.

The President's Executive Cabinet and/or Faculty Senate shall submit its proposals for amendments or additions to all appropriate councils or standing committees of the faculty for recommendations and to the faculty for adoption. When the faculty shall adopt an amendment or addition by majority vote and the amendment or addition has been approved by the President, it shall be submitted by the President to the Board of Regents for ratification. No amendment or addition shall be in effect until it has been approved by the President.

C. Interpretation

All questions of interpretation of these Statutes and questions of the nature and extent of the jurisdiction of the faculty of the College and the various administrative officers under these Statutes shall be determined by the President. After the decision of the President on such questions, an appeal may be made to the Board's Office of Legal Affairs ("Legal Affairs") in accordance with the provisions of Section 8 of the *Board of Regents Policy Manual*. All rules and regulations heretofore adopted that are inconsistent with these Statutes are hereby repealed. The Board of Regents shall retain the power to modify, amend, or repeal these Statutes in any respect.

D. Distribution

These Statutes and any approved amendments or modifications shall be posted on the Dalton State College website, and all members of the faculty and administrative staff shall be presumed to be familiar with the contents thereof.