



## **Supplemental Instruction Leader Job Description**

Supplemental Instruction (SI) Leaders have previously taken and excelled in a particular course and are hired to "retake" a selected course as a model student. The SI Leader will take thorough notes and participate as a student within the course while serving as a supplemental resource for the students. Additionally, they plan and use a variety of teaching and learning methods to provide students with two weekly group study sessions outside of scheduled class periods.

### **Required Qualifications**

- Overall GPA of 3.0 or higher
- A or B+ in selected course (s)
- Positive DSC instructor recommendations
- Good academic and student conduct standing
- Completion of at least one semester at Dalton State

### **Responsibilities:**

- Attend Peer Educator training as well as continued subsequent monthly trainings to further professional/personal development.
- Attend peer education socials, team-bonding, and volunteer opportunities
- Attend the targeted class, take notes, and participate in discussions.
- Ascertain course requirements and maintain contact throughout the term with the course professor.
- Actively recruit participants for SI sessions.
- Meet with Supplemental Instruction and Programs Specialist.
  - Discuss observations of the SI sessions.
  - Discuss the planning and learning strategies used in SI sessions.
  - Discuss potential concerns or problems.
- Assist SI and Program Specialist in training/mentoring of other Tutors and SI Leaders
- Model appropriate professional attitudes and behaviors towards others.
- Assist with the planning and implementation of peer education awareness events as requested.

**Time Commitment:** Students may work up to 19.5 hours or less each week.

- Attend selected class two days per week. Classes are 75 minutes each.
- 60-minute preparation windows per SI session utilizing a wide variety of interactive learning strategies.

- Hold two sessions per week, with each being approximately 75 minutes.
- Attend monthly trainings and peer education events.

**Associated Benefits:**

- Flexible hours
- Earn \$7.25/hour (**\$9.25/hr beginning in July**)
- Build your resume
- Connect with fellow Roadrunners
- Potential for earning letters of recommendation for grad school and future employment